# Pre-Collection Workshop

**2015-2016 TEACHER AND STUDENT CONNECTION (TASC)**

# Session Agenda

- Getting Started: What you should know
- TASC Collection Overview
- Special Notes
- Reports and Documents
- Help Resources
- Question & Answer Session

# Getting Started: What you should know

- Provides a limited connection to educators;

- You <u>Do</u> <u>Not</u> have to send for all educators

# TASC Collection Overview

# TASC Collection Overview

Purposes of TASC Records

Provide An educator, course, and student link:

- Provide educators a link to current students' data in Center for Educational Testing and Evaluation (CETE) accounts for interim assessments and cPass;

- Populates the student's course information in the Migrant system for the purpose of state and federal reporting;

- Create a teacher's roster for the Kansas Fitnessgram (K-FIT) application;

- Create list of Pre-K students to report survey data in Success in School; and

- Provide data through the Student Record Exchange for students that move between schools.

# TASC Collection Overview
## Submission Window

- Any time the KIDS Collection System is open.

- Because other applications may be dependent upon a TASC record, they will be sent early in the school year.

- TASC Records must be submitted in a batch by themselves—they cannot be mixed in a KIDS batch with other record types (such as ENRL, TEST, ASGT, etc.).
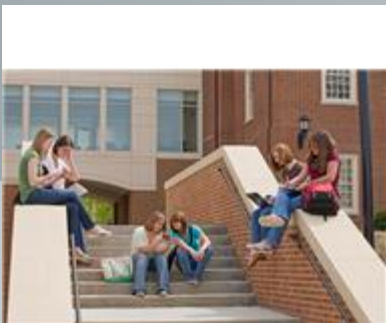
# TASC Collection Overview
## Students to Submit

- Pre-K through Adult

- Public school students

- Accredited private schools students

- 4-year-old At risk program participants

# TASC Collection Overview
## Who Submits?

- **Educator School Identifier for which the student's educator and course will be reported in EDCS**

# TASC Collection Overview
## Data Elements

| Field Number | Excel Column | Field Name | TASC |
|---|---|---|---|
| C1 | A | Record Type | R |
| C2 | B | Student's Accountability School Identifier | R |
| C3 | C | Student's Legal Last Name | R |
| C4 | D | Student's Legal First Name | R |
| C5 | E | Student's Legal Middle Name | O |
| C6 | F | Student's Generation Code | O |
| C7 | G | Student's Gender | R |
| C8 | H | Student's Date of Birth | R |
| C9 | I | Student's Current Grade Level | R |
| C10 | J | Student's Local Identifier | O |
| C11 | K | Student's Hispanic Ethnicity | R |
| C12 | L | State Student Identifier | R |
| C13 | M | School Year | R |
| C14 | N | Student's Attendance School Identifier | R |
| C15 | O | Student's Comprehensive Race | R |
| C16 | P | Educator School Identifier | R |
| C17 | P | State Subject Area Code | R |
| C18 | Q | State Course Identifier | R |
| C19 | R | Local Course ID | O |
| C20 | S | Course Status | R |
| C21 | T | Educator School Identifier | R |
| C22 | U | Educator's Last Name | R |
| C23 | V | Educator's First Name | R |
| C24 | W | Educator's Middle Name | O |
| C25 | X | Educator's District Email Address | O |
| C26 | Y | User Field 1 | O |
| C27 | Z | User Field 2 | O |
| C28 | AA | User Field 3 | O |

| | |
|---|---|
| R | Required = Must contain a valid non-blank value |
| R* | Required = Must contain a valid non-blank value, including zero |
| X | Required = Must contain a valid non-blank value or must be blank; blanks will be considered a null value. |
| O | Optional = Must contain a valid non-blank value or must be blank; blanks will be considered no response. Field will be validated and stored if submitted. |
| Blank | Values submitted in these fields will not be validated or stored on the indicated Record Type. |
| E | Must be blank |

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KiDS
Kansas Individual Data on Students

# Special Notes

# Special Notes
## Unique Records

○ **C12:** State Student Identifier

○ **C13:** School Year

○ **C16:** Educator School Identifier

○ **C17:** State Subject Area Code

○ **C18:** State Course Identifier

○ **C21:** Educator Identifier

The most recently submitted record for each **complete** set of fields above will be considered the "current" information for that student and course.

Records are considered unique not by one data element but by the set of data elements listed above.

# Special Notes
# Validations:

All TASC Records must contain:

- State Student Identifier (SSID) that exists in the KIDS Assignment System
- Educator School Identifier is a valid school in the Directory
- State Subject Area Code and State Course ID combination is valid for the state
- Educator ID is a valid identification number

Validations are done at the state level. No validations are done to connect a student, teacher, or course to a particular school or district.

KiDS
Kansas Individual Data on Students

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# Special Notes
## Undoing Records:

To undo a previously submitted TASC record that was submitted in error,  submit a new TASC record with '99'=Record Submitted in Error in the Course Status field, and the same values from the previously submitted record in the following fields:

- C12: State Student Identifier
- C13: School Year
- C16: Educator School Identifier
- C17: State Subject Area Code
- C18: State Course Identifier
- C21: Educator ID

# Special Notes:
## Undoing a TASC Record

- C1:   TASC
- **C12: 5559555955**
- **C13: 2016**
- **C16: 1712**
- **C17: 01**
- **C18: 052**
- C20: 01
- **C21: 9995999599**

- C1:   TASC
- **C12: 5559555955**
- **C13: 2016**
- **C16: 1712**
- **C17: 01**
- **C18: 052**
- **C20: 99**
- **C21: 9995999599**

# Special Notes
## TASC and Class Rosters

- Fitnessgram (K-FIT)
- KITE
- Success in School
- Migrant Student Courses

# Special Notes
## TASC and Class Rosters

**Kansas Interactive Testing Engine (KITE):** TASC records are NOT required for a test ticket to be generated for State assessment purposes.

In order for someone with a Teacher role to set up Interim assessments and cPass assessments for students in a roster in KITE, TASC Records must be submitted to the KIDS Collection System.

For more information about KITE, visit this website: http://www.ksassessments.org/kite. ® **(KITE)™**

# Special Notes
## TASC and Class Rosters

**Kansas Fitnessgram (K-FIT):** The K-FIT application provides physical education teachers a tool to facilitate fitness testing results to students and parents. TASC Records are required to populate the student lists in the K-FIT application.

The State Subject Area Code must be one of the following:

- 08: Physical, Health, and Safety Education (secondary)
- 58: Physical, Health, and Safety Education (ms/jr. high)
- 88: Physical, Health, and Safety Education (elementary).

**Success in School:** The Success in School application collects school readiness data for 4-year-old At-Risk and 4-year-old preschoolers. The roster of students available for selection in Success in School is based on the TASC Records submitted to the KIDS system for that teacher. This requires that TASC Records be sent for 4-year-old-At-Risk and 4-year-old preschool students in the fall.

**Migrant Student Courses:** Migrant students' course data will automatically populate in the Migrant system when the district submits TASC data to KIDS Collection.

# Special Notes
## TASC and Class Rosters

**Accredited Private Schools:** Accredited private schools should submit TASC Records according to the guidance outlined above.

# Special Notes
## TASC and Class Rosters

TASC Fields Used in Validation

State Student Id

Educator School Id

State Subject Area Code

State Course ID

Educator ID

# Reports and Documents:
# TASC Record Submissions

# KIDS Reports Related to TASC

The detailed descriptions of each report available in the KIDS Collection System may be found on the KIDS project website http://kidsweb.ksde.org/ under the "Report Descriptions" tab or by visiting this website: http http://kidsweb.ksde.org/Report-Descriptions.  The follow reports are particularly important to TASC submissions:

**Standard Reports:**
- Accepted Records (Batch)
- Accepted Records by Type—TASC

**Student Course:**
- Current TASC Records

# KIDS Reports Related to TASC

# KIDS Reports Related to TASC

## Accepted Records

This report shows all records accepted in a particular batch. Users enter the Batch ID number (found in the Batch Info Window) and are returned all records accepted in that batch. Note that school-level users will not see information on batches submitted at the district level.

| Record Type | Accountability School ID | Last Name | First Name | Middle Name | Generation Code | Gender | Date of Birth | Grade Level | Local Student ID | Hispanic Ethnicity | State Student ID | Current School Year | Funding School ID | Attendance School ID | Comprehensive Race | Virtual Ed Student |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| STCO | 0199 | Valcarcel | Joel | Taylor | | 1 | 1997-05-12 | 10 | 11100333 | N | 2620161495 | 2016 | 0199 | 0199 | 10000 | 0 |
| STCO | 0200 | Valasco | Colton | Buford | | 1 | 1991-07-12 | 16 | 11100334 | N | 7291361427 | 2016 | 0200 | 0200 | 10000 | 0 |
| STCO | 0199 | Vacher | Tanner | Porter | | 1 | 1997-12-19 | 10 | 11100335 | N | 2195141794 | 2016 | 0199 | 0199 | 10000 | 0 |
| STCO | 0199 | Urquijo | Ashton | King | | 1 | 1997-07-17 | 10 | 11100336 | N | 4092322437 | 2016 | 0199 | 0199 | 10000 | 0 |

## Accepted Records by Type

This report shows all records accepted for a particular record type. Users select the record type and date range, and are returned all records submitted to KIDS that meet those criteria. School-level users should be able to see all students submitted with their school listed, whether it was sent up by their school/district or another school/district.

| Record Type | Student's Accountability School ID | Student Last Name | Student First Name | Student Generation Code | Student Gender | Student Date of Birth | Student Grade Level | Student Local ID | Student Hispanic Ethnicity | State Student ID | School Year | Student Attendance School ID | Student Comprehensive Race | Educator School ID | State Subject Area Code | State Course Identifier |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| TASC | 0199 | Kaup | Adam | | 1 | 1998-04-09 | 10 | 11100270 | N | 5311778067 | 2016 | 0199 | 10000 | 0199 | 84 | 001 |
| TASC | 0199 | Litscher | Savannah | | 0 | 1999-01-11 | 09 | 11100038 | N | 5257478862 | 2016 | 0199 | 10000 | 0199 | 81 | 001 |
| TASC | 0199 | Leverton | Brooke | | 0 | 1996-10-21 | 10 | 11100046 | N | 7139332533 | 2016 | 0199 | 10000 | 0199 | 84 | 001 |
| TASC | 0202 | Lesueur | Makayla | | 0 | 2005-07-23 | 01 | 11100047 | N | 1265030502 | 2016 | 0202 | 00001 | 0202 | 89 | 001 |
| TASC | 0199 | Lefrancois | Kaylee | | 0 | 1997-02-04 | 10 | 11100048 | N | 4867012904 | 2016 | 0199 | 10000 | 0199 | 84 | 001 |
| TASC | 0201 | Laurich | Lily | | 0 | 1996-01-10 | 12 | 11100049 | N | 5751683897 | 2016 | 0201 | 10000 | 0201 | 52 | 001 |
| TASC | 0199 | Lamore | Faith | | 0 | 1997-07-09 | 10 | 11100052 | N | 7968531284 | 2016 | 0199 | 10000 | 0199 | 84 | 001 |
| TASC | 0199 | Lamboy | Katelyn | | 0 | 1999-08-23 | 09 | 11100054 | N | 2144637156 | 2016 | 0199 | 00001 | 0199 | 81 | 001 |
| TASC | 0201 | Thalacker | Hope | | 0 | 1995-06-16 | 12 | 11100183 | N | 7060848274 | 2016 | 0201 | 10000 | 0201 | 52 | 001 |
| TASC | 0199 | Terracina | Chelsea | | 0 | 1999-09-28 | 08 | 11100185 | N | 3717805037 | 2016 | 0199 | 10000 | 0199 | 83 | 001 |
| TASC | 0201 | Taylor | Serenity | | 0 | 1995-10-22 | 12 | 11100187 | N | 8428577386 | 2016 | 0201 | 10000 | 0201 | 52 | 001 |

# KIDS Reports Related to TASC

# Documents

Consult the following document for additional information when preparing your TASC submissions. Unless specified otherwise below, the most recent version of all documents may be found on the KIDS Project website ([www.ksde.org/kids](www.ksde.org/kids)) under the "Documents" tab.

- **KIDS 2015-2016 Collection File Specifications Document:** This document serves as the data dictionary for all data elements collected through the KIDS Collection System including TASC data elements.

# Help Resources:
# TASC Record Submissions

# Help Resources

**Help Resources**

In preparing your TASC submissions, you may need technical assistance or reporting guidance. Depending upon the nature of the assistance you need, one or more of the following help resources may be useful.

- kids@ksde.org KIDS Technical Support: KSDE Helpdesk 785-296-7935 or

- K-FIT: Mark Thompson at mathompson@ksde.org or visit this website http://www.kshealthykids.org/HKS_Menus/KFIT_Info.html

# Help Resources

**Help Resources**

- KITE: http://www.ksassessments.org/kite or (785) 864 3537 or 1-855-277-9752 or via email at kap_support@ku.edu

- gstuber@ksde.org Success in School: Gayle Stuber at

- dboline@ksde.org Migrant webpageMigrant system: Doug Boline or .

- For training in the KIDS Collection System: visit the KIDS project website at www.ksde.org/kids and go to the "Training" tab.

# Q & A

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- What specific TASC reporting situations are you unsure about?

- What questions do you have about the required TASC data fields?

# Thanks for Participating!

Please access the google survey to complete a session evaluation. The link is shown below, but you will also receive the link in an email after this presentation is complete.

[Survey - TASC Webinar](#)