Kansans CAN

KCAN
Pre-Collection

2017-2018 School Year

Kansas leads the world in the success of each student.

Session Agenda

- KCAN Collection Overview – The W's

- KCAN Details

- KCAN Collection Reports

- KCAN Best Practices

- Resources

KCAN Collection Overview

The W's

The W's

Who submits KCAN Data?

- Student's School Identifier – school hosting the course/Pathway subject
- Accredited Private Schools

Who to submit?

- Grades K-12 meeting the enrollment and or outcome guidelines
  - Dual Credit Students
  - Migrant Students
  - Pathways
  - Virtual Students

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The W's

Why is KCAN Collected?

- Supports the Kansas State Board of Education initiatives
- Populates student data required for federal reporting to Pathways
- Verifies course completion for virtual students 19 and over
- Provides course enrollment and outcomes of Migrant students
- Populates CTE certifications for high school students
- Collects high school dual college courses
- Provides student information through the Student Record Exchange application

The W's

What is KCAN Data used for?

- Certifications earned by students will be added to Postsecondary Success effectiveness rate calculations
- Dual Credit Students – collects course outcomes
- Migrant Students (course enrollment and completion) - populates Migrant application and Federal Migrant Student Information Exchange
- Pathways
  - Populates data for CTE students
  - Collects CTE Certifications which may earn Excel in CTE funding (formerly collected by K-PAC for SB155)
- Virtual 19 year old+ students - confirms course completion

The W's

When is KCAN Collected?

- September 5, 2017 – August 15, 2018
- Data should be current as of the last day of the course grade period

KCAN Details

KCAN Details

Career and Technical Education (CTE) Courses

- Populating Pathways - Course outcomes for all Pathway students should be submitted by 6/15/2018

- Submitting building - The same building as the Pathway was approved for in the Career Pathway Program of Study Application (CPPSA)

- Courses to Submit - Only courses where the KCC Identifier ends in C, F, L, and X

KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN									
02	**052**	**G**	**0.50**	**1**	**2**	**14**	**G**	**G**	**N**
State Subject Area Code	State Course Identifier	Course Level	Credits	Sequence	Sequence Total	Grade Level (course)	Targeted Program	Delivery Type	College/ Career

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KCCMS Helpful Hints

- ## Local College/Career field – New Titles!!

  - CollegeCareer   N   Not dual credit/Regular course
  - CollegeCareer   D   Dual credit NOT funded (college/high school)
  - CollegeCareer   T   CTE course NOT funded or part of an approved Pathway (Local CTE Program)
  - CollegeCareer   X   CTE credit/not funded IN an approved pathway (Introductory level)
  - CollegeCareer   F   CTE credit/funded course IN an approved pathway (Technical/Application level)
  - CollegeCareer   C   CTE Dual credit funded IN an approved pathway/
    NOT Excel in CTE (old SB155)/(Taught within K-12 bldg.)
  - CollegeCareer   L   CTE Dual Credit IN an approved program/pathway/
    Excel in CTE Funded only (old SB155)
  - CollegeCareer   R   CTE Dual credit NOT part of an approved program/pathway/
    Excel in CTE Funded only (old SB155)

KCAN Details

Career and Technical Education (CTE) Courses

- Certifications Earned
  - Formerly collected in K-PAC
  - Certifications under Excel in CTE (old SB155) - Must be submitted by May 18, 2018 for current year funding (report all students sitting for certification test)
  - All other certifications – submitted at any other time of submission window.

KCAN Details

<u>Certification</u> Required, Unique, and Valid fields – can be different from regular course data fields

- Required Fields – When reporting CTE certificate data
- Unique fields – values making a record individually identifiable; last record submitted updates system
- Validated fields – When F19: KCC ID contains "Certificate" the record is not validated against KCCMS

	F2	F12	F13	F18	F19	F21	F22	F26	F27	F28
Required Fields					X		X	X	X	X
Unique fields	X	X	X	X	X			X		
Valid fields	X	X		X		X				

KCAN Details

Undoing Certification Records

- Undo – Deleting an erroneous KCAN
- Match unique fields + "99"

	F2	F12	F13	F18	F19	F22	F26
Initial record submitted	1712	5559555955	2018	S1	Certificate		1042
Deletion record "Undo"	1712	5559555955	2018	S1	Certificate	**99**	1042

KCAN Details

Updating Records – In a "unique" field

- First "undo"
- Then submit update

	F2	F12	F13	F18	F19	F22	F26	F26
Initial record submitted	1712	5559555955	2018	S1	Certificate		1042	
"Undo" record	1712	5559555955	2018	S1	Certificate	**99**	1042	
Updated record	1712	5559555955	2018	S1	**Certificate**		**1041**	

KCAN Details

Dual Credit Students

- When outcomes earned for high school courses receiving dual credits
  - Should be submitted by the school / district awarding the credit
  - Report college credits on F25: College Credits Earned
  - For courses marked with a College/Career indicator of C, D, L, or R

KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN

	02	052	G	0.50	1	2	14	G	G	N
Example: **KCCMS Field Name:**	State Subject Area Code	State Course Identifier	Course Level	Credits	Sequence	Sequence Total	Grade Level (course)	Targeted Program	Delivery Type	College/ Career

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KCAN Details

Migrant Course Enrollment and Outcomes (Submitted by school providing education)

- Report students - Identified by the district Migrant Coordinator – to better track migrant students' enrollment and course progression for proper course alignment as they relocate
- Course information - Populates State and Federal Migrant systems (*Enter grades within 4 days of student's exit to meet federal reporting regulations)
- Submit for
  - Courses enrolled – '00' = Enrolled (Migrant only)
  - Courses completed – '01' = Completed (Pass), '02' = Completed (Fail)
  - Grade to date – '04' = Exited before course completion (Migrant only)
    - Provide at least Letter Grade (F23) at time of exit
  - Course enrollment and completion – displayed in the Migrant application and submitted to the federal Migrant Student Information Exchange (MSIX)

* Critical

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KCAN Details

Virtual Education Students 19 and Over

- Course outcomes – verify completion of course credits for funding
- Report on F15: Virtual Education Student
  - '1' = Student is currently a Virtual Education Student – when outcome earned at an approved virtual school or program
  - '0' = Student is not a Virtual Education Student – when outcome not earned at an approved virtual school or program, even if in another school
- Same building number, but two programs – (Virtual & traditional)
  - '1' for credit earned through the virtual program
  - '0' for credit earned through the traditional program

KCAN Details

Letter Grade and Percent Grade

- Letter Grade – Required when 01= "Completed (Pass)" or 02= "Completed (Fail)" in Course Status
  - Not tied to a specific rating scale
- Percent Grade – Optional
  - Based on a 0-100 scale
  - Not tied to a specific pass/fail cutoff value
- Course Status - Indicates whether the Letter Grade and/or Percent Grade represents passing or failing a course

KCAN Details

Single Parent Student

- Any unmarried or legally separated student who has custody or joint custody of one or more minor children
  - Including students who are pregnant
- Must be reported federally for identified students enrolled in CTE Pathways, indicated with a C, F, L, or X in the College/Career indicator
- Populates the Pathways application for Federal reporting

	KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN								
Example:	02	052	G	0.50	1	2	14	G	G	N
KCCMS Field Name:	State Subject Area Code	State Course Identifier	Course Level	Credits	Sequence	Sequence Total	Grade Level (course)	Targeted Program	Delivery Type	College/ Career

KCAN Details

Reporting Summer School Outcomes

- Summer School 2018 - Courses taken through July 31, 2018 are submitted as School Year= "2018"
- After July 31, 2018 – Courses are reported in School Year = "2019"

KCAN Details

Unique and Valid Records

- Unique fields – values making a record individually identifiable; last record submitted updates system
- Valid fields – values making a record true

	F2	F12	F13	F18	F19	F20	F21
Unique fields	X	X	X	X	X	X	X
Valid fields	X	X			X	X	

KCAN Details

Undoing Records

- Undo – Deleting an erroneous KCAN
- Match unique fields + "99"

	F2	F12	F13	F18	F19	F20	F21	F22
Initial record submitted	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	
Deletion record "Undo"	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	**99**

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KCAN Details

Updating Records – In a "unique" field

- First "undo"
- Then submit update

	F2	F12	F13	F18	F19	F20	F21	F22
Initial record submitted	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	
"Undo" record	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	**99**
Updated record	1712	5559555955	2018	S1	**02052G0.50 1214GGN**	**Senior Math1**	**Trig**	

KCAN Details

Updating Records – In a non "unique" field

- Submit update
- No need for "undo"

	F2	F12	F13	F18	F19	F20	F21	F29
Initial record submitted	1712	5559555955	2018	S1	01052G0.50 1214GGN	Senior Eng1	Classic Lit	**Rm 211**
Updated record	1712	5559555955	2018	S1	0152G0.50 1214GGN	Senior Eng1	Classic Lit	**Rm 122**

KCAN Reports

KCAN Reports

- Standard
  - Accepted Records (Batch)
  - Accepted Records by Type – KCAN
- Student Course
  - Current KCAN Records
  - Current Year Credit by Student
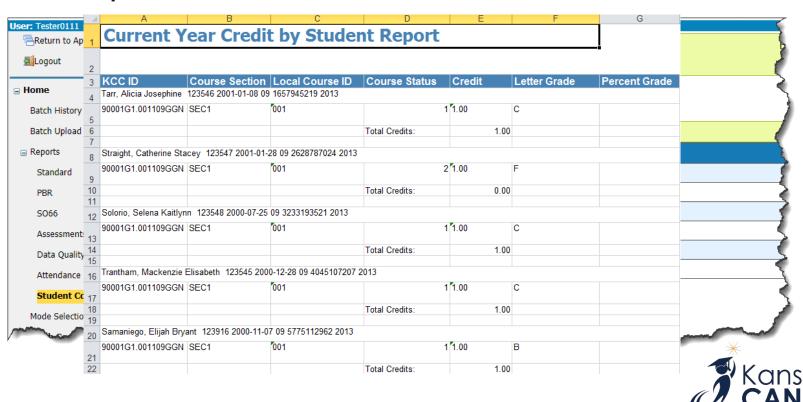 - Virtual 19 and over KCAN Records

KCAN Reports: Standard

Acce

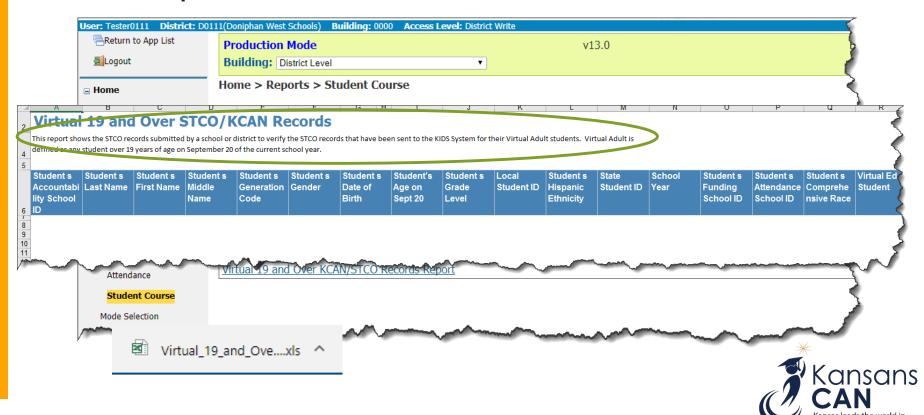# KCAN Reports: Current KCAN Reports

KCAN Reports: KCAN

KCAN Reports: KCAN

KCAN Best Practices

KCAN Best Practices

- Check documentation and resources for updates
- Submit KCAN records by themselves
- Submit data as of the last day of the course grading period
- Make certain a valid KCC Identifier and Local Course ID are associated with each other and with the district of the Student's School Identifier in KCCMS (and Pathways – for CTE courses)
- Participate in KIDS conference calls

KCAN Resources

KCAN Resources

Documents: "Documents" tab of KIDS website (http://kidsweb.ksde.org/)

- KIDS 2017-2018 File Specifications Document
- Submission Details Documents – KCAN
- KIDS 2017-2018 User's Guide

KCAN Resources

Contacts: Technical assistance or reporting guidance

- KIDS Technical Support: KSDE Helpdesk 785-296-7935
- Email: kids@ksde.org
- Kansas Course Codes Management System (KCCMS) kccms@ksde.org
- Pathways: pathwayshelpdesk@ksde.org
- Link: Virtual Education 19 and Over (http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Graduation-and-Schools-of-Choice/Virtual-Schools-and-Programs)
- KIDS system training: "Training" tab of the KIDS website (http://kidsweb.ksde.org/)

Thank You!

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 SW Jackson Topeka, KS 66612-1212

Feedback

What did you think of the session?

- Let us know what was helpful and what recommendations you suggest to improve this training.

- Access the KCAN webinar survey on our Pre-Collection drop down, under the KIDS Training page, to complete a session evaluation.