K I D S 2017-2018 Collection System File Specifications

This resource serves as the KIDS Collections data dictionary.

This document contains:

- Formatting requirements for SIS Collection Export Batch Files including the header and trailer record requirements
- Definitions and permitted values for all data elements collected via KIDS
- References to supporting resources

This document does not include:

- Collection specific requirements and recommendations, see the KIDS Submission Detail Documents
- KIDS Collection edit checks, see the KIDS Business Rules
- Information about KIDS Reports, see the Report Descriptions on the KIDS website

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Header Record Layout

Field Ref #	Header Record Layout			
	Field	**Maximum Length**	**Format Details**	**Comments/Values**
H1	**Record Type**	2	TH	Must contain the characters “TH”
H2	**Extract Date**	10	mm/dd/yyyy	Date export file was created. Month and day must include any leading zeroes.
H3	**Extract Time**	8	hh:mm:ss	Time export file was created.
H4	**Transmission ID**	10	9999999999	An arbitrary number. Must match the Transmission ID in the Trailer record.
H5	**Version**	10	13.0	Always “13.0”. This version number differentiates the possible versions of the file structure.
H6	**Delimiter Character**	25	delimiter=c	Should be the character literal or the hex representation of the delimiter that is used in the detail records (either tab or comma). For a comma delimiter, the character literal would be ‘delimiter=,’ and the hex representation would be ‘delimiter=0X2C’. For a tab delimiter, it is recommended that the hex representation be used. In that case, it would be ‘delimiter=0X09’.

Trailer Record Layout

Field Ref #	Trailer Record Layout			
	Field	**Length**	**Format Details**	**Comments/Values**
T1	**Record Type**	2	TT	Trailer Record and contains the characters “TT”
T2	**Transmission ID**	10		Value is the same as in the header record
T3	**Number of Records**	10	9999999999	Number of records including the header and trailer records. The value is left aligned without trailing spaces.

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Collection Overview

ASGT Collection

Purpose: This record type collects core student demographic data for the purpose of assignment and management of State Student IDs. ASGT records are submitted to the KIDS Collection System to:

- Update or correct errors in core student data for students who already have State IDs;
- Obtain State IDs for new students;
- Claim students enrolling at your school who already have State IDs; and
- Update the school year and grade level information for students at the beginning of the year.

Students To Submit: Pre-K through Adult
Submitted By: Accountability School
Submission Window: Can be submitted at any time.
Data As Of: At time of Submission
Records Unique in Batch by:

- D1: Record Type
- D13: State Student Identifier

Undo: To undo an ASGT record, send an EXIT with D27: Exit/Withdrawal = 18.

EXIT Collection

Purpose: This record type collects data about when and why a student leaves a school. EXIT records are required for students moving between schools within a district as well as moving between districts. EXIT records should be submitted as soon as possible after the student's last day of membership whenever a student has moved, transferred, dropped out, or graduated. The data collected on EXIT records are used to:

- Determine student assessment participation requirements;
- Calculate rates and used in accountability determinations;
- Provide federal reporting; and
- Determine cohorts, graduates, non-graduates, and dropouts on the Dropout and Graduation Summary Report (DGSR).

Students To Submit: K through Adult
Submitted By: Accountability School
Submission Window: Can be submitted at any time.
Data As Of: The information should be current as of the student's last day in membership.
Records Unique in Batch By:

- D1: Record Type

- D2: Accountability School
- D13: State Student Identifier

Undo: To undo an EXIT record, send another EXIT with the same information except the D27: Exit/Withdrawal Type = 99.

TEST Collection

Purpose: This record type collects demographic and assessment data for generating CETE's testing rosters for State assessments and accountability data. Initial populating of test roster and for CETE to issue test tickets in KITE. Data should be updated if student data changes after the initial submission to correctly count the student for accountability.
Students To Submit: Grades 3-12 for State Assessments, Grades K-12 for Kansas English Language Proficiency Assessment (KELPA2)
Submitted By: Accountability or Attendance School
Submission Window: September 5, 2017 – June 29, 2018
Note: *Submission window opens September 5, 2017 for cPass Assessments. All other assessments should not be submitted on TEST records until after January 1, 2018.*
Data As Of: The day the student takes the assessment.
Records Unique in Batch By:

- D1: Record Type
- D2: Accountability School
- D13: State Student Identifier

Undo: To undo a TEST record, send another TEST record with 'C' in the assessment field or send an EXIT, whichever is appropriate for the situation.

ENRL Collection

Purpose: This record type collects official enrollment data for reports and for state and federal funding calculations. All students enrolled and attending on September 20 should be submitted.
Students To Submit: PreK though Adult
Submitted By: Funding School for Public Schools and Accountability School for Private Schools
Submission Window: September 20, 2017 – October 10, 2017
Data As Of: September 20, 2017
Records Unique in Batch By:

- D1: Record Type
- D13: State Student Identifier

Undo: To undo an ENRL record, send another ENRL with D24: Minutes Enrolled = 0.

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SMSC Collection

Purpose: This record type collects data about districts that may be eligible for Rural Education Achievement Program (REAP) funding and other grants available to small school districts. Districts with a Common Core of Data (CCD) local code or 32, 33, 41, 42, or 43 may be eligible for additional REAP grant funding and should submit all of their students who are enrolled on December 1st.
Students To Submit: K-12 who are enrolled any time between the first day of school and December 1.
Submitted By: Funding School
Submission Window: December 1, 2017 – January 5, 2018
Data As Of: December 1, 2017
Records Unique in Batch By:

- D1: Record Type
- D13: State Student Identifier

Undo: To undo an SMSC record, send another SMSC with D21: Cumulative Number of Days in Membership = -1 and D22: Cumulative Number of Days Attended = 0.

MILT Collection

Purpose: This record type collects enrollment data for districts whose student population significantly increases after the September 20th (ENRL) funding count due to military movement. This data is used to include additional military dependent students in state funding calculations. Districts may submit all of the students who are enrolled and attending on February 20th, or only those students who meet the definition of 'military dependent' (Military Connected Student Indicator = 1) for state funding purposes.
Students To Submit: PreK though Adult
Submitted By: Funding School
Submission Window: February 20, 2018 – March 12, 2018
Data As Of: February 20, 2018
Records Unique in Batch By:

- D1: Record Type
- D13: State Student Identifier

Undo: To undo a MILT record, send another MILT with D24: Minutes Enrolled = 0.

EOYA Collection

Purpose: This record type collects demographic, program participation, and attendance data for use in accountability determinations and other end of year federal reporting. Records for all students (both active and inactive) where your school was considered the Accountability School at any time during the year should be submitted. Data from EOYA records are

used to populate data in the Kansas Discipline Incident System (KAN-DIS), LCP Annual Report, and determining cohorts on the Dropout and Graduation Summary Report (DGSR).
Students To Submit: PreK through Adult
Submitted By: Accountability School
Submission Window: May 14, 2018 – June 29, 2018
Data As Of: Student's last day of membership for the school year.
Records Unique in Batch By:

- D1: Record Type
- D2: Accountability School
- D13: State Student Identifier

Undo: To undo an EOYA record, send another EOYA with D21: Cumulative Number of Days in Membership = -1 and D22: Cumulative Number of Days Attended = 0.

QERY Collection

Purpose: This record type enables the school or district obtain data about specific students previously submitted to the KIDS Collection System. The QERY record is an optional record type that is used to return the most recent information about a student. This may potentially be from a student's previous Accountability School. The amount of information returned from a QERY record submission is dependent upon the submitting school's relationship to the student, and on the amount of information included in the QERY submission. More data is returned if the student's current Accountability School submits the QERY record.
Students to Submit: Any student
Submitted By: Any Building
Submission Window: Any time
Data As Of: N/A

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC Records

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
A	**D1**	**Record Type**	4	Alphanumeric	All	A designation of the collection to which the record belongs. Allowable values: ▪ ENRL Funding and Enrollment ▪ TEST Assessment information ▪ EOYA End-of-year reporting ▪ EXIT for Exit records ▪ ASGT for getting a state identification number, updating core data, claiming a student ▪ QERY[1] for performing a query of pre-existing KIDS data without claiming ▪ MILT for Military Funding and Enrollment ▪ SMSC for REAP Allocations

[1] QERY requires only the state identification number **or** the Accountability School Identifier and Legal Last Name. However, additional information allows a better match.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
B	**D2**	**Accountability School Identifier**	4	Alphanumeric	All	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school in which the student is included for accountability purposes: that is, measures such as average daily attendance and state assessment scores are assigned to this school when determining accountability. This identifier can be found in the Kansas Educational Directory. For ENRL, MILT and SMSC records, this field must contain a valid School ID number belonging to an accredited school, '0001' or '0002.' If a student is associated with multiple schools, and an unaccredited private school, home school, or a school in another state is accountable for that student use the following building codes: '0001' when the student's information is included in the accountability results of another state and '0002' when the student attends an unaccredited private school or is home schooled. If the value is '0001' or '0002', then D15: Funding School must contain a valid School ID number or district central office. For EOYA, TEST, and EXIT records, this field must contain a valid School ID number belonging to an accredited school, '0001' or '0002.' If a student is associated with multiple schools, and an unaccredited private school, home school, or a school in another state is accountable for that student use the following building codes: '0001' when the student's information is included in the accountability results of another state and '0002' when the student attends an unaccredited private school or is home schooled. If the value is '0001' or '0002,' then D16: Attendance School/Program Identifier must be a valid School ID number belonging to an accredited school or district central office within the submitting district. For ASGT records, this field must contain a valid School ID number, '0001' or '0002.' The district central office can only be used as the Accountability School for adult students (grade level 18) and pre-kindergarten students (grade level 00-04) not on an IEP ('ND' in D32: Primary Disability Code).
C	**D3**	**Residence District Identifier**	5	Alphanumeric	All	The unique number that has been assigned to the district by the state. In this case, it is the unique number of the district in which a student resides. This identifier can be found in the Kansas Educational Directory. Use state district alphanumeric code number (e.g., D0101), except for out-of-state residences. In that case, use the 2-letter State code for that State (e.g., NE for Nebraska). Except for the out of state identifier, the identifier is composed of a leading alpha character followed by four numbers, the first of which is zero. Note: Private schools can use the public district number in which the private school resides.
D	**D4**	**Legal Last Name**	60	Alphanumeric	All	The name borne in common by members of the student's family.
E	**D5**	**Legal First Name**	60	Alphanumeric	All	The name given to the student at birth, baptism, or during another naming ceremony, or through legal change.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
F	**D6**	**Legal Middle Name**	60	Alphanumeric	All	The secondary name given to the student at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.
G	**D7**	**Generation Code**	10	Alphanumeric	All	An appendage (suffix), if any, used to denote the student's generation in his/her family (e.g., Jr., Sr., III).
H	**D8**	**Gender**	1	Numeric	All	The student's gender, the concept describing the biological traits that distinguish the males and females of a species. Allowable values: ▪ 0 = Female ▪ 1 = Male
I	**D9**	**Date of Birth**	10	mm/dd/yyyy	All	The month, day, and year on which the student was born.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
J	**D10**	**Current Grade Level**	2	Alphanumeric	All	The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. 3-Yr-Old and 4-Yr-Old Preschoolers can be sent as one grade level, using '01' as the grade level, if the district does not have the group separated in its SIS. It is important to keep 5-Yr-Old Preschooler in its separate grade level, since funding is different for this group. Grade level "02" is for 4-year-olds who are not in the State Pre-Kindergarten Program (formerly 4-year old At-Risk) and/or those who have an IEP for a disability. If a 4-year-old student is both At-Risk and has an IEP for a disability, they should be reported as "02." Four-year-old students who are in the State Pre-Kindergarten Program and do not have an IEP for a disability should be reported as "04." The "Not Graded" code applies to students who are adults. Note: an "adult" student is defined as either a general education student who is over the age of 18 and whose 5-year cohort (beginning his/her freshman year) has graduated, or any student over the age of 21. Students, age 22 and older as of 10/1/2017, must be submitted as grade level "18". ***All students, including those with disabilities, should be coded according to credits earned unless the criteria for "Not Graded" mentioned above apply.*** Allowable values: ▪ 00 = Birth – 2 years old ▪ 01 = 3-Yr-Old Preschooler ▪ 02 = 4-Yr-Old Preschooler ▪ 03 = 5-Yr-Old and Older Preschooler ▪ 04 = Four-Year-Old At-Risk ▪ 05 = Kindergarten ▪ 06 = First Grade ▪ 07 = Second Grade ▪ 08 = Third Grade ▪ 09 = Fourth Grade ▪ 10 = Fifth Grade ▪ 11 = Sixth Grade ▪ 12 = Seventh Grade ▪ 13 = Eighth Grade ▪ 14 = Ninth Grade ▪ 15 = Tenth Grade ▪ 16 = Eleventh Grade ▪ 17 = Twelfth Grade ▪ 18 = Not Graded
K	**D11**	**Local Student Identifier**	20	Alphanumeric	All	The unique alphanumeric code assigned to the student by the school or local education agency.
L	**D12**	**Hispanic Ethnicity**	1	Alphanumeric	All	Indicates whether or not the student's ethnicity is Hispanic/Latino. Allowable values, based on federal regulations, are: • Y = Hispanic/Latino • N = NOT Hispanic/Latino
M	**D13**	**State Student Identifier**	10	9999999999	All	The unique number assigned to the student by the KIDS Assignment System. Once a State ID is assigned and updated in the school's dataset, subsequent collections (SIS Exports) must have this value supplied to avoid near matches.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
N	**D14**	**Current School Year**	4	yyyy	All	The ending year of the current school year. For example, if it is the 2017-2018 school year, enter 2018.
O	**D15**	**Funding School Identifier**	4	Alphanumeric	All	The unique number that has been assigned to the school by the state. In this case, it is the unique number of the school in which the student's enrollment is counted for state funding and/or for the Principal's Building Report. This identifier can be found in the Kansas Educational Directory. If a district does not have a school for an educational level (e.g., does not have a high school) or has preschoolers who are not assigned to a school, the district central office building number should be used. For ENRL records, '0003' should be used for Funding School ID if the student attends a non-accredited Juvenile Detention Center (JDC) or Psychiatric Residential Treatment Facility (PRTF). For ENRL and SMSC records if the D2: Accountability School ID value is '0001' or '0002', then this must contain a valid School ID number belonging to an accredited school or district central office.
P	**D16**	**Attendance School/ Program Identifier**	4	Alphanumeric	All	The unique number that has been assigned to the school or program by the state. In this case, it is the unique number of the school or program in which the student is physically located and attends class. This identifier can be found in the Kansas Educational Directory. For TEST records, this is the location where the student is to take the state assessments. For TEST, EXIT, and EOYA records, if the D2: Accountability School ID value is '0001' or '0002', then this must contain a valid School ID number belonging to an accredited school or district central office within the submitting district.
Q	**D17**	**Virtual Education Student**	1	Numeric	ENRL, MILT, EOYA	Indicator of whether a student is participating in a virtual education school or program that is approved for State funding. Only report if the submitter is the school or district providing the virtual education services or contracting with an approved program to provide the virtual education services via a service center. In order to enter a non-blank value, the D10: Current Grade Level must be 05-18. Allowable values: ▪ 0 = Student is not a Virtual Education Student and has not been during the current school year. ▪ 1 = Student is currently a Virtual Education Student. ▪ 2 = Student is not currently a Virtual Education Student, but has been at some point during the current school year. For more information on reporting virtual education students refer to the "Guidelines for Reporting Virtual Students" on the KIDS project website (http://kidsweb.ksde.org/).

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
R	**D18**	**School Entry Date**	10	mm/dd/yyyy	ASGT, ENRL, TEST, EOYA, SMSC, MILT, EXIT	The month, day, year on which the student enrolls and begins to receive instructional services in a school. If the student should leave and then re-enroll, this date should reflect the most recent enrollment date.
S	**D19**	**District Entry Date**	10	mm/dd/yyyy	ASGT, ENRL, TEST, EOYA, SMSC, MILT, EXIT	The month, day, year on which the student enrolls and begins to receive instructional services in a school district. If the student should leave the district and then re-enroll, this date should reflect the most recent enrollment date.
T	**D20**	**State Entry Date**	10	mm/dd/yyyy	ASGT, ENRL, TEST, EOYA, SMSC, MILT, EXIT	The month, day, year on which the student enrolls and begins to receive instructional services in Kansas. If the student should leave Kansas and then re-enroll in a Kansas school, this date should reflect the most recent enrollment date.
U	**D21**	**Cumulative Number of Days in Membership**	5	Numeric 999.9	EOYA, SMSC, EXIT	The number of days the student has been enrolled and receiving instruction (days present plus days absent) in this school/program when school was in session during the current school year. Note: Half-day kindergarten students should not have their days of attendance divided by two. Count them in attendance for every day they attend their half-day program. Cannot be greater than 366.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
V	**D22**	**Cumulative Number of Days Attended**	5	Numeric 999.9	EOYA, SMSC, EXIT	The number of days the student has been present in this school/program when school was in session during the current school year. In order to comply with new federal reporting, a student is considered absent if he or she is not physically on school grounds and is not participating in instruction or instruction related activities at an approved off-grounds location. Any absence by a student for any reason (e.g. illness, suspension, parent permission), regardless of whether the absences are excused or unexcused should not be included in the number of days attended. Students will be included in federal reporting of chronic absenteeism if the student missed 10% of the school days in which they were enrolled in the school. The data collected on EOYA records will be used to calculate this. Note: Half-day kindergarten students should not have their days of attendance divided by two. Count them in attendance for every day they attend their half-day program. Cannot be greater than 366.
W	**D23**	**Truant Student**	1	Alphanumeric	EOYA	An indicator of whether or not the student has been truant at any time during the current school year. Allowable values: ▪ 0 = No ▪ 1 = Yes Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
X	**D24**	**Minutes Enrolled**	3	Numeric 999	ENRL, MILT	The number of minutes per day that the student was enrolled in this district on September 20 (see September 20 Rule below[2]) &, if applicable, on Feb. 20[3]. The minutes should not include the lunch period or transition time from lunch to class. Passing periods that are between classes a student attends can be counted. The entry can be zero for the September 20 snapshot in cases where the student attends a public school but does not qualify to be counted for funding purposes. Note: Schools and districts enter minutes. To compute FTE, KSDE will divide this number by 360, except for those students who are also enrolled in an area vocational technical school or other postsecondary institution. The number of minutes for dual enrolled students will be divided by 300 for FTE purposes. Note: In cases where the number of minutes enrolled per day varies or the student does not attend school 5 days a week, sum all minutes for a normal 5-day week and divide by 5.

[2] SEPTEMBER 20 RULE: A student must be enrolled and attending on September 20. If absent on September 20 then the student must have attended once before September 20 and once after September 20 but on or before October 4. If September 20 falls on a non-school day, use the first school day after September 20. For specific attendance guidelines for foreign exchange students, virtual education students, and alternative school students, see the KIDS 2017-2018 Submission Details Document - ENRL located on the KIDS project website (http://kidsweb.ksde.org/) under the documents tab.

[3] FEBRUARY 20 RULE: A student (Military Connected Student) must be enrolled and attending on February 20. If absent on February 20 then the student must have attended once on or after February 1, and once after February 20 but on or before March 4. If February 20 falls on a non-school day, use the first school day after February 20.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
Y	**D25**	**Concurrent High School Enrollment**	1	Numeric	ENRL, MILT	A description of a second educational program enrollment for a high school student on September 20 (see September 20 Rule on previous page). The enrollment must have been in an accredited program or institution. ***Accredited programs can be delivered at the high school or at the institution providing the service.*** When a student is enrolled in multiple accredited programs, select one of them. In order to mark 1-5 in this field, D10: Current Grade Level must be 15-18 or 14-18 if "GI" is marked in D33: Gifted Student Code. Allowable values: ▪ 0 = None ▪ 1 = Any Kansas Board of Regents approved and funded CTE course at a Technical College or Community College ▪ 2 = Community college ▪ 3 = State university ▪ 4 = Private college or other postsecondary ▪ 5 = High school CTE program outside of main campus **Note1:** Students enrolled in the Kansas Academy of Math and Science (KAMS) at Fort Hays State University should be marked with a value of "3". **Note2:** Students taking an approved CTE course through a post-secondary institution should be marked with a value of "1" and the time spent in these classes should **not** be counted toward the minutes reported in D42: Career and Technical Education Contact Minutes. If a student is enrolled in an approved CTE course and a non-CTE course through a post-secondary institution, mark a value of "1" in this field. **Note3:** If a student attends an approved CTE program offered by a school district in a separate district owned facility away from the high school campus, the student should be reported with a value or "5".
Z	**D26**	**Exit/Withdrawal Date**	10	mm/dd/yyyy	EXIT	The month, day, year of the student's last day of membership or the date on which the student was graduated, or the date on which a student with disabilities met district graduation requirements for a regular diploma. This field must be blank on all record types except EXIT records.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AA	**D27**	**Exit/Withdrawal Type**	2	Numeric	EXIT	The circumstances under which the student exited from membership in this district or school. This field must be blank on all record types except EXIT records. Allowable values: ▪ 1 = Transfer to a public school in the same district ▪ 2 = Transfer to a public school in a different district in Kansas ▪ 3 = Transfer to a public school in a different state ▪ 4 = Transfer to an accredited private school in Kansas or in a different state ▪ 5 = Transfer to non-accredited private school in Kansas or in a different state ▪ 6 = Transfer to home schooling[4] ▪ 8 = Graduated with regular diploma ▪ 10 = Student death ▪ 11 = Student illness ▪ 12 = Student expulsion (or long-term suspension) ▪ 13 = Reached maximum age for services[5] ▪ 14 = Discontinued schooling (including preschoolers/Kindergartners who are removed from schooling by parents) ▪ 15 = Transfer to a juvenile or adult correctional facility where diploma completion services are provided.[6] ▪ 16 = Moved within the US, not known to be enrolled in school ▪ 17 = Unknown ▪ 18 = Student data claimed in error by an ASGT record ▪ 19 = Transfer to a GED completion program ▪ 20 = Transferred to a juvenile or adult correctional facility where diploma completion services are **not** provided. ▪ 21 = Student moved to another country, may or may not be continuing[7] ▪ 22 = Student with disabilities who met the district graduation requirements for a regular diploma, but is remaining in school to receive transitional services deemed necessary by the IEP team.[8] ▪ 23 = Student with an extended absence at the beginning of the school year (through September 30), planning to return.[9] ▪ 98 = Unresolved Exit (KSDE use only) ▪ 99 = Undo a previously submitted EXIT Record

[4]This code includes students who leave the formal education system to continue a religious community-based education (i.e. Amish).
[5] If student was previously submitted with an Exit/Withdrawal Type = 22, then the student should not be submitted with an Exit/Withdrawal type of 13. An Exit/Withdrawal Type = 8 should be submitted when the student no longer receives transitional services.
[6]See "Guidelines for KIDS Reporting: Students Attending Other Educational Placements" located on the KIDS project website (http://kidsweb.ksde.org/) under the documents tab for the list of facilities where diploma completion services are provided.
[7] This would include foreign exchange students going back to their home country.
[8] This code can only be submitted for students marked with 'WD' in D32: Primary Disability Code.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AB	**D28**	**Special Circumstances Transfer Choice**	1	Alphanumeric	EOYA	An indication of whether the student's transfer was related to provisions of federal law. This field should include information on students transferring within or outside the district. Allowable values: ▪ 0 = No transfer under these provisions ▪ 2 = Transfer using unsafe school provision (applicable only when student transfers to another school within the same district) This must be reported by the gaining school.
AC	**D29**	**Post-Graduation Plans**	1	Numeric	EXIT	The intended post-secondary direction of graduates. A graduate is defined as a student who receives a high school diploma. This field is required when D27: EXIT/Withdrawal Type = '8', or '22'. For graduates who did not report current or future status, use the "Status Unknown" category. Allowable values: ▪ 1 = 4-Year College of University ▪ 2 = 2-Year College ▪ 3 = Other Type of College/Other Postsecondary ▪ 4 = Employment ▪ 5 = Unemployment ▪ 6 = Parenting ▪ 7 = Military Service ▪ 8 = All Other Graduates/Status Unknown
AD	**D30**	**Comprehensive Race**	5	A "bit" oriented format. Position 1 is the right-most digit of the 5 digits. Position 5 is the left-most. Thus, 10000 represents White.	ALL	General racial category(ies) which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. All five positions must be filled with either a 0 or a 1, and at least one category must be filled with a 1. Positions: ▪ Position 5-White ▪ Position 4-Native Hawaiian or Other Pacific Islander ▪ Position 3-Black or African American ▪ Position 2-Asian ▪ Position 1-American Indian or Alaska Native Allowable values in each position: ▪ 0 = No ▪ 1 = Yes Pos. 5: White; Pos. 4: NH/PI; Pos. 3: Black; Pos. 2: Asian; Pos. 1: AI/AN

[9] This code should be used for students showing as Unresolved Exits so the student doesn't count as a Dropout in the Dropout/Graduation Summary Report.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AE	**D31**	**Eligibility for National School Lunch Program**	1	Alphanumeric	ENRL, TEST, EOYA, MILT, EXIT	An indication of the student's eligibility for free or reduced price lunch programs. This eligibility is established through the Direct Certification process, National School Lunch Program application, or the Kansas Household Economic Survey. Allowable values: ▪ 0 = Not Eligible ▪ 1 = Eligible for Reduced Price Lunch ▪ 2 = Eligible for Free Lunch Note: Approved Community Eligibility Provision schools should **not** mark all students with 2 = Eligible for Free Lunch.
AF	**D32**	**Primary Disability Code**	2	Alpha	ASGT, ENRL, TEST, EOYA, MILT, EXIT	An indication of whether or not the student has an active Individual Education Plan (IEP) under the Individuals with Disabilities Education Act (IDEA-Part B), which documents that the student receives special education services. Report if the student has a primary area of disability. Allowable values: ▪ ND = No Disability ▪ WD = Yes, is on an IEP and receives special education services.
AG	**D33**	**Gifted Student Code**	2	Alpha	ASGT, ENRL, TEST, EOYA, MILT, EXIT	An indication of whether or not the student has an active Individual Education Plan (IEP) for giftedness, which documents that the student receives special education services. Allowable values are: ▪ Blank = None ▪ GI = Giftedness
AH	**D34**	**Qualified for 504**	1	Alphanumeric	EOYA	An indication of whether or not the student is a handicapped person who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. Allowable values: ▪ 0 = Not a 504 qualified student and has not been this school year ▪ 1 = Currently a 504 qualified student ▪ 2 = Not currently a 504 qualified student but has been this school year Note1: Students receiving special education services because of a disability automatically qualify. Therefore, any student marked with a disability code in D32 must be marked as a '1.' Note2: If a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AI	**D35**	**Residence of Homeless Student while Homeless**	1	Alphanumeric	ENRL, TEST, EOYA, EXIT	An indication of nighttime residence of students who lacked, at any time during a school year, a fixed, regular, and adequate nighttime residence and had a primary nighttime residence that was: shared with others due to loss of housing, economic hardship, or similar reason (1 & 6); a temporary shelter such as a hotel or motel room or campground (2 & 7); a supervised, publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill) or an institution that provides a temporary residence for individuals intended to be institutionalized (4 & 8); or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (5 & 9). (See section 725, Definitions, of the McKinney-Vento Homeless Assistance Act for a more detailed description of this data element.) If there were more than one such residence during the school year, please indicate the primary residence at the time they were identified as homeless. The term "unaccompanied homeless student" includes youth in homeless situations who are not in the physical custody of a parent or guardian. Allowable values: ▪ 0 = Not a homeless student ▪ 1 = Accompanied homeless student doubled up (e.g., with relatives, living with another family) ▪ 2 = Accompanied homeless student stayed in hotel/motel ▪ 4 = Accompanied homeless student stayed in shelters or transitional housing ▪ 5 = Accompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings) ▪ 6 = Unaccompanied homeless student doubled up (e.g., with relatives, living with another family) ▪ 7 = Unaccompanied homeless student stayed in hotel/motel ▪ 8 = Unaccompanied homeless student stayed in shelters or transitional housing ▪ 9 = Unaccompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings) For more information on reporting the Residence of Homeless Student while Homeless refer to the "Guidelines for Reporting Homeless Students" on the KIDS project website (http://kidsweb.ksde.org/).

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)

Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Relevant for Record Type	Comments/Values
ESOL Field Requirements: D36-D41						

Value in D39†	1, 2, or 3	4	5 or 6	0
Program Entry D36	Filled in	Filled in	Filled in	Blank
US Entry D37	Filled in	Filled in	Filled in	Blank
First Language D38***	Filled in	Filled in	Filled in	Filled in or 0
Program End Date D40**	Blank	Filled in	Blank	Blank
Minutes D41*	Filled in	Blank	Blank	Blank

†On ASGT and EXIT record types, only D39: Program Participation is required.
**D41: Minutes required for ENRL and MILT record types only.*
***D40: Program End Date is required for EOYA record type only.*
****D38: First Language is required for all students; 'eng' is not a valid value for records with a value other than '0' in D39: Program Participation.*

Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Relevant for Record Type	Comments/Values
AJ	**D36**	**ESOL/Bilingual Program Entry Date**	10	mm/dd/yyyy	ENRL, TEST, MILT, EOYA	The date an English Learner (EL) qualifies for services in an English for Speakers of Other Languages (ESOL)/Bilingual Program. The ESOL Program Entry Date must be on or after the State Entry Date. Qualification is based on an English Language Proficiency test. This field is blank if the student is not an ESOL or ESOL eligible student. See D39.
AK	**D37**	**First Entry Date into a School in the United States**	10	mm/dd/yyyy	ENRL, TEST, MILT, EOYA	The month, day, year on which the student first entered and began to receive instructional services in a school or an educational institution in the USA. If not known, select a reasonable estimate, such as two years prior to the current date. The date must be on or before the D20: State Entry Date. This field is blank if the student is not an ESOL or ESOL eligible student. See the table above D36.
AL	**D38**	**First Language**	3	Alphanumeric	ENRL, TEST, MILT, EOYA	The code for the primary language or dialect (not ethnicity) of the student, according to the student's Home Language Survey. This field is required for all students submitted. Students reported with a value other than '0' in D39: ESOL/Bilingual Program Participation Code must report a value other than 'eng' in this field. Note1: If the exact language you want is not listed in the table, pick one that is in the same language family. Use Wikipedia to help find a language similar from the list. Note2: If a student is a dual-language learner, meaning two languages are present on their Home Language Survey; please select the language that they have in addition to English. Allowable values: See Appendix D for the list of allowable languages and codes.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AM	**D39**	**ESOL/Bilingual Program Participation Code**	1	Alphanumeric	ASGT, ENRL, TEST, EOYA, MILT, EXIT	The type of ESOL/Bilingual Program in which the student participates. This field must contain a 1, 2, 3, 4, 5, or 6 if D36 has a date. Allowable values: ▪ 0 = Not an ESOL eligible student and not an ESOL monitored student ▪ 1 = Title III Funded ▪ 2 = State ESOL/Bilingual Funded ▪ 3 = Both Title III and State ESOL/Bilingual Funded ▪ 4 = Monitored ESOL student (status after scoring a "4/Fluent" ESOL performance level in all domains (Reading, Writing, Listening, and Speaking) **and** score a "4/Fluent" ESOL performance level in the Total/Composite category for two consecutive KELPA2 Assessments.) Students are listed as monitored status for no more than two years after they stop receiving ESOL services. ▪ 5 = ESOL program eligible, based on an English language proficiency test, but not currently receiving ESOL program services. Example: Parents that have waived their child out of ESOL services, but the district is still obligated to provide ESOL support. ▪ 6 = Receives ESOL services and not funded with Title III and/or State ESOL Funding.
AN	**D40**	**ESOL/Bilingual Program Ending Date**	10	mm/dd/yyyy	EOYA	Date (month, day, and year) student exits or becomes ineligible for an ESOL/Bilingual program, based on a determination of English language proficiency on the KELPA2. Students exit the ESOL program when they score a "4/Fluent" ESOL performance level in all domains (Reading, Writing, Listening, and Speaking) **and** score a "4/Fluent" ESOL performance level in the Total/Composite category for two consecutive years. This field is blank if the student is not an ESOL or ESOL eligible student; or if the student is a current ESOL eligible student. A date given in this field must come after the date in D36.
AO	**D41**	**ESOL Bilingual Student Contact Minutes**	3	Numeric 999	ENRL, MILT	The number of minutes the student received instruction in an approved ESOL/Bilingual program on September 20. The program must be taught by a teacher with ESOL endorsement or on Plan of Study for ESOL endorsement to be approved. This field is blank if the student is not an ESOL or ESOL eligible student, is an ESOL monitored student, or is not enrolled in an ESOL program. See the table above D36.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AP	**D42**	**Career and Technical Education Contact Minutes**	3	Numeric 999	ENRL, MILT	The number of minutes a high school student received instruction in an approved for funding career and technical education course (or in state approved courses) on September 20, excluding seminar minutes. Only students in grades 9-12 and not graded secondary students are included in the funding formula and should have minutes greater than zero. For all other students, this field should be blank. Note: The time spent in any approved CTE courses through a post-secondary institution should **not** be counted toward the minutes reported in this field.
AQ	**D43**	**Title I Participation**	1	Alphanumeric	EOYA	Indicator of whether the student received Title I services at any time during the school year. Allowable values: ▪ 0 = Did not receive Title I services at any time during the school year; ▪ 1 = Yes, is currently receiving Title I services in a Title I school wide; ▪ 2 = Yes, received services in a Targeted Assisted school at some time during the school year. ▪ 3 = Yes, this is a student attending a nonpublic school who receives Title I services from the public school district Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.
AR	**D44**	**Miles Transported**	4	Numeric 99.9	ENRL, MILT	The number of miles a student is transported one way at the school or district's expense, as measured from the front door of the student's residence to the front door of the school where the student attends the majority of his/her classes. The amount should be to nearest tenth without rounding. For example, 2.48 would be 2.4 and not 2.5. Mileage over 3.0 miles is counted as 3.0 for "miles transported" purposes. Because of this, you may enter 3.0 or the exact miles when a student is transported 3.0 miles or further. Use zero for students not transported. Do not include transportation of special education students claimed on the Special Education Transportation Expense Form 308. Do not include transportation of students to and from a technical school or community college. Note: Make sure to report miles transported for **all** students transported at school or district's expense.
AS	**D45**	**Transportation FTE**	3	Numeric 9.9	ENRL, MILT	The student's round-trip transportation to school, to the nearest tenth. When the student is transported to and from school, the portion is 1.0. When a student is transported one way, the portion is .5. **Do not include transportation of special education students claimed on the Special Education Transportation Expense Form 308.**

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AT	**D46**	**Student's Transportation Street Address**	30	Alphanumeric Optional	ENRL, MILT	The street number and street name of the address that is used for bus transportation on September 20. This field is required for all students transported 2.5 miles or more at the district's expense and for those students participating in virtual education for ENRL. Do **not** include PO Box in this field, physical address is needed for address verification.
AU	**D47**	**Student's Transportation City**	20	Alpha Optional	ENRL, MILT	The name of the city in which the address is located. This field is required for all students transported 2.5 miles or more at the district's expense and for those students participating in virtual education for ENRL.
AV	**D48**	**Student's Transportation Zip Code**	10	99999-9999	ENRL, MILT	The five or nine digit zip code portion of the transportation address. This field is required for all students on ENRL.
AW	**D49**	**Non-Resident Transportation**	1	Alphanumeric	ENRL, MILT	An indication that the student is attending the district under an agreement by the district under KSA 72-1046b (over 2.5 mile law)[10]. Allowable values: ▪ 0 = No ▪ 1 = Yes
AX	**D50**	**Military Connected Student Indicator**	1	Alphanumeric	ENRL, TEST, EXIT, MILT, EOYA	An indication that the student's parent or guardian is on Active Duty, in the National Guard, or in the Reserve components of the United States military services at the time of submission. Allowable values: ▪ 0 = Student is not military connected ▪ 1 = Student is a dependent of a member of the Active Duty Forces (full-time) Army, Navy, Air Force, Marine Corps, or Coast Guard ▪ 2 = Student is a dependent of a member of the National Guard or Reserve Forces (Army, Navy, Air Force, Marine Corps or Coast Guard)
AY	**D51**	**Immigrant Student**	1	Alphanumeric	ENRL, EOYA	An indicator of whether or not the student is an immigrant, defined as being aged 3 through 21, not born in any state in the United States, and not being in attendance in schools in the states for more than three full academic years. This applies to foreign exchange students if they meet these criteria. Allowable values: ▪ 0 = No ▪ 1 = Yes, and receiving Title III Immigrant Services ▪ 2 = Yes, but not receiving Title III Immigrant Services Note: for EOYA, if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

[10] The parent or legal guardian of any pupil who lives 2.5 or more miles from the attendance center the pupil would attend in the resident school district may apply to the board of education of a receiving school district for authority for such pupil to be furnished or provided transportation to school from the pupil's residence and from school to the pupil's residence by the receiving school district.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AZ	**D52**	**Country of Birth**	30	Alphanumeric	ENRL, EOYA	Indicates the country of birth for Immigrant students. Required if '1' or '2' reported on D51: Immigrant Student. Note that this field is not related to citizenship or legal status. The country of birth should not be any of the 50 United States, the District of Columbia, or Puerto Rico.
BA	**D53**	**Neglected Student**	1	Alphanumeric	EOYA	A flag that identifies a neglected student who was served under Title I Part A funds at some time during the year. Neglected Students are students who have been committed to an institution (other than a foster home) or voluntarily placed under applicable State law due to abandonment, neglect or death of his or her parents or guardians. Report only students in locally operated institutions for neglected children who were provided Title I, Part A services. Students who do not meet the definition of neglected should have a zero in this field. Allowable values: ▪ 0 = Not a neglected student ▪ 1 = Neglected student currently served under Title I Part A ▪ 2 = Neglected student not currently served under Title I Part A but has been during this school year ▪ 3 = Neglected student not receiving Title I services Note: If the district is setting aside Title I funds for neglected they should be reporting students. If the district is not setting aside funds, no students should be reported in this field. Note2: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.
BB	**D54**	**Early Learning Participant**	1	Alphanumeric	ENRL, EOYA	An indication that the student participates or participated in a district sponsored pre-K program, other than Kansas Parent Education Program (formerly Parents as Teachers), during this school year. This field is required for students in grades 00-04. Allowable values: ▪ 0 = No ▪ 1 = Yes
BC	**D55**	**Kansas Parent Education Program Participant**	1	Alphanumeric	ENRL, EOYA	An indication that the child' family participates or participated in the Kansas Parent Education Program (formerly Parents as Teachers) during this school year. This field is required for students in grades 00-04. Allowable values: ▪ 0 = No ▪ 1 = Yes
BD	**D56**	**Math Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants mathematics test tickets sorted for distribution to schools.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BE	**D57**	**Math Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants mathematics test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BF	**D58**	**English Language Arts – ELA Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants English Language Arts (ELA) test tickets sorted for distribution to schools.
BG	**D59**	**English Language Arts – ELA Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants English Language Arts (ELA) test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BH	**D60**	**Science Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants science test tickets sorted for distribution to schools.
BI	**D61**	**Science Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants science test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BJ	**D62**	**History/Gov Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants history/gov test tickets sorted for distribution to schools.
BK	**D63**	**History/Gov Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants history/gov test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BL	**D64**	**General CTE Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants the general CTE test tickets sorted for distribution to schools.
BM	**D65**	**General CTE Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants the general CTE test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BN	**D66**	**Comprehensive Agriculture Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Comprehensive Agriculture test tickets sorted for distribution to schools.
BO	**D67**	**Animal Systems Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Animal Systems test tickets sorted for distribution to schools.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BP	**D68**	**Plant Systems Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Plant Systems test tickets sorted for distribution to schools.
BQ	**D69**	**Manufacturing Production Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Manufacturing Production test tickets sorted for distribution to schools.
BR	**D70**	**Design and Pre-Construction Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Design and Pre-Construction test tickets sorted for distribution to schools.
BS	**D71**	**Finance Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Finance test tickets sorted for distribution to schools.
BT	**D72**	**Comprehensive Business Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Comprehensive Business test tickets sorted for distribution to schools.
BU	**D73**	**AV Communications Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants AV Communications test tickets sorted for distribution to schools.
BV	**D74**	**KELPA2 Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants KELPA2 test tickets sorted for distribution to schools.
BW	**D75**	**KELPA2 Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants KELPA2 test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BX	**D76**	**State Mathematics Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 08-13, or 15. Allowable values: ▪ 0 = No test in this content area ▪ 2 = CETE General Assessment ▪ N = Special Assessment Waiver (e.g. ACT, Explore) ▪ C = Clear test subject indicator

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BY	**D77**	**State English Language Arts – ELA Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 08-13, or 15. Allowable values: ▪ 0 = No test in this content area ▪ 2 = CETE General Assessment ▪ N = Special Assessment Waiver (e.g. ACT, Explore) ▪ C = Clear test subject indicator
BZ	**D78**	**State Science Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 10, 13, or 16. Allowable values: ▪ 0 = No test in this content area ▪ 2 = CETE General Assessment ▪ N = Special Assessment Waiver (e.g. ACT, Explore) ▪ C = Clear test subject indicator
CA	**D79**	**State History/Gov Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 11, 13, or 16. Allowable values: ▪ 0 = No test in this content area ▪ 2 = CETE General Assessment ▪ C = Clear test subject indicator
CB	**D80**	**State History/Gov Proctor ID**	10	Numeric	TEST	The unique number assigned to the educator by the state in the Educator Licensure System. The proctor should be a licensed educator that will be scoring the writing section of the assessment in KITE. A non-blank value must be submitted in this field if a value of '2' is selected in D79: State History/Gov Assessment.
CC	**D81**	**State History/Gov Proctor First Name**	100	Alphanumeric	TEST	The first name of the educator that will score the student's assessment through KITE. A non-blank value can only be submitted in this field if a value of '2' is selected in D79: State History/Gov Assessment and D80: State History/Gov Proctor ID has a non-blank value, but it is not required.
CD	**D82**	**State History/Gov Proctor Last Name**	100	Alphanumeric	TEST	The last name of the educator that will score the student's assessment through KITE. A non-blank value can only be submitted in this field if a value of '2' is selected in D79: State History/Gov Assessment and D80: State History/Gov Proctor ID has a non-blank value; but it is not required.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CE	**D83**	**General CTE Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ 3 = Yes, test in this content area with Career Competency Qualifier (CCQ) ▪ 6 = No assessment, Career Competency Qualifier only ▪ C = Clear test subject indicator
CF	**D84**	**Comprehensive Agriculture Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ 2 = Yes, test in this content area with Power, Structural, and Technical Systems module ▪ 3 = Yes, test in this content area with Career Competency Qualifier (CCQ) ▪ 4 = Yes, test in this content area with Power, Structural, and Technical Systems module and Career Competency Qualifier (CCQ) ▪ 5 = No assessment, Power, Structural, and Technical Systems module only ▪ 6 = No assessment, Career Competency Qualifier only ▪ 7 = No assessment, Power, Structural, and Technical Systems module and Career Competency Qualifier ▪ C = Clear test subject indicator
CG	**D85**	**Animal Systems Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ 3 = Yes, test in this content area with Career Competency Qualifier (CCQ) ▪ 6 = No assessment, Career Competency Qualifier only ▪ C = Clear test subject indicator

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CH	**D86**	**Plant Systems Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ 2 = Yes, test in this content area with Horticulture module ▪ 3 = Yes, test in this content area with Career Competency Qualifier (CCQ) ▪ 4 = Yes test in this content area with Horticulture module and Career Competency Qualifier (CCQ) ▪ 5 = No assessment, Horticulture module only ▪ 6 = No assessment, Career Competency Qualifier only ▪ 7 = No assessment, Horticulture module and Career Competency Qualifier ▪ C = Clear test subject indicator
CI	**D87**	**Manufacturing Production Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ C = Clear test subject indicator
CJ	**D88**	**Design and Pre-Construction Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ C = Clear test subject indicator
CK	**D89**	**Finance Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ 2 = Yes, test in this content area with Accounting module ▪ 5 = No assessment, Accounting module only ▪ C = Clear test subject indicator

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CL	**D90**	**Comprehensive Business Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ 1 = Yes, test in this content area ▪ C = Clear test subject indicator
CM	**D91**	**AV Communications Assessment**	1	Alphanumeric	TEST	This assessment is not available during the 2017-2018 school year. No values other than '0' will be accepted for this field. An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 15-17. Allowable values: ▪ 0 = No test in this content area ▪ C = Clear test subject indicator
CN	**D92**	**Kansas English Language Proficiency Assessment (KELPA2)**	1	Alphanumeric	TEST	An indication of the test options in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 05-17. Allowable values: ▪ 0 = No assessment in this content area ▪ 1 = KELPA2 for current or monitored ESOL student. ▪ 2 = KELPA2 for student who is ESOL program eligible, but not currently receiving ESOL program services. ▪ C = Clear test subject indicator In order to have a '1' in this field, a student must be marked as '1'-'4' or '6' on D39 ESOL Program Participation Code. In order to have a '2' in this field, a student must have a blank or be marked as '5' on D39.
CO	**D93**	**KELPA2 Proctor ID**	10	Numeric	TEST	The unique number assigned to the educator by the state in the Educator Licensure System. The proctor should be a licensed educator that will be scoring the KELPA2 assessment in KITE. A non-blank value must be submitted in this field if a value or '1' or '2' is selected in D92: Kansas English Language Proficiency Assessment (KELPA2).
CP	**D94**	**KELPA2 Proctor First Name**	100	Alphanumeric	TEST	The first name of the educator that should have access to the student's assessment data through KITE. A non-blank value can only be submitted in this field if a value of '1' or '2' is selected in D92: Kansas English Language Proficiency Assessment and D93: KELPA2 Proctor ID has a non-blank value; but it is not required.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CQ	**D95**	**KELPA2 Proctor Last Name**	100	Alphanumeric	TEST	The last name of the educator that should have access to the student's assessment data through KITE. A non-blank value can only be submitted in this field if a value of '1' or '2' is selected in D92: Kansas English Language Proficiency Assessment and D93: KELPA2 Proctor ID has a non-blank value; but it is not required.
CR	**D96**	**User Field 1**	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
CS	**D97**	**User Field 2**	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
CT	**D98**	**User Field 3**	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

K I D S 2017-2018 Collection System File Specifications

Teacher and Student Connection (TASC) Collection File Specifications

This resource serves as the KIDS Teacher and Student Connection (TASC) Collection data dictionary.

This document contains:

- Definitions and permitted values for all data elements collected via KIDS TASC
- References to supporting resources

This document does not include:

- Collection specific requirements and recommendations, see the TASC Submission Detail Document
- KIDS TASC Collection edit checks, see the KIDS Business Rules
- Information about KIDS TASC Reports, see the Report Descriptions on the KIDS website

Purpose: Collects a Teacher and Student Connection for use in creating rosters in other applications, i.e. Success in School and KITE for Interim assessments.
Submitted By: Student's School Identifier
Submission Window: August 1, 2017 – June 15, 2018
Data As Of: At time of submission
Record Unique in Batch by:

- C2: Student's School Identifier
- C12: State Student Identifier
- C13: School Year
- C15: State Subject Area Code
- C16: State Course Identifier
- C19: Educator ID

Undo: To undo a TASC record, submit another TASC record with Course Status = 99.
Validations:

- Valid C2: Student's School Identifier
- Valid C12: State Student ID
- Valid C15: State Subject Area Code and C16: State Course ID combination for the state
- Valid C19: Educator ID

K I D S 2017-2018 Collection System File Specifications

State Subject Areas Used to create Interim Assessments:

State Subject Area	Interim Assessment in KITE
01-English Language and Literature (High School)	ELA
02-Mathematics (High School)	Math
51-English Language and Literature (Middle School/Jr. High)	ELA
52-Mathematics (Middle School/Jr. High)	Math
80-Self-Contained	ELA and Math
81-English Language and Literature (Elementary)	ELA
82-Mathematics (Elementary)	Math

K I D S 2017-2018 Collection System File Specifications

Detail Record Layout for TASC Records

Detail Record Layout for TASC Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
A	**C1**	**Record Type**	4	Alphanumeric	Yes	A designation of the collection to which the record belongs. Allowable values: ▪ TASC for Teacher and Student Connection
B	**C2**	**Student's School Identifier**	4	Alphanumeric	Yes	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school which is reporting the student and course. This identifier for schools can be found in the Kansas Educational Directory.
C	**C3**	**Student's Legal Last Name**	60	Alphanumeric	Yes	The name borne in common by members of the student's family.
D	**C4**	**Student's Legal First Name**	60	Alphanumeric	Yes	The name given to the student at birth, baptism, or during another naming ceremony, or through legal change.
E	**C5**	**Student's Legal Middle Name**	60	Alphanumeric	No	The secondary name given to the student at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.
F	**C6**	**Student's Generation Code**	10	Alphanumeric	No	An appendage (suffix), if any, used to denote the student's generation in his/her family (e.g., Jr., Sr., III).
G	**C7**	**Student's Gender**	1	Numeric	Yes	The student's gender, the concept describing the biological traits that distinguish the males and females of a species. Allowable values: ▪ 0 = Female ▪ 1 = Male
H	**C8**	**Student's Date of Birth**	10	mm/dd/yyyy	Yes	The month, day, and year on which the student was born.
I	**C9**	**Student's Current Grade Level**	2	Alphanumeric	Yes	The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. Allowable values: ▪ 00 = Birth – 2 years old ▪ 01 = 3-Yr-Old Preschooler ▪ 02 = 4-Yr-Old Preschooler ▪ 03 = 5-Yr-Old and Older Preschooler ▪ 04 = Four-Year-Old At-Risk ▪ 05 = Kindergarten ▪ 06 = First Grade ▪ 07 = Second Grade ▪ 08 = Third Grade ▪ 09 = Fourth Grade ▪ 10 = Fifth Grade ▪ 11 = Sixth Grade ▪ 12 = Seventh Grade ▪ 13 = Eighth Grade ▪ 14 = Ninth Grade ▪ 15 = Tenth Grade ▪ 16 = Eleventh Grade ▪ 17 = Twelfth Grade ▪ 18 = Not Graded
J	**C10**	**Student's Local ID**	20	Alphanumeric	No	The unique alphanumeric code assigned to the student by the school or local education agency.

Detail Record Layout for TASC Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
K	**C11**	**Student's Hispanic Ethnicity**	1	Alphanumeric	Yes	Indicates whether or not the student's ethnicity is Hispanic/Latino. Allowable values, based on federal regulations, are: ▪ Y = Hispanic/Latino ▪ N = NOT Hispanic/Latino
L	**C12**	**State Student Identifier**	10	Numeric	Yes	The unique number assigned to the student by the KIDS Assignment System.
M	**C13**	**School Year**	4	Numeric	Yes	The ending year of the current school year. For example, if it is the 2017-2018 school year, enter 2018.
N	**C14**	**Student's Comprehensive Race**	5	A "bit" oriented format. Position 1 is the right-most digit of the 5 digits. Position 5 is the left-most. Thus, 10000 represents White.	Yes	General racial category(ies) which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. All five positions must be filled with either a 0 or a 1, and at least one category must be filled with a 1. Positions: ▪ Position 5-White ▪ Position 4-Native Hawaiian or Other Pacific Islander ▪ Position 3-Black or African American ▪ Position 2-Asian ▪ Position 1-American Indian or Alaska Native Allowable values in each position: ▪ 0 = No ▪ 1 = Yes <table><tr><td>Pos. 5</td><td>Pos. 4</td><td>Pos. 3</td><td>Pos. 2</td><td>Pos. 1</td></tr><tr><td>White</td><td>NH/PI</td><td>Black</td><td>Asian</td><td>AI/AN</td></tr></table>
O	**C15**	**State Subject Area Code**	2	Numeric	Yes	One of the defined Kansas Subject Area Codes.
P	**C16**	**State Course Identifier**	3	Alphanumeric	Yes	One of the defined Kansas Course Identifiers.
Q	**C17**	**Local Course ID**	50	Alphanumeric	No	The identifier used by the school or district to identify an individual course in their student information system.
R	**C18**	**Course Status**	2	Numeric	Yes	Indication of the student's status in the course. Allowable values: ▪ 01 = Enrolled ▪ 99 = Record Submitted in Error
S	**C19**	**Educator Identifier**	10	Numeric	Yes	The unique number assigned to the educator by the state in the Educator Licensure System. If the Educator has not been issued an Educator ID, use '9999999999'. If '9999999999' is entered as the Educator Identifier, then C23: Educator's District Email Address must contain a valid district email for this educator.
T	**C20**	**Educator's Last Name**	60	Alphanumeric	Yes	The name borne in common by members of the teacher's family.
U	**C21**	**Educator's First Name**	60	Alphanumeric	Yes	The name given to the teacher at birth, baptism, or during another naming ceremony, or through legal change.

Detail Record Layout for TASC Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
V	**C22**	**Educator's Middle Name**	60	Alphanumeric	No	The secondary name given to the teacher at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.
W	**C23**	**Educator's District Email Address**	100	Alphanumeric	Yes, if Educator ID is '9999999999'	The email address assigned to this Educator by the school district. This will be used to create an account for this Educator in the Educator Portal of the KITE application.
X	**C24**	**User Field 1**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
Y	**C25**	**User Field 2**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
Z	**C26**	**User Field 3**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

K I D S 2017-2018 Collection System File Specifications

Kansans Can (KCAN) Collection File Specifications

This resource serves as the KIDS Kansans Can (KCAN) Collections data dictionary.

This document contains:

- Definitions and permitted values for all data elements collected via KIDS KCAN
- References to supporting resources

This document does not include:

- Collection specific requirements and recommendations, see the KCAN Submission Detail Document
- KIDS KCAN Collection edit checks, see the KIDS Business Rules
- Information about KIDS KCAN Reports, see the Report Descriptions on the KIDS website

Purpose: This record type collects course information to support the Kansas State Board of Education Kansans Can initiatives for the following student populations **only**:

- Course enrollments and outcomes for Migrant Students to populate the Migrant application.
- Course outcomes for Career and Technical Education (CTE) students to populate the Pathways application.
- CTE Certifications earned by students (formerly collected in the K-PAC application).
- Course outcomes for virtual students 19 and over to verify funding amounts.
- Course outcomes for students receiving dual credit on high school courses.

Submitted By: Student's School Identifier
Submission Window: Window open September 5, 2017 – August 15, 2018
Data As Of: At time of submission
Records Unique in Batch by:

For Courses:

- F2: Student's School Identifier
- F12: State Student Identifier
- F13: School Year
- F18: Term
- F19: KCC Identifier
- F20: Course Section
- F21: Local Course ID

For Certificates (where F19: KCC ID = Certificate):

- F2: Student's School Identifier

- F12: State Student Identifier
- F13: School Year
- F18: Term
- F19: KCC Identifier
- F26: CTE Certification Earned

Undo: To undo a KCAN record, send another KCAN with Course Status = 99.

Validations:

- Valid F12: State Student ID
- Valid F19: KCCID, and F21: Local Course ID are associated with each other and with the district of the F2: Student's School Identifier in KCCMS.

Information that is required to be submitted on KCAN records. NO other groups should be submitted:

Migrant Students:

- Course enrollments for all courses enrolled in at the school
- Course outcomes for all completed courses
- Grade to date for courses exited before the course is completed when the student leaves the building

The information should be submitted by the school that provides the education. The course enrollment and completion information will be displayed in the Migrant application and submitted to the federal Migrant Student Information Exchange (MSIX). This information is collected to better track migrant student's enrollment and course progressions which will assist in placing them in appropriate courses as they relocate. **It is critical to enter these grades as soon as possible after the student leaves, within 4 days to meet federal reporting regulations.**

Career and Technical Education (CTE) students:

- Course outcomes for completed Pathways courses

The information should be submitted by the school or district that has the approved Pathway. This would include courses marked with a College/Career indicator of F, C, L, or X. The course completion information will be used by the Pathways application for federal reporting.

- **New**—CTE Certifications earned (formerly collected in the K-PAC application)

Any certifications earned under SB155 must be submitted by May 18, 2018 to be included in the list to receive the funding this year. All other certifications can be submitted until the window closes August 15, 2018.

Virtual Education Students 19 and over:

- Course outcomes for completed virtual courses

The information should be submitted by the school receiving the funding. The course completion information will be used by the Auditors to verify funding for Virtual students 19 and over.

New—Dual Credit students

- Course outcomes for completed high school courses receiving dual credit.

This information should be submitted by the school or district awarding the credit. This would include courses marked with a College/Career indicator of C, D, L or R.

K I D S 2017-2018 Collection System File Specifications

Detail Record Layout for KCAN Records

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
A	**F1**	**Record Type**	4	Alphanumeric	Yes	A designation of the collection to which the record belongs. Allowable values are: ▪ KCAN for Kansans Can Board initiatives
B	**F2**	**Student's School Identifier**	4	Alphanumeric	Yes	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school which is reporting the student and course. For CTE courses, this should be the building with the approved Pathway. This identifier for schools can be found in the Kansas Educational Directory.
C	**F3**	**Student's Legal Last Name**	60	Alphanumeric	Yes	The name borne in common by members of the student's family.
D	**F4**	**Student's Legal First Name**	60	Alphanumeric	Yes	The name given to the student at birth, baptism, or during another naming ceremony, or through legal change.
E	**F5**	**Student's Legal Middle Name**	60	Alphanumeric	No	The secondary name given to the student at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.
F	**F6**	**Student's Generation Code**	10	Alphanumeric	No	An appendage (suffix), if any, used to denote the student's generation in his/her family (e.g., Jr., Sr., III).
G	**F7**	**Student's Gender**	1	Numeric	Yes	The student's gender, the concept describing the biological traits that distinguish the males and females of a species. Allowable values: ▪ 0 = Female ▪ 1 = Male
H	**F8**	**Student's Date of Birth**	10	mm/dd/yyyy	Yes	The month, day, and year on which the student was born.
I	**F9**	**Student's Current Grade Level**	2	Alphanumeric	Yes	The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. Allowable values: ▪ 00 = Birth – 2 years old ▪ 01 = 3-Yr-Old Preschooler ▪ 02 = 4-Yr-Old Preschooler ▪ 03 = 5-Yr-Old and Older Preschooler ▪ 04 = Four-Year-Old At-Risk ▪ 05 = Kindergarten ▪ 06 = First Grade ▪ 07 = Second Grade ▪ 08 = Third Grade ▪ 09 = Fourth Grade ▪ 10 = Fifth Grade ▪ 11 = Sixth Grade ▪ 12 = Seventh Grade ▪ 13 = Eighth Grade ▪ 14 = Ninth Grade ▪ 15 = Tenth Grade ▪ 16 = Eleventh Grade ▪ 17 = Twelfth Grade ▪ 18 = Not Graded
J	**F10**	**Student's Local ID**	20	Alphanumeric	No	The unique alphanumeric code assigned to the student by the school or local education agency.

<table>
<tr><th colspan="6">Detail Record Layout for KCAN Records (District/School SIS Collection Export File)</th></tr>
<tr><th>Excel Ref#</th><th>Field Ref#</th><th>Field</th><th>Maximum Length</th><th>Format Details</th><th>Required</th><th>Comments/Values</th></tr>
<tr><td>K</td><td>F11</td><td>Student's Hispanic Ethnicity</td><td>1</td><td>Alphanumeric</td><td>Yes</td><td>Indicates whether or not the student's ethnicity is Hispanic/Latino.
Allowable values, based on federal regulations, are:
• Y = Hispanic/Latino
• N = NOT Hispanic/Latino</td></tr>
<tr><td>L</td><td>F12</td><td>State Student Identifier</td><td>10</td><td>Numeric</td><td>Yes</td><td>The unique number assigned to the student by the KIDS Assignment System.</td></tr>
<tr><td>M</td><td>F13</td><td>School Year</td><td>4</td><td>Numeric</td><td>Yes</td><td>The ending year of the current school year. For example, if it is the 2017-2018 school year, enter 2018.</td></tr>
<tr><td>N</td><td>F14</td><td>Student's Comprehensive Race</td><td>5</td><td>A "bit" oriented format. Position 1 is the right-most digit of the 5 digits. Position 5 is the left-most. Thus, 10000 represents White.</td><td>Yes</td><td>General racial category(ies) which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. All five positions must be filled with either a 0 or a 1, and at least one category must be filled with a 1.
Positions:
▪ Position 5-White
▪ Position 4-Native Hawaiian or Other Pacific Islander
▪ Position 3-Black or African American
▪ Position 2-Asian
▪ Position 1-American Indian or Alaska Native
Allowable values in each position:
▪ 0 = No
▪ 1 = Yes
<table>
<tr><td>Pos. 5</td><td>Pos. 4</td><td>Pos. 3</td><td>Pos. 2</td><td>Pos. 1</td></tr>
<tr><td>White</td><td>NH/PI</td><td>Black</td><td>Asian</td><td>AI/AN</td></tr>
</table></td></tr>
<tr><td>O</td><td>F15</td><td>Virtual Education Student</td><td>1</td><td>Numeric</td><td>Yes</td><td>Indicator of whether a student is participating in a virtual education school or program that is approved for State funding. Only report if the submitter is the school or district providing the virtual education services or contracting with an approved program to provide the virtual education services via a service center. In order to enter a non-blank value, the F9: Current Grade Level must be 05-18.
Allowable values:
▪ 0 = Student is not a Virtual Education Student and has not been during the current school year.
▪ 1 = Student is currently a Virtual Education Student.
▪ 2 = Student is not currently a Virtual Education Student, but has been at some point during the current school year.
For more information on reporting virtual education students refer to the "Guidelines for Reporting Virtual Students" on the KIDS project website (http://kidsweb.ksde.org/) on the Documents tab.</td></tr>
<tr><td>P</td><td>F16</td><td>Migrant Student</td><td>1</td><td>Numeric</td><td>Yes</td><td>Indicator of whether the student is a migrant student receiving migrant services at the time the course information is submitted to KSDE.
Allowable values:
▪ 0 = No
▪ 1 = Yes</td></tr>
</table>

K I D S 2017-2018 Collection System File Specifications

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
Q	**F17**	**Student is a Single Parent**	1	Numeric	No	Indicator of whether the student is a single parent during the school year the course information is submitted to KSDE. A student that is a single parent is defined as individuals who are unmarried or legally separated and have custody or joint custody of one or more minor children. This group includes teenagers or women who are pregnant. This data can only be submitted for students enrolled in CTE Pathways (courses where the last digit (College/Career Indicator) of the F19: KCC ID is 'F', 'C', 'L', or 'X'). Allowable values: ▪ Blank = This is not a CTE student ▪ 0 = No ▪ 1 = Yes
R	**F18**	**Term**	2	Alphanumeric	Yes	The term in which the course was taken and credit earned. Allowable values: ▪ S1 = Semester 1 ▪ S2 = Semester 2 ▪ Q1 = Quarter 1 ▪ Q2 = Quarter 2 ▪ Q3 = Quarter 3 ▪ Q4 = Quarter 4 ▪ T1 = Trimester 1 ▪ T2 = Trimester 2 ▪ T3 = Trimester 3 ▪ YR = Year Long ▪ SM = Summer
S	**F19**	**KCC Identifier**	17	Alphanumeric	Yes	The unique identifier given to each course the district has mapped in the Kansas Course Code Management System (KCCMS). This identifier includes all the course attributes indicated for the individual course during the mapping process in KCCMS. If submitting certificate earned, this field should contain 'Certificate'. If this field contains 'Certificate', Course Status must be '90=Certificate Earned' and non-blank values must be submitted in F26: CTE Certification Earned, F27: Date Earned, and F28: Graduation Year.

Example:

KCCMS Field Name:

KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN

02	**052**	**G**	**0.50**	**1**	**2**	**14**	**G**	**G**	**N**
State Subject Area Code	State Course Identifier	Course Level	Credits	Sequence	Sequence Total	Grade Level (course)	Targeted Program	Delivery Type	College/ Career

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
T	**F20**	**Course Section**	30	Alphanumeric	Yes	The unique identifier assigned by the school/district to refer to an individual section of the course within the school year. This is a locally-identified value that will help distinguish multiple local courses that map to the same KCC Identifier.
U	**F21**	**Local Course ID**	50	Alphanumeric	Yes	The identifier used by the school or district to identify an individual course in their Student Information System.
V	**F22**	**Course Status**	2	Numeric	Yes	Indication of the student's status in the course. Allowable values: ▪ 00 = Enrolled (Migrant only) ▪ 01 = Completed (Pass) ▪ 02 = Completed (Fail) ▪ 04 = Exited before course completion (Migrant only) ▪ 90 = Certificate Earned ▪ 99 = Record Submitted in Error Records with a Course Status of '00 = Enrolled' or '04 = Exited before course completion' will only be accepted for records submitted with F16: Migrant Student = '1'. Records with a Course Status of '90 = Certificate Earned' will only be accepted for records submitted with a value of 'Certificate' in F19: KCCID.
W	**F23**	**Letter Grade**	2	Alphanumeric	No	Categorical letter grade level achieved as of the end of the course. If a value of "01", "02", or "04" is submitted in the F22: Course Status field, F23: Letter Grade needs to have a non-blank value. Information can be submitted in both F23: Letter Grade or F24: Percent Grade, but only F23: Letter Grade is required.
X	**F24**	**Percent Grade**	5	Numeric 999.9	No	Percent achieved as of the end of the course from 0.0 to 125.0% on a 100 point scale. Information can be submitted in both F23: Letter Grade or F24: Percent Grade, but only F23: Letter Grade is required.
Y	**F25**	**College Credits Earned**	**4**	Numeric 3.00	No	The number of college credits earned for the dual credit course. This field is required if the College/Career indicator of the course in the F19: KCC ID is 'C', 'D', 'L' or 'R'.
Z	**F26**	**CTE Certification Earned**	4	Numeric	No	The certification code associated with the CTE certification earned by the student during the current school year. This field is required if F19: KCC ID is 'Certificate'. Allowable values: See table in Appendix E.
AA	**F27**	**Date Earned**	10	mm/dd/yyyy	No	The date on which the student earned the certification. This field is required if F19: KCC ID is 'Certificate'.
AB	**F28**	**Graduation Year**	4	Numeric	No	The school year during which the student has or will graduate from high school. For example, if it is the 2017-2018 school year, enter 2018. This field is required if F19: KCC ID is 'Certificate'.
AC	**F29**	**User Field 1**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
AD	**F30**	**User Field 2**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
AE	**F31**	**User Field 3**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

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Appendix A: Additional Documentation

Additional Documentation for reporting data to the KIDS Collection System is posted on the KIDS website (kidsweb.ksde.org) on the Documents tab.

Term	Brief Description	Source 1	Source 2	Source 3	Source 4
Accountability School Identifier	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school in which the student is included for accountability purposes: that is, measures such as average daily attendance and state assessment scores are assigned to this school when determining accountability.	KIDS Documents Page	2017-2018 Guidelines for Determining KIDS Collection Building Identifier		
ASGT Collection	The ASGT Collection is used to allow staff to obtain identification numbers called State Student Identifiers (SSID) for new students, update "core" student data linked to a student's SSID, to track students as they move between schools in the State of Kansas also known as "claiming" a student, and to establish a student—building link that will allow a student to become available in other KSDE applications.	KIDS Documents Page	Submission Details Document-ASGT		
Attendance School Identifier	Identifier of the school or program in which the student is physically located and attends class, where the student takes State assessments, or the building number of the building associated with the program.	KIDS Documents Page	2017-2018 Guidelines for Determining KIDS Collection Building Identifier		
C.T.E.	Career and Technical Education CTE offers a diverse range of subjects and career fields, including a number of science, technology, engineering, and mathematics (STEM) subjects.		2017-2018 Guidelines for Reporting Career and Technical Education Data to KIDS	KSDE CTE Webpage	

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ENRL Collection	The ENRL Collection focuses on gathering enrollment and program participation information on students.	KIDS Documents Page	Submission Details Document-ENRL		
EOYA Collection	The purpose of the EOYA Collection is to gather attendance, membership, truancy, and program participation data for all students who were in membership at the Accountability School at any point during the school year.	KIDS Documents Page	Submission Details Document-EOYA		
EXIT Collection	The EXIT Collection focuses on gathering exit information on students who have left a school for a variety of reasons (e.g., graduation, dropout, transfers, etc.).	KIDS Documents Page	Submission Details Document-EXIT		
Funding School Identifier	The unique number that has been assigned to the school by the state. In this case, it is the unique number of the school in which the student's enrollment is counted for state funding and/or for the Principal's Building Report. This identifier can be found in the Kansas Educational Directory.	KIDS Documents Page	2017-2018 Guidelines for Determining KIDS Collection Building Identifier		
QERY Collection	QERY is different from other KIDS record types (such as ENRL, TEST, etc.) in that rather than submitting student data to the State, schools will use QERY records to retrieve data about their students.	KIDS Documents Page	Submission Details Document-QERY		
SMSC Collection	The SMSC collection focuses on small districts eligible for Rural Education Achievement Program (REAP) funding.	KIDS Documents Page	Submission Details Document-SMSC		
State Student Identifier	The SSID number is the unique number assigned to a student (child) by the Kansas Individual Data on Students (KIDS) Assignment System. It is a 10-digit number that stays with the student for as long as the student attends an educational entity that is accredited by the Kansas State Department of Education (KSDE).	KIDS Documents Page	2017-2018 Guidelines for Generating SSIDs		
KCAN Collection	The STCO data collection focuses on collecting the course outcomes.	KIDS Documents Page	Submission Details Document-KCAN		

Student's School Identifier	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school which is reporting the student and course. For CTE courses, this should be the building with the approved Pathway.	KIDS Documents Page	Submission Details Document-KCAN	Submission Details Document-TASC	2017-2018 Guidelines for Determining KIDS Collection Building Identifier
TASC Collection	The TASC data collection focuses on providing links among the courses students take during the school year and the educator teaching the course.	KIDS Documents Page	Submission Details Document-TASC		
TEST Collection	The TEST Collection focuses on gathering data for State assessments.	KIDS Documents Page	Submission Details Document-TEST	KSDE Assessments Webpage	KIDS Assessment Tab
Virtual School	The definition of a "virtual" student as it is reported in KIDS is different than a "virtual" course as it has been defined for reporting in the Kansas Course Code Management System (KCCMS) and a "virtual" teacher as it has been defined for reporting in the Educator Data Collection System (EDCS).	KIDS Documents Page	2017-2018 Guidelines for Reporting Virtual Students to KIDS	KSDE Virtual Schools and Programs Webpage	

Appendix B: Required/Optional Fields

KIDS Collection Field Requirements by Record Type 2017-18

Field Number	*Excel Column*	***Field Name***	**Federally Mandated**	**ASGT**	**ENRL**	**SMSC**	**MILT**	**TEST**	**EOYA**	**EXIT**	**QERY w/ID**	**QERY w/o ID**
D1	**A**	Record Type	No	R	R	R	R	R	R	R	R	R
D2	**B**	Accountability School Identifier	Yes	R	R	R	R	R	R	R	O	R
D3	**C**	Residence District Identifier	No	R	R	R	R	R	R	R	O	O
D4	**D**	Legal Last Name	No	R	R	R	R	R	R	R	O	R
D5	**E**	Legal First Name	No	R	R	R	R	R	R	R	O	O
D6	**F**	Legal Middle Name	No	O	O	O	O	O	O	O	O	O
D7	**G**	Generation Code	No	O	O	O	O	O	O	O	O	O
D8	**H**	Gender	Yes	R*	R*	R*	R*	R*	R*	R*	O	O
D9	**I**	Date of Birth	No	R	R	R	R	R	R	R	O	O
D10	**J**	Current Grade Level	Yes	R*	R*	R*	R*	R*	R*	R*	O	O
D11	**K**	Local Student Identifier	No	R	R	R	R	R	R	R	O	O
D12	**L**	Hispanic Ethnicity	Yes	R	R	R	R	R	R	R	O	O
D13	**M**	State Student Identifier	No	O	O	R	O	R	R	R	R	
D14	**N**	Current School Year	Yes	R	R	R	R	R	R	R	O	O
D15	**O**	Funding School Identifier	Yes	R	R	R	R	R	R	R	O	O
D16	**P**	Attendance School/Program Identifier	No	R	R	R	R	R	R	R	O	O
D17	**Q**	Virtual Education Student	No		R*		R*		R*			
D18	**R**	School Entry Date	Yes	R	R	R	R	R	R	R		
D19	**S**	District Entry Date	Yes	R	R	R	R	R	R	O		
D20	**T**	State Entry Date	Yes	R	R	R	R	R	R	O		
D21	**U**	Cumulative Number of Days in Membership	Yes			R			R	R		
D22	**V**	Cumulative Number of Days Attended	Yes			R			R	R		
D23	**W**	Truant Student	Yes						R*			
D24	**X**	Minutes Enrolled	No		R*		R*					
D25	**Y**	Concurrent High School Enrollment	No		R*		R*					
D26	**Z**	Exit/Withdrawal Date	Yes	E	E	E	E	E	E	R	E	E
D27	**AA**	Exit/Withdrawal Type	Yes	E	E	E	E	E	E	R	E	E

Field Number	*Excel Column*	***Field Name***	**Federally Mandated**	**ASGT**	**ENRL**	**SMSC**	**MILT**	**TEST**	**EOYA**	**EXIT**	**QERY w/ID**	**QERY w/o ID**
D28	**AB**	Special Circumstances Transfer Choice	Yes						R*			
D29	**AC**	Post-Graduation Plans	No	E	E	E	E	E	E	R	E	E
D30	**AD**	Comprehensive Race	Yes	R	R	R	R	R	R	R	O	O
D31	**AE**	Eligibility for National School Lunch Program	Yes		R*		R*	R*	R*	R*		
D32	**AF**	Primary Disability Code	Yes	R	R		R	R	R	R		
D33	**AG**	Gifted Student Code	Yes	X	X		X	X	X	X		
D34	**AH**	Qualified for 504	Yes						R*			
D35	**AI**	Residence of Homeless Student while Homeless	Yes		R*				R*	R*		
D36	**AJ**	ESOL /Bilingual Program Entry Date	Yes		X		X	X	X			
D37	**AK**	First Entry Date into a School in the United States	Yes		X		X	X	X			
D38	**AL**	First Language	Yes		R		R	R	R			
D39	**AM**	ESOL/Bilingual Program Participation Code	Yes	R*	R*		R*	R*	R*	R*		
D40	**AN**	ESOL/Bilingual Program Ending Date	Yes						X			
D41	**AO**	ESOL Bilingual Student Contact Minutes	No		X		X					
D42	**AP**	Career and Technical Education Contact Minutes	No		X		X					
D43	**AQ**	Title I Participation	Yes						R*			
D44	**AR**	Miles Transported	No		R*		R*					
D45	**AS**	Transportation FTE	No		R*		R*					
D46	**AT**	Student's Transportation Street Address	No		X		X					
D47	**AU**	Student's Transportation City	No		X		X					
D48	**AV**	Student's Transportation Zip Code	No		R		R					
D49	**AW**	Non-Resident Transportation	No		R*		R*					
D50	**AX**	Military Connected Student Indicator	Yes		R*		R*	R*	R*	R*		
D51	**AY**	Immigrant Student	Yes		R*				R*			
D52	**AZ**	Country of Birth	Yes		X				X			
D53	**BA**	Neglected Student	Yes						R*			
D54	**BB**	Early Learning Participant	No		R*				R*			
D55	**BC**	Kansas Parent Education Program Participant	No		R*				R*			
D56	**BD**	Math Grouping Indicator 1	No					O				
D57	**BE**	Math Grouping Indicator 2	No					O				
D58	**BF**	English Language Arts - ELA Grouping Indicator 1	No					O				

Field Number	*Excel Column*	***Field Name***	**Federally Mandated**	**ASGT**	**ENRL**	**SMSC**	**MILT**	**TEST**	**EOYA**	**EXIT**	**QERY w/ID**	**QERY w/o ID**
D59	**BG**	English Language Arts - ELA Grouping Indicator 2	No					O				
D60	**BH**	Science Grouping Indicator 1	No					O				
D61	**BI**	Science Grouping Indicator 2	No					O				
D62	**BJ**	History/Gov Grouping Indicator 1	No					O				
D63	**BK**	History/Gov Grouping Indicator 2	No					O				
D64	**BL**	General CTE Grouping Indicator 1	No					O				
D65	**BM**	General CTE Grouping Indicator 2	No					O				
D66	**BN**	Comprehensive Agriculture Grouping Indicator	No					O				
D67	**BO**	Animal Systems Grouping Indicator	No					O				
D68	**BP**	Plant Systems Grouping Indicator	No					O				
D69	**BQ**	Manufacturing Production Grouping Indicator	No					O				
D70	**BR**	Design and Pre-Construction Grouping Indicator	No					O				
D71	**BS**	Finance Grouping Indicator	No					O				
D72	**BT**	Comprehensive Business Grouping Indicator	No					O				
D73	**BU**	AV Communications Grouping Indicator	No					O				
D74	**BV**	KELPA2 Grouping Indicator 1	No					O				
D75	**BW**	KELPA2 Grouping Indicator 2	No					O				
D76	**BX**	State Mathematics Assessment	Yes					R*				
D77	**BY**	State English Language Arts - ELA Assessment	Yes					R*				
D78	**BZ**	State Science Assessment	Yes					R*				
D79	**CA**	State History/Gov Assessment	Yes					R*				
D80	**CB**	State History/Gov Proctor ID	No					X				
D81	**CC**	State History/Gov Proctor First Name	No					X				
D82	**CD**	State History/Gov Proctor Last Name	No					X				
D83	**CE**	General CTE Assessment	No					R*				
D84	**CF**	Comprehensive Agriculture Assessment	No					R*				
D85	**CG**	Animal Systems Assessment	No					R*				
D86	**CH**	Plant Systems Assessment	No					R*				
D87	**CI**	Manufacturing Production Assessment	No					R*				
D88	**CJ**	Design and Pre-Construction Assessment	No					R*				
D89	**CK**	Finance Assessment	No					R*				

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Field Number	*Excel Column*	***Field Name***	**Federally Mandated**	**ASGT**	**ENRL**	**SMSC**	**MILT**	**TEST**	**EOYA**	**EXIT**	**QERY w/ID**	**QERY w/o ID**
D90	**CL**	Comprehensive Business Assessment	No					R*				
D91	**CM**	AV Communications Assessment	No					R*				
D92	**CN**	Kansas English Language Proficiency Exam (KELPA2)	Yes					R*				
D93	**CO**	KELPA2 Proctor ID	No					X				
D94	**CP**	KELPA2 Proctor First Name	No					X				
D95	**CQ**	KELPA2 Proctor Last Name	No					X				
D96	**CR**	User Field 1	No	O	O	O	O	O	O	O	O	O
D97	**CS**	User Field 2	No	O	O	O	O	O	O	O	O	O
D98	**CT**	User Field 3	No	O	O	O	O	O	O	O	O	O

R	Required = Must contain a valid non-blank value
R*	Required = Must contain a valid non-blank value, including zero
X	Required = Must contain a valid non-blank value or must be blank; blanks will be considered a null value.
O	Optional = Must contain a valid non-blank value or must be blank; blanks will be considered no response. Field will be validated and stored if submitted.
Blank	Values submitted in these fields will not be validated or stored on the indicated Record Type.
E	Must be blank

Updated 3/16/2017

Appendix C: Submission Graphic

WHO SUBMITS KIDS RECORDS

Record Type	Accountability School	Funding School	Attendance School	Educator School
ASGT	OK	OK – if SSID is blank	OK – if D2 is 0001 or 0002	X
EOYA & EXIT	OK	X	OK – if D2 is 0001 or 0002	X
ENRL	OK	OK	OK – if JDC & D15 is 0003	X
TEST	OK (priority)	X	OK	X
SMSC	OK	OK	X	X
MILT	OK	OK	X	X
KCAN & TASC	X	X	X	OK
QERY	OK	OK	OK	X

Appendix D: First Languages Codes

Language	Code
Abkhazian	abk
Achinese	ace
Acoli	ach
Adangme	ada
Adyghe; Adygei	ady
Afar	aar
Afrihili	afh
Afrikaans	afr
Ainu	ain
Akan	aka
Akkadian	akk
Albanian	alb
Aleut	ale
Altai, Southern	alt
Amharic	amh
Angika	anp
Apache languages	apa
Arabic	ara
Aragonese	arg
Arapaho	arp
Arawak	arw
Armenian	arm
Aromanian; Arumanian; Macedo-Romanian	rup
Assamese	asm
Asturian; Bable; Leonese; Asturleonese	ast
Avaric	ava
Avestan	ave

Language	Code
Awadhi	awa
Aymara	aym
Azerbaijani	aze
Balinese	ban
Baluchi	bal
Bambara	bam
Bantu languages	bnt
Basa	bas
Bashkir	bak
Basque	baq
Batak languages	btk
Beja; Bedawiyet	bej
Belarusian	bel
Bemba	bem
Bengali	ben
Bhojpuri	bho
Bikol	bik
Bini; Edo	bin
Bislama	bis
Blin; Bilin	byn
Bosnian	bos
Braj	bra
Breton	bre
Buginese	bug
Bulgarian	bul
Buriat	bua
Burmese	bur

Language	Code
Caddo	cad
Catalan; Valencian	cat
Cebuano	ceb
Central American Indian languages	cai
Chagatai	chg
Chamorro	cha
Chechen	che
Cherokee	chr
Cheyenne	chy
Chibcha	chb
Chichewa; Chewa; Nyanja	nya
Chinese	chi
Chinook jargon	chn
Chipewyan; Dene Suline	chp
Choctaw	cho
Chuukese	chk
Chuvash	chv
Coptic	cop
Cornish	cor
Corsican	cos
Cree	cre
Creek	mus
Creoles and pidgins	crp
Crimean Tatar; Crimean Turkish	crh
Croatian	hrv
Czech	cze
Dakota	dak
Danish	dan
Dargwa	dar
Delaware	del

Language	Code
Dinka	din
Divehi; Dhivehi; Maldivian	div
Dogri	doi
Dogrib	dgr
Duala	dua
Dutch; Flemish	dut
Dyula	dyu
Dzongkha	dzo
Efik	efi
Ekajuk	eka
Elamite	elx
English	eng
Erzya	myv
Estonian	est
Ewe	ewe
Ewondo	ewo
Fang	fan
Fanti	fat
Faroese	fao
Fijian	fij
Filipino; Pilipino	fil
Finnish	fin
Fon	fon
French	fre
Friulian	fur
Fulah	ful
Ga	gaa
Gaelic; Scottish Gaelic	gla
Galibi Carib	car
Galician	glg

Language	Code
Ganda	lug
Gayo	gay
Gbaya	gba
Geez	gez
Georgian	geo
German	ger
German, Low; Low Saxon; German, Low; Saxon, Low	nds
German, Swiss; Alemannic; Alsatian	gsw
Gilbertese	gil
Gondi	gon
Gorontalo	gor
Grebo	grb
Greek	gre
Guarani	grn
Gujarati	guj
Gwich'in	gwi
Haida	hai
Haitian; Haitian Creole	hat
Hausa	hau
Hawaiian	haw
Hebrew	heb
Herero	her
Hiligaynon	hil
Hindi	hin
Hiri Motu	hmo
Hittite	hit
Hmong; Mong	hmn
Hungarian	hun
Hupa	hup

Language	Code
Iban	iba
Icelandic	ice
Ido	ido
Igbo	ibo
Iloko	ilo
Indonesian	ind
Ingush	inh
Inuktitut	iku
Inupiaq	ipk
Irish	gle
Italian	ita
Japanese	jpn
Javanese	jav
Judeo-Arabic	jrb
Judeo-Persian	jpr
Kabardian	kbd
Kabyle	kab
Kachin; Jingpho	kac
Kalaallisut; Greenlandic	kal
Kalmyk; Oirat	xal
Kamba	kam
Kannada	kan
Kanuri	kau
Karachay-Balkar	krc
Kara-Kalpak	kaa
Karelian	krl
Karen languages	kar
Kashmiri	kas
Kashubian	csb
Kawi	kaw

Language	Code
Kazakh	kaz
Khasi	kha
Khmer, Central	khm
Khotanese; Sakan	kho
Kikuyu; Gikuyu	kik
Kimbundu	kmb
Kinyarwanda	kin
Kirghiz; Kyrgyz	kir
Komi	kom
Kongo	kon
Konkani	kok
Korean	kor
Kosraean	kos
Kpelle	kpe
Kuanyama; Kwanyama	kua
Kumyk	kum
Kurdish	kur
Kurukh	kru
Kutenai	kut
Ladino	lad
Lahnda	lah
Lamba	lam
Lao	lao
Latvian	lav
Lezghian	lez
Limburgan; Limburger; Limburgish	lim
Lingala	lin
Lithuanian	lit
Lojban	jbo
Lozi	loz

Language	Code
Luba-Katanga	lub
Luba-Lulua	lua
Luiseno	lui
Lunda	lun
Luo (Kenya and Tanzania)	luo
Lushai	lus
Luxembourgish; Letzeburgesch	ltz
Macedonian	mac
Madurese	mad
Magahi	mag
Maithili	mai
Makasar	mak
Malagasy	mlg
Malay	may
Malayalam	mal
Maltese	mlt
Manchu	mnc
Mandar	mdr
Mandingo	man
Manipuri	mni
Manx	glv
Maori	mao
Mapudungun; Mapuche	arn
Marathi	mar
Mari	chm
Marshallese	mah
Marwari	mwr
Masai	mas
Mayan languages	myn
Mende	men

Language	Code
Mi'kmaq; Micmac	mic
Minangkabau	min
Mirandese	mwl
Mohawk	moh
Moksha	mdf
Mongo	lol
Mongolian	mon
Mon-Khmer languages	mkh
Mossi	mos
Nauru	nau
Navajo; Navaho	nav
Ndebele, North; North Ndebele	nde
Ndebele, South; South Ndebele	nbl
Ndonga	ndo
Neapolitan	nap
Nepal Bhasa; Newari	new
Nepali	nep
Nias	nia
Niuean	niu
N'Ko	nqo
Nogai	nog
North American Indian languages	nai
Norwegian	nor
Nyamwezi	nym
Nyankole	nyn
Nyoro	nyo
Nzima	nzi
Ojibwa	oji
Oriya	ori
Oromo	orm

Language	Code
Osage	osa
Ossetian; Ossetic	oss
Pahlavi	pal
Palauan	pau
Pali	pli
Pampanga; Kapampangan	pam
Pangasinan	pag
Panjabi; Punjabi	pan
Papiamento	pap
Pedi; Sepedi; Northern Sotho	nso
Persian	per
Philippine languages	phi
Phoenician	phn
Pohnpeian	pon
Polish	pol
Portuguese	por
Pushto; Pashto	pus
Quechua	que
Rajasthani	raj
Rapanui	rap
Rarotongan; Cook Islands Maori	rar
Romanian	rum
Romansh	roh
Romany	rom
Rundi	run
Russian	rus
Samaritan Aramaic	sam
Sami, Inari	smn
Sami, Lule	smj
Sami, Northern	sme

Language	Code
Sami, Skolt	sms
Sami, Southern	sma
Samoan	smo
Sandawe	sad
Sango	sag
Sanskrit	san
Santali	sat
Sardinian	srd
Sasak	sas
Scots	sco
Selkup	sel
Serbian	srp
Serer	srr
Shan	shn
Shona	sna
Sichuan Yi; Nuosu	iii
Sicilian	scn
Sidamo	sid
Sign Languages	sgn
Siksika	bla
Sindhi	snd
Sinhala; Sinhalese	sin
Siouan languages	sio
Slave (Athapascan)	den
Slovak	slo
Slovenian	slv
Sogdian	sog
Somali	som
Soninke	snk
Sorbian, Lower	dsb

Language	Code
Sotho, Southern	sot
South American Indian languages	sai
Spanish; Castilian	spa
Sranan Tongo	srn
Sukuma	suk
Sumerian	sux
Sundanese	sun
Susu	sus
Swahili	swa
Swati	ssw
Swedish	swe
Syriac	syr
Tagalog	tgl
Tahitian	tah
Tajik	tgk
Tamashek	tmh
Tamil	tam
Tatar	tat
Telugu	tel
Tereno	ter
Tetum	tet
Thai	tha
Tibetan	tib
Tigre	tig
Tigrinya	tir
Timne	tem
Tiv	tiv
Tlingit	tli
Tok Pisin	tpi
Tokelau	tkl

Language	Code
Tonga (Nyasa)	tog
Tonga (Tonga Islands)	ton
Tsimshian	tsi
Tsonga	tso
Tswana	tsn
Tumbuka	tum
Turkish	tur
Turkmen	tuk
Tuvalu	tvl
Tuvinian	tyv
Twi	twi
Udmurt	udm
Ugaritic	uga
Uighur; Uyghur	uig
Ukrainian	ukr
Umbundu	umb
Undetermined	und
Upper Sorbian	hsb
Urdu	urd
Uzbek	uzb
Vai	vai
Venda	ven

Language	Code
Vietnamese	vie
Volapük	vol
Votic	vot
Walloon	wln
Waray	war
Washo	was
Welsh	wel
Wolaitta; Wolaytta	wal
Wolof	wol
Xhosa	xho
Yakut	sah
Yao	yao
Yapese	yap
Yiddish	yid
Yoruba	yor
Zapotec	zap
Zaza, Dimili, Dimli, Kirdki, Kirmanjki, Zazaki	zza
Zenaga	zen
Zhuang; Chuang	zha
Zulu	zul
Zuni	zun

Updated 4/22/2016

Appendix E: CTE Certification Codes

Certification/Assessment Name	Certification Code
AAFCS – pre-PAC – Fashion, Textiles and Apparel	1001
AAFCS – pre-PAC – Broad Field Family & Consumer Sciences	1002
AAFCS – pre-PAC – Culinary Arts	1003
AAFCS – pre-PAC – Early Childhood Education	1004
AAFCS – pre-PAC – Family & Community Services	1005
AAFCS – pre-PAC – Nutrition, Food & Wellness	1006
AAFCS – pre-PAC – Personal & Family Finance	1007
AAFCS – pre-PAC Education Fundamentals	1008
AAFCS – pre-PAC Interior Design Fundamentals	1009
ADDA – Certified Drafter	1010
Adobe Campaign	1011
Adobe Digital Publishing Suite	1012
Adobe Dreamweaver	1013
Adobe Flash	1014
Adobe Frame Maker	1015
Adobe Illustrator	1016
Adobe In-Design	1017
Adobe Media Optimizer	1018
Adobe Photoshop	1019
Adobe Premier Pro	1020
AHRI – HVAC Certifications	1021
ASE – Automobile Service Technician	1022

Certification/Assessment Name	Certification Code
ASE – Maintenance & Light Repair	1023
ASE – Master Automobile Service Technician	1024
ASE – Mechanical & Electrical	1025
ASE – Non-Structural Analysis & Damage Repair	1026
ASE – Painting & Refinishing	1027
ASE – Structural Analysis & Damage Repair	1028
ASE – Student Certification (4 areas)	1029
ASE – Student Certification Diesel (4 areas)	1030
ASK – MBA Research – Concepts of Entrepreneurship and Management Certification	1031
ASK – MBA Research – Concepts of Finance Certification	1032
ASK – MBA Research – Fundamental Business Concepts Certification	1033
ASME – Section 9 Standards (6G Level)	1034
Auto Desk – Certification Program for: User, Professional, Specialist	1035
AWS Certification	1036
AWS SENSE Certification	1037
Beef Quality Assurance	1038
Cardio Pulmonary Resuscitation (CPR)	1039
CareerSafe – CyberSafe Safety Awareness Training	1040
Certified Med Aide (CMA)	1041
Certified Nurse Aide (CNA)	1042
Certified Protection Officer	1043

Certification/Assessment Name	Certification Code
Cisco Certified Entry Networking Technician – CCENT	1044
Cisco Certified Network Associate – CCNA	1045
Cisco Certified Network Professional – CCNP	1046
Cisco Certified Internetwork Expert – CCIE	1047
Cisco Certified Design Expert – CCDE	1048
Citrix Certified Associate – Networking	1049
Commercial Driver's License	1050
CompTIA A+	1051
CompTIA Network+	1052
CompTIA Server+	1053
CompTIA Security+	1054
EKG Technician	1055
Emergency Medical Responder (EMR) (First Responder)	1056
Emergency Medical Technician (EMT)	1057
Energy Industry Fundamentals (CEWD)	1058
EPA – Section 608 Certification	1059
EPA – Section 609 Certification	1060
Fire Fighter Level 1	1061
First Aid	1062
Home Health Aide	1063
HVAC Excellence – Core and Air Conditioning, Gas Heat & Electrical	1064
HVAC Excellence – Core and Lt. Comm. Air Cond, Gas Heat & Electrical	1065
HVAC Excellence – Core and Lt. Comm. Refrigeration & Electrical	1066
I-CAR – Refinish Technician ProLevel 1	1067
ICE Core & Commercial Refrigeration	1068

Certification/Assessment Name	Certification Code
ICE Core & Light Commercial Air Cond. & Heating	1069
ICE Core & Res. Air Cond. & Heating	1070
Kansas Agriculture Skills and Competencies Certificate	1071
Kansas Plant Systems Skills and Competencies Certificate	1072
Microsoft Office Specialist	1073
Microsoft Digital Literacy Certification	1074
Microsoft Technology Associate – MTA	1075
Microsoft Certified Solutions Associate – MCSA	1076
Microsoft Certified Solutions Expert – MCSE	1077
Microsoft Certified Solutions Developer – MCSD	1078
MSSC – Certified Production Technician	1079
NATE Core & Air Conditioning	1080
NATE Core & Air Distribution	1081
NATE Core & Air-to-Air Heat Pumps	1082
NATE Core & Gas or Oil Furnaces	1083
NATE Core & Light Commercial/Commercial Refrigeration	1084
National Health Science Assessment	1085
National Safe Tractor and Machinery Operation Program (NSTMOP) (tractor safety)	1086
NCCER Core & Carpentry Level 1	1087
NCCER Core & Concrete Finishing	1088
NCCER Core & Construction Laborer	1089
NCCER Core & Electrical Level 1	1090
NCCER Core & HVAC Levels 1 & 2	1091

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Certification/Assessment Name	Certification Code
NCCER Core & Industrial Maintenance Level 1	1092
NCCER Core & Masonry Level 1	1093
NCCER Core & Plumbing & Pipefitting Level 1	1094
NCCER Core & Sheet Metal Level 1	1095
NIMS Machining Level 1	1096
NIMS Metal Forming 1	1097
OSHA Safety Certification (10 Hour)	1098
Paraprofessional Certification	1099
Pesticide Applicator Certification, Personal or Commercial	1100
Pharmacy Technician	1101
Phlebotomy Technician	1102
Pork Quality Assurance	1103
Pro-Start	1104
Public Safety Telecommunications (911 Dispatching)	1105
ServSafe – Food Handlers	1106

Certification/Assessment Name	Certification Code
ServSafe – Manager	1107
SMRP – Certified Maintenance & Reliability Technician	1109
Solid Works Software Certification	1110
Telecommunications Apprentice Certification (ETA)	1111
WorkKeys	1112
cPass General CTE	1113
cPass Comprehensive Agriculture	1114
cPass Power, Structural and Technical System Module	1115
cPass Animal Systems	1116
cPass Plant Systems	1117
cPass Horticulture Module	1118
cPass Manufacturing Production	1119
EverFi	1120
NCCER4	1121
Dental Assistant	1122

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Revision History

Changes since version 1.00

- Updated Collection Overview section to include MILT information.
- Added MILT to the 'Relevant for Record Type' column for the fields in the file layout that will be collected on MILT.
- Added Februrary 20th rule info to the D24: Minutes Enrolled.
- Updated Appendix B: Required/Optional Fields to include MILT fields.
- Updated Appendix C: Submission Graphic to include MILT.

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