



Kansans **CAN**

KCAN  
Pre-Collection

2017-2018 School Year

Kansas leads the world in the success of each student.

# Session Agenda

- KCAN Collection Overview – The W's
- KCAN Details
- KCAN Collection Reports
- KCAN Best Practices
- Resources



# KCAN Collection Overview

The W's

# The W's

## Who submits KCAN Data?

- Student's School Identifier – school hosting the course/Pathway subject
- Accredited Private Schools

## Who to submit?

- Grades K-12 meeting the enrollment and or outcome guidelines
  - Dual Credit Students
  - Migrant Students
  - Pathways
  - Virtual Students



# The W's

## Why is KCAN Collected?

- Supports the Kansas State Board of Education initiatives
- Populates student data required for federal reporting to Pathways
- Verifies course completion for virtual students 19 and over
- Provides course enrollment and outcomes of Migrant students
- Populates CTE certifications for high school students
- Collects high school dual college courses
- Provides student information through the Student Record Exchange application



# The W's

## What is KCAN Data used for?

- Certifications earned by students will be added to Postsecondary Success effectiveness rate calculations
- Dual Credit Students – collects course outcomes
- Migrant Students (course enrollment and completion) - populates Migrant application and Federal Migrant Student Information Exchange
- Pathways
  - Populates data for CTE students
  - Collects CTE Certifications which may earn Excel in CTE funding (formerly collected by K-PAC for SB155)
- Virtual 19 year old+ students - confirms course completion



# The W's

## When is KCAN Collected?

- September 5, 2017 – August 15, 2018
- Data should be current as of the last day of the course grade period



## KCAN Details



# KCAN Details

## Career and Technical Education (CTE) Courses

- Populating Pathways - Course outcomes for all Pathway students should be submitted by 6/15/2018
- Submitting building - The same building as the Pathway was approved for in the Career Pathway Program of Study Application (CPPSA)
- Courses to Submit - Only courses where the KCC Identifier ends in C, F, L, and X

<b>Example:</b>  <b>KCCMS Field Name:</b>	<b>KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN</b>								
	<b>02</b>	<b>052</b>	<b>G</b>	<b>0.50</b>	<b>1</b>	<b>2</b>	<b>14</b>	<b>G</b>	<b>G</b>
	State Subject Area Code	State Course Identifier	Course Level	Credits	Sequence	Sequence Total	Grade Level (course)	Targeted Program	Delivery Type
									<b>N</b> College/ Career



# KCCMS Helpful Hints

- Local College/Career field – New Titles!!

- CollegeCareer N Not dual credit/Regular course
- CollegeCareer D Dual credit **NOT funded** (college/high school)
- CollegeCareer T CTE course NOT funded or part of an approved Pathway (Local CTE Program)
- CollegeCareer X CTE credit/not funded IN an approved pathway (Introductory level)
- CollegeCareer F CTE credit/funded course IN an approved pathway (Technical/Application level)
- CollegeCareer C CTE Dual credit funded IN an approved pathway/  
**NOT Excel in CTE (old SB155)/(Taught within K-12 bldg.)**
- CollegeCareer L CTE Dual Credit IN an approved program/pathway/  
**Excel in CTE Funded only (old SB155)**
- CollegeCareer R CTE Dual credit NOT part of an approved program/pathway/  
**Excel in CTE Funded only (old SB155)**



# KCAN Details

## Career and Technical Education (CTE) Courses

- Certifications Earned
  - Formerly collected in K-PAC
  - Certifications under Excel in CTE (old SB155) - Must be submitted by May 18, 2018 for current year funding (report all students sitting for certification test)
  - All other certifications – submitted at any other time of submission window.



# KCAN Details

Certification Required, Unique, and Valid fields – can be different from regular course data fields

- Required Fields – When reporting CTE certificate data
- Unique fields – values making a record individually identifiable; last record submitted updates system
- Validated fields – When F19: KCC ID contains “Certificate” the record is not validated against KCCMS

	F2	F12	F13	F18	F19	F21	F22	F26	F27	F28
Required Fields					X		X	X	X	X
Unique fields	X	X	X	X	X			X		
Valid fields	X	X		X		X				

# KCAN Details

## Undoing Certification Records

- Undo – Deleting an erroneous KCAN
- Match unique fields + “99”

	F2	F12	F13	F18	F19	F22	F26
Initial record submitted	1712	5559555955	2018	S1	Certificate		1042
Deletion record “Undo”	1712	5559555955	2018	S1	Certificate	<b>99</b>	1042

# KCAN Details

## Updating Records – In a “unique” field

- First “undo”
- Then submit update

	F2	F12	F13	F18	F19	F22	F26	F26
Initial record submitted	1712	5559555955	2018	S1	Certificate		1042	
“Undo” record	1712	5559555955	2018	S1	Certificate	99	1042	
Updated record	1712	5559555955	2018	S1	Certificate		1041	

# KCAN Details

## Dual Credit Students

- When outcomes earned for high school courses receiving dual credits
  - Should be submitted by the school / district awarding the credit
  - Report college credits on F25: College Credits Earned
  - For courses marked with a College/Career indicator of C, D, L, or R

<div>Example:</div> <div>KCCMS Field Name:</div>	<div>KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN</div>									
	02	052	G	0.50	1	2	14	G	G	N
	State Subject Area Code	State Course Identifier	Course Level	Credits	Sequence	Sequence Total	Grade Level (course)	Targeted Program	Delivery Type	College/ Career



# KCAN Details

## Migrant Course Enrollment and Outcomes (Submitted by school providing education)

- Report students - Identified by the district Migrant Coordinator – to better track migrant students' enrollment and course progression for proper course alignment as they relocate
- Course information - Populates State and Federal Migrant systems (\*Enter grades within 4 days of student's exit to meet federal reporting regulations)
- Submit for
  - Courses enrolled – '00' = Enrolled (Migrant only)
  - Courses completed – '01' = Completed (Pass), '02' = Completed (Fail)
  - Grade to date – '04' = Exited before course completion (Migrant only)
    - Provide at least Letter Grade (F23) at time of exit
  - Course enrollment and completion – displayed in the Migrant application and submitted to the federal Migrant Student Information Exchange (MSIX)

\* Critical





# KCAN Details

## Virtual Education Students 19 and Over

- Course outcomes – verify completion of course credits for funding
- Report on F15: Virtual Education Student
  - '1' = Student is currently a Virtual Education Student – when outcome earned at an approved virtual school or program
  - '0' = Student is not a Virtual Education Student – when outcome not earned at an approved virtual school or program, even if in another school
- Same building number, but two programs – (Virtual & traditional)
  - '1' for credit earned through the virtual program
  - '0' for credit earned through the traditional program



# KCAN Details

## Letter Grade and Percent Grade

- Letter Grade – Required when 01= “Completed (Pass)” or 02= “Completed (Fail)” in Course Status
  - Not tied to a specific rating scale
- Percent Grade – Optional
  - Based on a 0-100 scale
  - Not tied to a specific pass/fail cutoff value
- Course Status - Indicates whether the Letter Grade and/or Percent Grade represents passing or failing a course

# KCAN Details

## Single Parent Student

- Any unmarried or legally separated student who has custody or joint custody of one or more minor children
  - Including students who are pregnant
- Must be reported federally for identified students enrolled in CTE Pathways, indicated with a C, F, L, or X in the College/Career indicator
- Populates the Pathways application for Federal reporting

<b>Example:</b>  <b>KCCMS Field Name:</b>	<b>KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN</b>									
	<b>02</b>	<b>052</b>	<b>G</b>	<b>0.50</b>	<b>1</b>	<b>2</b>	<b>14</b>	<b>G</b>	<b>G</b>	<b>N</b>
	State Subject Area Code	State Course Identifier	Course Level	Credits	Sequence	Sequence Total	Grade Level (course)	Targeted Program	Delivery Type	College/ Career



# KCAN Details

## Reporting Summer School Outcomes

- Summer School 2018 - Courses taken through July 31, 2018 are submitted as School Year= “2018”
- After July 31, 2018 – Courses are reported in School Year = “2019”



# KCAN Details

## Unique and Valid Records

- Unique fields – values making a record individually identifiable; last record submitted updates system
- Valid fields – values making a record true

	F2	F12	F13	F18	F19	F20	F21
Unique fields	X	X	X	X	X	X	X
Valid fields	X	X			X	X	

# KCAN Details

## Undoing Records

- Undo – Deleting an erroneous KCAN
- Match unique fields + “99”

	F2	F12	F13	F18	F19	F20	F21	F22
Initial record submitted	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	
Deletion record “Undo”	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	99

# KCAN Details

## Updating Records – In a “unique” field

- First “undo”
- Then submit update

	F2	F12	F13	F18	F19	F20	F21	F22
Initial record submitted	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	
“Undo” record	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	99
Updated record	1712	5559555955	2018	S1	<b>02052G0.50 1214GGN</b>	<b>Senior Math1</b>	<b>Trig</b>	

# KCAN Details

## Updating Records – In a non “unique” field

- Submit update
- No need for “undo”

	F2	F12	F13	F18	F19	F20	F21	F29
Initial record submitted	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	Rm 211
Updated record	1712	5559555955	2018	S1	0152G0.50 1214GGN	Senior Eng1	Classic Lit	Rm 122





# KCAN Reports

# KCAN Reports

- Standard
  - Accepted Records (Batch)
  - Accepted Records by Type – KCAN
- Student Course
  - Current KCAN Records
  - Current Year Credit by Student
  - Virtual 19 and over KCAN Records

# KCAN Reports: Standard

Accepted

**Accepted Records by Type**

This report shows all records accepted for a particular record type. Users select the record type and date range, and are returned all records submitted to KIDS that meet those criteria. School-level users should be able to see all students submitted with their school listed, whether it was sent up by their school/district or another school/district.

Record Type	Student School ID	Last Name	First Name	Middle Name	Generation Code	Gender	Date of Birth	Grade Level	Local Student ID	Hispanic Ethnicity	State Student ID	Current School Year	Student Comprehensive Race	Virtual Ed Student	Migrant Student	Student is Single Parent
KCAN	0201	Valcarcel	Joel	Taylor			1 2007-05-12	10	11100333	N	2620161496	2017	10000		0	0
KCAN	0200	Valasco	Colton	Duford			1 2001-07-12	16	11100334	N	7291361427	2017	10000		0	0
KCAN	0201	Vacher	Tanner	Porter			1 2006-12-19	10	11100335	N	2195141794	2017	10000		0	0
KCAN	0201	Urquijo	Ashton	King			1 2007-07-17	10	11100336	N	4092322437	2017	10000		0	0
KCAN	0201	Unterreiner	Paul	Truman			1 2008-12-22	08	11100337	N	2101310244	2017	10000		0	0
KCAN	0201	Unsicker	Josiah	Buck			1 2011-09-13	05	11100338	N	6036401884	2017	10000		0	0
KCAN	0201	Unrau	Eduardo	Jeremiah			1 2004-07-11	03	11100339	N	1758501103	2017	10000		0	0
KCAN	0201	Huron	Mariah	Virginia			0 2012-10-04	02	11100093	N	3664614135	2017	10000		0	0
KCAN	0201	Hurless	Aaliyah	Dominique			0 2013-11-03	01	11100094	N	2536336506	2017	10000		0	0
KCAN	0200	Hughston	Melanie	Jaqueline			0 2001-06-17	16	11100095	N	1081984635	2017	10000		0	0
KCAN	0200	Hughart	Erin	Johanna			0 2003-09-24	13	11100096	N	2602427969	2017	10000		0	0
KCAN	0201	Huggett	Neveah	Kaitlynn			0 2008-07-22	09	11100097	N	7874609514	2017	10000		0	0
KCAN	0200	Hugar	Brooklyn	Paulina			0 2005-07-31	12	11100098	N	4422322559	2017	10000		0	0
KCAN	0200	Huether	Manissa	Skye			0 2004-10-23	12	11100099	N	3288519984	2017	10000		0	0
KCAN	0200	Howdyshell	Jacqueline	India			0 2002-01-14	15	11100100	N	5897826904	2017	10000		0	0
KCAN	0200	Koth	Kylie	Gloria			0 2004-06-14	13	11100065	N	3418507816	2017	10000		0	0
KCAN	0200	Kotek	Gabriella	Linda			0 2004-06-05	13	11100066	N	5054867449	2017	10000		0	0

Accepted\_Records\_....xls

# KCAN Reports: Current KCAN Reports

User: Tester0111 District: D0111(Doniphan West Schools) Building: 0000 Access Level: District Write

Return to App List  
Logout

Home

Production Mode v13.0

Building: District Level Cancel

Home > Reports > Student Course

School Year: 2017-2018 ▼

## Current KCAN Records

This report shows the KCAN records submitted by the school or district. The report can be run by School Year, State Student ID, Student's Accountability School, Student's Attendance School, Student's Grade Level, Educator School ID, KCC Identifier, Course Status, or Educator ID.

Student School ID	Student's Last Name	Student's First Name	Student's Middle Name	Student's Generation Code	Student's Gender	Student's Date of Birth	Student's Grade Level	Local Student ID	Student's Hispanic Ethnicity	State Student ID	School Year	Student's Comprehensive Race	Virtual Ed Student	Mid
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Attendance

**Student Course**

Mode Selection

Virtual 19 and Over KCAN/STCO Records Report

Current\_KCAN\_Rec....xls

# KCAN Reports: KCAN

User: Tester0111							
Return to Ap							
Logout							
Home							
Batch History							
Batch Upload							
Reports							
Standard							
PBR							
SO66							
Assessment							
Data Quality							
Attendance							
Student C							
Mode Selectio							
Current Year Credit by Student Report							
KCC ID Course Section Local Course ID Course Status Credit Letter Grade Percent Grade							
Tarr, Alicia Josephine 123546 2001-01-08 09 1657945219 2013							
90001G1.001109GGN SEC1 001 1 1.00 C							
Total Credits: 1.00							
Straight, Catherine Stacey 123547 2001-01-28 09 2628787024 2013							
90001G1.001109GGN SEC1 001 2 1.00 F							
Total Credits: 0.00							
Solonio, Selena Kaitlynn 123548 2000-07-25 09 3233193521 2013							
90001G1.001109GGN SEC1 001 1 1.00 C							
Total Credits: 1.00							
Trantham, Mackenzie Elisabeth 123545 2000-12-28 09 4045107207 2013							
90001G1.001109GGN SEC1 001 1 1.00 C							
Total Credits: 1.00							
Samaniego, Elijah Bryant 123916 2000-11-07 09 5775112962 2013							
90001G1.001109GGN SEC1 001 1 1.00 B							
Total Credits: 1.00							

# KCAN Reports: KCAN

[Return to App List](#)  
[Logout](#)  
[Home](#)

**User:** Tester0111 **District:** D0111(Doniphan West Schools) **Building:** 0000 **Access Level:** District Write

**Production Mode** v13.0  
**Building:**

Home > Reports > Student Course

## Virtual 19 and Over STCO/KCAN Records

This report shows the STCO records submitted by a school or district to verify the STCO records that have been sent to the KIDS System for their Virtual Adult students. Virtual Adult is defined as any student over 19 years of age on September 20 of the current school year.

Student s Accountabi lity School ID	Student s Last Name	Student s First Name	Student s Middle Name	Student s Generation Code	Student s Gender	Student s Date of Birth	Student's Age on Sept 20	Student s Grade Level	Local Student ID	Student s Hispanic Ethnicity	State Student ID	School Year	Student s Funding School ID	Student s Attendance School ID	Student s Comprehe nsive Race	Virtual Ed Student
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Attendance  
**Student Course**  
Mode Selection

[Virtual 19 and Over KCAN/STCO Records Report](#)

Virtual\_19\_and\_Ove....xls ^



# KCAN Best Practices

# KCAN Best Practices

- Check documentation and resources for updates
- Submit KCAN records by themselves
- Submit data as of the last day of the course grading period
- Make certain a valid KCC Identifier and Local Course ID are associated with each other and with the district of the Student's School Identifier in KCCMS (and Pathways – for CTE courses)
- Participate in KIDS conference calls





# KCAN Resources

# KCAN Resources

Documents: “Documents” tab of KIDS website (<http://kidsweb.ksde.org/>)

- KIDS 2017-2018 File Specifications Document
- Submission Details Documents – KCAN
- KIDS 2017-2018 User’s Guide

# KCAN Resources

## Contacts: Technical assistance or reporting guidance

- KIDS Technical Support: KSDE Helpdesk 785-296-7935
- Email: [kids@ksde.org](mailto:kids@ksde.org)
- Kansas Course Codes Management System (KCCMS) [kccms@ksde.org](mailto:kccms@ksde.org)
- Pathways: [pathwayshelpdesk@ksde.org](mailto:pathwayshelpdesk@ksde.org)
- Link: [Virtual Education 19 and Over](http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Graduation-and-Schools-of-Choice/Virtual-Schools-and-Programs)  
(<http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Graduation-and-Schools-of-Choice/Virtual-Schools-and-Programs>)
- KIDS system training: “Training” tab of the KIDS website  
(<http://kidsweb.ksde.org/>)





## Thank You!

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 SW Jackson Topeka, KS 66612-1212



# Feedback

## What did you think of the session?

- Let us know what was helpful and what recommendations you suggest to improve this training.
- Access the KCAN webinar survey on our Pre-Collection drop down, under the KIDS Training page, to complete a session evaluation.

