K I D S 2020-2021 Collection System File Specifications



This resource serves as the KIDS Collections data dictionary.

ATTENTION: *Accountability schools* must report *All Students* who attend school, *at any time during the school year*, and for *any amount of time.* All students NEED to be submitted in a KIDS record.
***Funding schools* must report *All Students* who apply, *during reporting windows for ENRL, SMSC, and MILT*, and for *any amount of time.* All students NEED to be submitted in a KIDS record.**

This document contains:

- Formatting requirements for SIS Collection Export Batch Files including the header and trailer record requirements.
- Definitions and permitted values for all data elements collected via KIDS.
- References to supporting resources.

This document does not include:

- Collection specific requirements and recommendations, see the KIDS Submission Detail Documents.
- KIDS Collection edit checks, see the KIDS Business Rules.
- Information about KIDS Reports, see the Report Descriptions on the KIDS website.

K I D S 2020-2021 Collection System File Specifications

Sections

- Header/Trailer Record Layout
- Collection Overview
- ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, SPED and SMSC Record Layout
- TASC Record Overview and Layout
- KCAN Record Overview and Layout
- Appendix A: Additional Documentation
- Appendix B: Required/Optional Fields
- Appendix C: Submission Graphic
- Appendix D: First Language Codes
- Appendix E: CTE Certification Codes
- Appendix F: Kansas Qualified Admissions
- Appendix G: First Instructional Date
- Revision History

K I D S 2020-2021 Collection System File Specifications

Header Record Layout

Field Ref #	Header Record Layout			
	Field	**Maximum Length**	**Format Details**	**Comments/Values**
H1	**Record Type**	2	TH	Must contain the characters "TH".
H2	**Extract Date**	10	mm/dd/yyyy	Date export file was created. Month and day must include any leading zeroes.
H3	**Extract Time**	8	hh:mm:ss	Time export file was created.
H4	**Transmission ID**	10	9999999999	An arbitrary number. Must match the Transmission ID in the Trailer record.
H5	**Version**	10	16.0	Always "16.0". This version number differentiates the possible versions of the file structure.
H6	**Delimiter Character**	25	delimiter=c	Should be the character literal or the hex representation of the delimiter that is used in the detail records (either tab or comma). For a comma delimiter, the character literal would be 'delimiter=,' and the hex representation would be 'delimiter=0X2C'. For a tab delimiter, it is recommended that the hex representation be used. In that case, it would be 'delimiter=0X09'.

Trailer Record Layout

Field Ref #	Trailer Record Layout			
	Field	**Length**	**Format Details**	**Comments/Values**
T1	**Record Type**	2	TT	Trailer Record and contains the characters "TT".
T2	**Transmission ID**	10		Value is the same as in the header record.
T3	**Number of Records**	10	9999999999	Number of records including the header and trailer records. The value is left aligned without trailing spaces.

K I D S 2020-2021 Collection System File Specifications

Collection Overview

ASGT Collection

For more in depth information, please check out the Submission Details Document-ASGT v15.00 on the KIDS website

Purpose: This record type collects core student demographic data for the purpose of assignment and management of State Student IDs. ASGT records are submitted to the KIDS Collection System to;

- Update or correct errors in core student data for students who already have State IDs.
- Obtain State IDs for new students.
- Update the school year and grade level information for students at the beginning of the year.

Submission Window:

- Any time the KIDS Collection System is open.
- Because other applications may be dependent upon a school or district claiming a student, it is recommended that ASGT records are submitted routinely such as daily or weekly.
- The KIDS Collection System accepts ASGT records in "mixed" batches (batches that contain multiple KIDS record types).

Students to Submit:

- Pre-K through Adult.
- Public and Accredited Private School Students.
- Early child education program participants.

Who Submits?

- Accountability school.

Funding school may submit in preparation for ENRL. The funding school is only able to submit ASGT if the SSID is blank or the Accountability School Identifier is '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School).

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Data As Of: At time of Submission.

Records Unique in Batch by:
- D1 Record Type.
- D13: State Student Identifier.

Undo: To undo an ASGT record, send an EXIT with D28: Exit/Withdrawal Type= 18.

EXIT Collection

For more in depth information, please check out the Submission Details Document-EXIT v15.00 on the KIDS website

Purpose: This record type collects data about when and why a student leaves a school. EXIT records are required for students moving between schools within a district as well as moving between districts. EXIT records should be submitted as soon as possible after the student's last day of membership whenever a student has moved, transferred, dropped out, or graduated. The data collected on EXIT records are used to:
- Determine student assessment participation requirements;
- Calculate rates and used in accountability determinations;
- Provide federal reporting; and
- Determine cohorts, graduates, non-graduates, and dropouts on the Dropout and Graduation Summary Report (DGSR).

Submission Window:
- Any time the KIDS Collection System is open.
- As soon as possible after the student's last day of membership whenever a student has transferred, dropped out, graduated, etc.
- Once the Dropout/Graduation Summary Report (DGSR) for the 2019-2020 school year is submitted, EXIT records can no longer be submitted with Exit/Withdrawal dates prior to 10/1/2020.

K I D S 2020-2021 Collection System File Specifications

Students to Submit:

- Pre-K through adult.
- Pre-K students—EXIT records should only be sent when a child is no longer associated with the Accountability School and should not be sent when a child's participation in a program end.

Who Submits?

- Accountability School or the district that contains the Accountability School.

If the Accountability School is '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School), the Attendance School should submit EXIT records.

All accredited private schools should submit EXIT records according to the guidance outlined above.

Data As Of: The information should be current as of the student's last day in membership.

Records Unique in Batch By:

- D1: Record Type.
- D2: Accountability School.
- D13: State Student Identifier.

Undo: To undo an EXIT record, send another EXIT with the same information except the D28: Exit/Withdrawal Type = 99.

TEST Collection

For more in depth information, please check out the Submission Details Document-TEST v16.00 on the KIDS website

Purpose: This record type collects demographic and assessment data for generating CETE's testing rosters for State assessments and accountability data. Initial populating CETE to issue test tickets in KITE. Data should be updated if student data changes after the initial submission to correctly count the student for accountability.

K I D S 2020-2021 Collection System File Specifications

Submission Window:

- September 8, 2020 — June 25, 2021.
- AMOSS correction window for 2021 TEST will be July 1, 2021 – July 31, 2021.
- Submission window opens September 8, 2020 for cPass, ACT, HGSS, and WorkKey Assessments.
- Districts should submit their KIDS TEST ACT and/or ACT Workkeys Assessments records to KSDE November 2, 2020 through November 25, 2020.
- All other assessments should not be submitted on TEST records until after January 4, 2021. (From File Specs 20-21).

Note: *Submission window opens September 8, 2020 for cPass, ACT, HGSS, and WorkKey Assessments. All other assessments should not be submitted on TEST records until after January 4, 2021.*

Students to Submit:

- Grades 3-12 who are eligible to take State assessments.
- Grades K-12 who are eligible to take the KELPA assessment.

Students entering a school after March 11, 2021 do not have to be tested for:

- General Summative (Math, ELA, and Science).

Who Submits?

Accountability School or the Attendance School.

- When both the accountability and attendance buildings submit TEST records for the same student for the same test subject, the last record submitted will be used to generate the test ticket in KITE.

Data As Of: Student data submitted for TEST should be current as of the last day the student takes the assessment.

Records Unique in Batch By:

- D1: Record Type.

- D2: Accountability School Identifier.
- D13: State Student Identifier.

Undo: To undo a TEST record, send another TEST record with 'C' in the assessment field or send an EXIT, whichever is appropriate for the situation.

ENRL Collection

For more in depth information, please check out the Submission Details Document-ENRL v15.00 on the KIDS website

Purpose: The ENRL Collection focuses on gathering enrollment and program participation information on students.

- ENRL records with Minutes Enrolled greater than 17 (FTE 0.1 or greater) will be used to populate the school's Principal's Building Report (PBR) and the district's Superintendent's Organization Report (SO66).
- Data reported on ENRL submissions are evaluated by KSDE's fiscal auditors during the audit process.
- Federal reporting.
- National School Lunch Program (NSLP) eligibility verification.
- Evaluating possible or future funding formulas.
- KSDE K-12 and Building Report Card Reports.

All students enrolled and attending on September 21 should be submitted.

Submission Window:

- September 21, 2020 - October 09, 2020.
- Student data that is submitted for ENRL should be current as of September 21, 2020.
- ENRL records cannot be submitted outside of the submission window.

Students to Submit:

- All pre-K through adult (including virtual students 20 and over).
- All active students (based on the September 20th rule for enrollment and attendance).

Who Submits?

- Public schools must submit ENRL records for all students for which they are the Funding School.
- Private schools must submit ENRL records for all students for which they are the Accountability School (attendance data from the 9/20 count are used for accreditation).

Accredited private schools should submit ENRL Records according to the guidance outlined in this document.

Data As Of: September 21, 2020.

Records Unique in Batch By:

- D1: Record Type.
- D13: State Student Identifier.

Undo: To undo an ENRL record, send another ENRL with D25: Minutes Enrolled = 0.

SMSC Collection

For more in depth information, please check out the Submission Details Document-SMSC v15.00 on the KIDS website

Purpose: This record type collects data about districts that may be eligible for Rural Education Achievement Program (REAP) funding and other grants available to small school districts. Districts with a Common Core of Data (CCD) local code or 32, 33, 41, 42, or 43 may be eligible for additional REAP grant funding and should submit all of their students who are enrolled on December 1st.

Submission Window:

- December 1, 2020 – January 8, 2021.
- Student data should be current as of December 1, 2020, unless the student left the school prior to December 1 and then the data should be as of his/her last day of school.

Students to Submit:

- Full and part-time K-12 who are enrolled any time between the first day of school and December 1, 2020.

Who Submits?

- Districts that have a Common Core of Data (CCD) locale code of 32, 33, 41, 42, or 43 who may be eligible for additional REAP grant funding.
- Funding School for all public-school districts.

Private schools do not qualify for REAP funding and should not submit SMSC records.

Data As Of: December 1, 2020.

Records Unique in Batch By:

- D1: Record Type.
- D13: State Student Identifier.

Undo: To undo an SMSC record, send another SMSC with D22: Cumulative Number of Days in Membership = -1 and D23: Cumulative Number of Days Attended = 0.

MILT Collection

For more in depth information, please check out the Submission Details Document-MILT v13.00 on the KIDS website

Purpose: This record type collects enrollment data for districts whose student population significantly increases after the September 21st (ENRL) funding count due to military movement. This data is used to include additional military dependent students in state funding calculations. Districts may submit all of the students who are enrolled and attending on February 22th, or only those students who meet the definition of 'military dependent' (Military Connected Student Indicator = 1) for state funding purposes.

- If the enrollment of "Military Dependent" students on February 22 (not enrolled on September 21) is 25 FTE or an FTE equal to or greater than 1% of the current year September 21 enrollment (excluding virtual students), the February 22 count will be added to the district's enrollment.

Submission Window:

- February 22, 2021 – March 15, 2021.
- Student data that is submitted for MILT should be current as of February 22, 2021.

Students to Submit:

- Military Dependent Students.
- Eligible districts should submit MILT records for all students who are dependents of, full-time military personnel, who are enrolled and attending on February 22, 2021, and who were not included in the September 21, 2020 district count.
- Districts may submit all of the students who are enrolled and attending on February 22, or only those students who meet the definition of "child of military family." Military dependent students who were enrolled and attending on September 21 will not count again for the MILT collection funding calculations, since they were already included in the ENRL funding calculations; however, submitting them will not result in an error.

Who Submits?

The Funding School should submit MILT records. For military dependent students, schools or districts where the students are enrolled should submit MILT records.

* Accredited private schools do not need to submit MILT records.*

Data As Of: February 22, 2021.

Records Unique in Batch By:

- D1: Record Type.
- D13: State Student Identifier.

Undo: To undo a MILT record, send another MILT with D25: Minutes Enrolled = 0.

EOYA Collection

For more in depth information, please check out the Submission Details Document-EOYA v15.00 on the KIDS website

Purpose: This record type collects demographic, program participation, and attendance data for use in accountability determinations and other end of year federal reporting. Records for all students (both active and inactive) where your school was considered the Accountability School at any time during the year should be submitted. Data from EOYA records are used to populate data in the Kansas Integrated Accountability System (KIAS), LCP Annual Report, and determining cohorts on the Dropout and Graduation Summary Report (DGSR).

Submission Window:

- May 10, 2021 - June 25, 2021.
- Student data should be current as of the last day of school or the last day the student was in membership at that school.

EOYA records should be submitted in a timely manner so that the data used in other applications will be accurate.

Students to Submit:

- Pre-K through adult.
- Both active and inactive—including those that exited before the end of the school year.
- If your school was considered the Accountability School at any point during the school year for the student.
- If you provided services to a student at any point during the school year, but you were not the Accountability School and no other school will be submitting EOYA records for that student. This would include homeschooled students, non-accredited private school students, or students whose accountability school is a school in another state.

Who Submits?

- Accountability School.
- Attendance School if the Accountability School is '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School).

If a student attended your school but another school is the Accountability School, communicate with the student's Accountability School to make sure the information is submitted correctly.

Accredited private schools should submit EOYA Records according to the guidance outlined in this document.

Data As Of: Student's last day of membership for the school year.

Records Unique in Batch By:

- D1: Record Type.
- D2: Accountability School Identifier.
- D13: State Student Identifier.

Undo: To undo an EOYA record, send another EOYA with D22: Cumulative Number of Days in Membership = -1 and D23: Cumulative Number of Days Attended = 0.

SPED Collection

SPED record types do not apply to district level enrollment, general state aid or accountability. SPED record types do apply to Special education child counts and IDEA funding".

For more in depth information, please check out the Submission Details Document-SPED v3.00 on the KIDS website

Purpose: This optional record type enables the funding school or district to enter specific students previously submitted to the KIDS Collection System to populate the student into Sped-Pro without claiming the student in KIDS. This record type is only for students receiving special education services and no student data will be updated with this record type.

K I D S 2020-2021 Collection System File Specifications

Submission Window:

- Any time the KIDS Collection System is open.

Students to Submit:

- Students with a Primary Disability Indicator of 'WD' in field D35 or Gifted Student Indicator of 'GI' in field D36.

Who Submits?

- Funding school.
- Accountability School.
- Cooperative (COOP) or Interlocal can request Funding/Accountability School to submit.

Data As Of: At time services are rendered.

Records Unique in Batch By:

- D1: Record Type.
- D13: State Student Identifier.
- D15: Funding School Identifier.

QERY Collection

For more in depth information, please check out the Submission Details Document-QERY v15.00 on the KIDS website

Purpose: This record type enables the school or district to obtain data about specific students previously submitted to the KIDS Collection System. The QERY record is an optional record type that is used to return the most recent information about a student. This may potentially be from a student's previous Accountability School. The amount of information returned from a QERY record submission is dependent upon the submitting school's relationship to the

student, and on the amount of information included in the QERY submission. More data is returned if the student's current Accountability School submits the QERY record.

Submission Window

- Any time the KIDS Collection System is open.
- QERY records must be submitted in a batch file by themselves—they cannot be mixed in a KIDS batch file with other record types (such as ENRL, TEST, ASGT, etc.).

Students to Submit:

QERY records may be submitted for any student in order to receive, via batch file, the most recent KIDS data submitted for a student.

- Any student.
- If you have claimed the student, the data returned to the user will be the most recent data submitted by your school.
- If the student was claimed by another school/district, the data returned will be the most recent data submitted by the student's current Accountability School.
- If the report is generated at the district level and both schools are within that district, the data returned will be that of the current Accountability School.

Who Submits?

- Any school (Accountability, Funding, or Attendance) may submit QERY records.
- This is not a required submission.
- The type of data that is returned on a student will depend on whether the school submitting the QERY record is the current Accountability School for that State Student ID (SSID) or not. More data elements are returned to the current Accountability School because the student will be included in their accountability calculations. FERPA regulations only allow the current school to have access to a student's data.

Data As Of: N/A

K I D S 2020-2021 Collection System File Specifications

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC Records

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
A	**D1**	**Record Type**	4	Alphanumeric	All	A designation of the collection to which the record belongs. Allowable values: • ENRL Funding and Enrollment. • TEST Assessment information. • EOYA End-of-year reporting. • EXIT for Exit records. • ASGT for getting a state identification number, updating core data, claiming a student. • QERY[1] for performing a query of pre-existing KIDS data without claiming. • MILT for Military Funding and Enrollment. • SMSC for REAP Allocations. • SPED to populate a student into Sped- Pro without claiming the student in KIDS.

[1] QERY requires only the state identification number and the Current School Year **or** the Accountability School Identifier, Legal Last Name, and the Current School Year. However, additional information allows a better match.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
B	**D2**	**Accountability School Identifier**	4	Alphanumeric	All	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school in which the student is included for accountability purposes: that is, measures such as average daily attendance and state assessment scores are assigned to this school when determining accountability. This identifier can be found in the Kansas Educational Directory. For ENRL, MILT and SMSC records, this field must contain a valid School ID number belonging to an accredited school, '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School). If a student is associated with multiple schools, and an unaccredited private school, home school, or a school in another state is accountable for that student use the following building codes: '0001' when the student's information is included in the accountability results of another state and '0002' when the student attends an unaccredited private school or is home schooled. If the value is '0001' or '0002', then D15: Funding School Identifier must contain a valid School ID number or district central office. For EOYA, TEST, and EXIT records, this field must contain a valid School ID number belonging to an accredited school, '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School). If a student is associated with multiple schools, and an unaccredited private school, home school, or a school in another state is accountable for that student use the following building codes: '0001' when the student's information is included in the accountability results of another state and '0002' when the student attends an unaccredited private school or is home schooled. If the value is '0001' or '0002,' then D16: Attendance School/Program Identifier must be a valid School ID number belonging to an accredited school or district central office within the submitting district. For ASGT records, this field must contain a valid School ID number, '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School).

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
B	**D2**	**Accountability School Identifier**	4	Alphanumeric	All	The district central office can only be used as the Accountability School Identifier for adult students (grade level 18) and pre-kindergarten students (grade levels 00, 01, 02, 03, 33, 04) not on an IEP ('ND' in D35: Primary Disability Indicator). **Note1:** Building number '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School) will only be accepted as Accountability School Identifiers. **Note2:** Building '0001' (Out-of-State) should only be used for non-Kansas resident students that are attending or receiving services in Kansas schools.
C	**D3**	**Residence District Identifier**	5	Alphanumeric	All	The unique number that has been assigned to the district by the state. In this case, it is the unique number of the district in which a student resides. This identifier can be found in the Kansas Educational Directory. Use state district alphanumeric code number (e.g., D0101), except for out-of-state residences. In that case, use the 2-letter State code for that State (e.g., NE for Nebraska). Except for the out of state identifier, the identifier is composed of a leading alpha character followed by four numbers, the first of which is zero. **Note:** Private schools can use the public district number in which the private school resides.
D	**D4**	**Legal Last Name**	60	Alphanumeric	All	The name borne in common by members of the student's family.
E	**D5**	**Legal First Name**	60	Alphanumeric	All	The name given to the student at birth, baptism, or during another naming ceremony, or through legal change.
F	**D6**	**Legal Middle Name**	60	Alphanumeric	All	The secondary name given to the student at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
G	**D7**	**Generation Code**	10	Alphanumeric	All	An appendage (suffix), if any, used to denote the student's generation in his/her family (e.g., Jr., Sr., and III).
H	**D8**	**Gender**	1	Numeric	All	The student's gender, the concept describing the biological traits that distinguish the males and females of a species. Allowable values: • 0 = Female. • 1 = Male.
I	**D9**	**Date of Birth**	10	mm/dd/yyyy	All	The month, day, and year on which the student was born.
J	**D10**	**Current Grade Level**	2	Alphanumeric	All	The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. 3-Yr-Old and 4-Yr-Old Preschoolers can be sent as one grade level, using "01" as the grade level, if the district does not have the group separated in its SIS. Grade level "02" is for students who are four years old ***on or before August 31*** of the current school year who do not meet the at-risk criteria for the Preschool-Aged At-Risk program and/or have an IEP for a disability. If a 4-year-old student both meets the at-risk criteria for the Preschool-Aged At-Risk program and has an IEP for a disability they should be reported as "02". Grade level "33" is for students who are three years old ***on or before August 31*** of the current school year and who meet the at-risk criteria for the Preschool-Aged At-Risk program and do not have an IEP for a disability.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
J	**D10**	**Current Grade Level**	2	Alphanumeric	All	Grade level "04" is for students who are four years old ***on or before August 31*** of the current school year and who meet the at-risk criteria for the Preschool-Aged At-Risk program and do not have an IEP for a disability. The "Not Graded" code applies to students who are adults. Note: an "adult" student is defined as either a general education student who is over the age of 18 and whose 5-year cohort (beginning his/her freshman year) has graduated, or any student over the age of 21. Students, age 22 and older as of 10/01/2020, must be submitted as grade level '18'. All students, including those with disabilities, should be coded according to credits earned unless the criteria for "Not Graded" mentioned above apply. Allowable values: • 00 = Birth – 2 years old. • 01 = 3-Yr-Old Preschooler. • 02 = 4-Yr-Old Preschooler. • 03 = 5-Yr-Old and Older Preschooler. • 33 = Preschool-Aged At-Risk (3yr old). • 04 = State Preschool-Aged At-Risk (4yr old). • 05 = Kindergarten. • 06 = First Grade. • 07 = Second Grade. • 08 = Third Grade. • 09 = Fourth Grade. • 10 = Fifth Grade. • 11 = Sixth Grade. • 12 = Seventh Grade. • 13 = Eighth Grade. • 14 = Ninth Grade. • 15 = Tenth Grade. • 16 = Eleventh Grade. • 17 = Twelfth Grade. • 18 = Not Graded.
K	**D11**	**Local Student Identifier**	20	Alphanumeric	All	The unique alphanumeric code assigned to the student by the school or local education agency.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
L	**D12**	**Hispanic Ethnicity**	1	Alphanumeric	All	Indicates whether or not the student's ethnicity is Hispanic/Latino. Allowable values, based on federal regulations, are: • Y = Hispanic/Latino. • N = NOT Hispanic/Latino.
M	**D13**	**State Student Identifier**	10	9999999999	ENRL, TEST, EOYA, SMSC, MILT, EXIT, SPED	The unique number assigned to the student by the KIDS Assignment System. Once a State ID is assigned and updated in the school's dataset, subsequent collections (SIS Exports) must have this value supplied to avoid near matches.
N	**D14**	**Current School Year**	4	yyyy	All	The ending year of the current school year. For example, if it is the 2020-2021 school year, enter 2021.
O	**D15**	**Funding School Identifier**	4	Alphanumeric	All	The unique number that has been assigned to the school by the state. In this case, it is the unique number of the school in which the student's enrollment is counted for state funding and/or for the Principal's Building Report. This identifier can be found in the Kansas Educational Directory. If a district does not have a school for an educational level (e.g., does not have a high school) or has preschoolers who are not assigned to a school, the district central office building number should be used. For ENRL records, '0003' (Juvenile Detention Center) should be used for Funding School Identifier if the student attends a non-accredited Juvenile Detention Center (JDC) or Psychiatric Residential Treatment Facility (PRTF).

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
O	**D15**	**Funding School Identifier**	4	Alphanumeric	All	For ENRL and SMSC records if the D2: Accountability School Identifier value is '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School), then this must contain a valid School ID number belonging to an accredited school or district central office. **Note**: Building '0003' (Juvenile Detention Center) will only be accepted as a Funding School Identifier.
P	**D16**	**Attendance School / Program Identifier**	4	Alphanumeric	All	The unique number that has been assigned to the school or program by the state. In this case, it is the unique number of the school or program in which the student is physically located and attends class. This identifier can be found in the Kansas Educational Directory. For TEST records, this is the location where the student takes the state assessments. For TEST, EXIT, and EOYA records, if the D2: Accountability School Identifier value is '0001' (Out-of-State) or '0002' (Homeschool or Unaccredited Private School), then this must contain a valid School ID number belonging to an accredited school or district central office within the submitting district.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
Q	**D17**	**Virtual Education Student**	1	Numeric	ENRL, MILT, EOYA	Indicator of whether a student is participating in a virtual education school or program that is approved for State funding. Only report if the submitter is the school or district providing the virtual education services or contracting with an approved program to provide the virtual education services via a service center. In order to enter a non-blank value, the D10: Current Grade Level must be 05-18. Allowable values: • 0 = Student is not a Virtual Education Student and has not been during the current school year. • 1 = Student is currently a Virtual Education Student. • 2 = Student is not currently a Virtual Education Student, but has been at some point during the current school year. **Note:** For more information on reporting virtual education students refer to the "Guidelines for Reporting Virtual Students to KIDS" on the KIDS project website (https://kidsweb.ksde.org/).
R	**D18**	**School Entry Date**	10	mm/dd/yyyy	ASGT, ENRL, TEST, EOYA, SMSC, MILT, EXIT, SPED	The month, day, year on which the student enrolls and begins to receive instructional services in a school. If the student should leave and then re-enroll, this date should reflect the most recent enrollment date.

K I D S 2020-2021 Collection System File Specifications

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
S	**D19**	**District Entry Date**	10	mm/dd/yyyy	ASGT, ENRL, TEST, EOYA, SMSC, MILT, EXIT, SPED	The month, day, year on which the student enrolls and begins to receive instructional services in a school district. If the student should leave the district and then re-enroll, this date should reflect the most recent enrollment date.
T	**D20**	**State Entry Date**	10	mm/dd/yyyy	ASGT, ENRL, TEST, EOYA, SMSC, MILT, EXIT, SPED	The month, day, year on which the student enrolls and begins to receive instructional services in Kansas. If the student should leave Kansas and then re-enroll in a Kansas school, this date should reflect the most recent enrollment date.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
U	**D21**	**First Instructional Date**	10	mm/dd/yyyy	ASGT, ENRL, TEST, EOYA, MILT, EXIT, SPED	The month, day, year on which the student first receives instructional services during the current school year. This field is required if the student has any of the following values • D35: Primary Disability Indicator = 'WD'. • D36: Gifted Student Indicator = 'GI'. • D37: Qualified for 504 > 0. • D38: Residence of Homeless Student while Homeless > 0. • D47: Title I Participation > 0. • D54: Military Connected Student Indicator > 0. • D55: Immigrant Student > 0. • D57: Neglected Student > 0. If the student should leave and then re-enroll, this date should reflect the most recent instructional start date. **Note**: See Appendix G for more detail instructions.
V	**D22**	**Cumulative Number of Days in Membership**	5	Numeric 999.9	EOYA, SMSC, EXIT	The number of days the student has been enrolled and receiving instruction (days present plus days absent) in this school/program when school was in session during the current school year. **Note:** Half-day kindergarten students should not have their days of attendance divided by two. Count them in attendance for every day they attend their half-day program. Cannot be greater than 366.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
W	**D23**	**Cumulative Number of Days Attended**	5	Numeric 999.9	EOYA, SMSC, EXIT	The number of days the student has been present in this school/program when school was in session during the current school year. In order to comply with new federal reporting, a student is considered absent if he or she is not physically on school grounds and is not participating in instruction or instruction related activities at an approved off-grounds location. Any absence by a student for any reason (e.g. illness, suspension, parent permission), regardless of whether the absences are excused or unexcused should not be included in the number of days attended. Students will be included in federal reporting of chronic absenteeism if the student missed 10% of the school days in which they were enrolled in the school. The data collected on EOYA records will be used to calculate this. **Note1**: Half-day kindergarten students should not have their days of attendance divided by two. Count them in attendance for every day they attend their half-day program. Cannot be greater than 366. **Note2**: Part-time students should be marked as a full day of attendance, if they were present for all of their scheduled time of education. *i.e.* if a senior is only scheduled for morning classes and was there for all of his classes then mark his/her attendance as1 for that day.
X	**D24**	**Truant Student**	1	Alphanumeric	EOYA	An indicator of whether or not the student has been truant at any time during the current school year, for the Accountability School listed in D2: Accountability School Identifier. Allowable values: • 0 = No. • 1 = Yes. **Note:** If a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

K I D S 2020-2021 Collection System File Specifications

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
Y	**D25**	**Minutes Enrolled**	3	Numeric 999	ENRL, MILT	The number of minutes per day that the student was enrolled in this district on September 21 (see September 20 Rule below[2]) &, if applicable, on Feb. 22[3]. The minutes should not include the lunch period or transition time from lunch to class. Passing periods that are between classes a student attends can be counted. The entry can be zero for the September 20 snapshot in cases where the student attends a public school but does not qualify to be counted for funding purposes. **Note1:** Schools and districts enter minutes. To compute FTE, KSDE will divide this number by 360, except for those students who are also enrolled in an area vocational technical school or other postsecondary institution. The number of minutes for dual enrolled students will be divided by 300 for FTE purposes. **Note2:** In cases where the number of minutes enrolled per day varies or the student does not attend school 5 days a week, sum all minutes for a normal 5-day week and divide by 5.

[2]SEPTEMBER 20 RULE: A student must be enrolled and attending on September 20. If absent on September 20 then the student must have attended once before September 20 and once after September 20 but on or before October 4. If September 20 falls on a non-school day, use the first school day after September 20. For specific attendance guidelines for foreign exchange students, virtual education students, and alternative school students, see the KIDS 2020-2021 Submission Details Document - ENRL located on the KIDS project website (https://kidsweb.ksde.org/) under the documents tab.

[3]FEBRUARY 20 RULE: A student (Military Connected Student) must be enrolled and attending on February 20. If absent on February 20 then the student must have attended once on or after February 1, and once after February 20 but on or before March 4. If February 20 falls on a non-school day, use the first school day after February 20.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
Z	**D26**	**Concurrent High School Enrollment**	1	Numeric	ENRL, MILT	A description of a second educational program enrollment for a high school student on September 21 (see September 20 Rule on previous page). The enrollment must have been in an accredited program or institution. ***Accredited programs can be delivered at the high school or at the institution providing the service.*** When a student is enrolled in multiple accredited programs, select one of them. In order to mark 1-5 in this field, D10: Current Grade Level must be 15-18 or 14-18 if "GI" is marked in D36: Gifted Student Indicator. Allowable values: • 0 = None. • 1 = Any Kansas Board of Regents approved and funded CTE course at a Technical College or Community College. • 2 = Community college • 3 = State university. • 4 = Private college or other postsecondary. • 5 = High school CTE program outside of main campus. **Note1:** Students enrolled in the Kansas Academy of Math and Science (KAMS) at Fort Hays State University should be marked with a value of "3". **Note2:** Students taking an approved CTE course through a post-secondary institution should be marked with a value of "1" and the time spent in these classes should **not** be counted toward the minutes reported in D46: Career and Technical Education Contact Minutes. If a student is enrolled in an approved CTE course and a non-CTE course through a post-secondary institution, mark a value of "1" in this field. **Note3:** If a student attends an approved CTE program offered by a school district in a separate district owned facility away from the high school campus, the student should be reported with a value or "5".

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AA	**D27**	**Exit/Withdrawal Date**	10	mm/dd/yyyy	EXIT	The month, day, year of the student's last day of membership or the date on which the student was graduated, or the date on which a student with disabilities met district graduation requirements for a regular diploma. This field must be blank on all record types except EXIT records.
AB	**D28**	**Exit/Withdrawal Type**	2	Numeric	EXIT	The circumstances under which the student exited from membership in this district or school. This field must be blank on all record types except EXIT records. Allowable values: • 1 = Transfer to a public school in the same district. • 2 = Transfer to a public school in a different district in Kansas. • 3 = Transfer to a public school in a different state. • 4 = Transfer to an accredited private school in Kansas or in a different state. • 5 = Transfer to non-accredited private school in Kansas or in a different state. • 6 = Transfer to home schooling[4]. • 8 = Graduated with regular diploma. • 10 = Student death. • 11 = Student illness. • 12 = Student expulsion (or long-term suspension). • 13 = Reached maximum age for services.[5] • 14 = Discontinued schooling (including preschoolers/Kindergartners who are removed from schooling by parents).

[4]This code includes students who leave the formal education system to continue a religious community-based education (i.e. Amish).

[5] If student was previously submitted with an D28: Exit/Withdrawal Type = 22, then the student should not be submitted with an D28: Exit/Withdrawal type = 13. An D28: Exit/Withdrawal Type = 8 should be submitted when the student no longer receives transitional services.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AB	**D28**	**Exit/Withdrawal Type**	2	Numeric	EXIT	• 15 = Transfer to a juvenile or adult correctional facility where diploma completion services are provided. • 16 = Moved within the US, not known to be enrolled in school. • 17 = Unknown. • 18 = Student data claimed in error by an ASGT record. • 19 = Transfer to a GED completion program. • 20 = Transferred to a juvenile or adult correctional facility where diploma completion services are not provided. • 21 = Student moved to another country, may or may not be continuing.[6] • 22 = Student with disabilities who met the district graduation requirements for a regular diploma, but is remaining in school to receive transitional services deemed necessary by the IEP team.[7] • 23 = Student with an extended absence at the beginning of the school year (through September 30), planning to return.[8] • 98 = Unresolved Exit (KSDE use only). • 99 = Undo a previously submitted EXIT Record.

[6] This would include foreign exchange students going back to their home country.
[7] This code can only be submitted for students marked with 'WD' in D35: Primary Disability Indicator.
[8] This code should be used for students showing as Unresolved Exits so the student doesn't count as a Dropout in the Dropout/Graduation Summary Report.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AC	**D29**	**Unweighted Grade Point Average (GPA)**	4	Numeric 9.99	EXIT	The student's unweighted cumulative GPA upon graduating from high school with a regular high school diploma. This field is required when D28: Exit/Withdrawal Type = '8'. Allowable values: • 0.00 - 4.00. Unweighted GPA Definition: • 4.00 = A. • 3.00 = B. • 2.00 = C. • 1.00 = D. • 0.00 = F. **Note:** This field will only be accepted for EXIT records with a D28: Exit/Withdrawal Type = '8'. All other submissions will receive an error.
AD	**D30**	**Qualified Admissions**	1	Alphanumeric	EXIT	An indication of whether the student met the Kansas Qualified Admissions Pre-College Curriculum criteria. This field is required when D28: Exit/Withdrawal Type = '8'. Allowable values: • 0 = No. • 1 = Yes. See Appendix F for subjects and units necessary to meet the qualified admissions criteria. **Note:** This field will only be accepted for EXIT records with a D28: Exit/Withdrawal Type = '8'. All other submissions will receive an error.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AE	**D31**	**Special Circumstances Transfer Choice**	1	Alphanumeric	EOYA	An indication of whether the student's transfer was related to provisions of federal law. This field should include information on students transferring within or outside the district. Allowable values: • 0 = No transfer under these provisions. • 2 = Transfer using unsafe school provision (applicable only when student transfers to another school within the same district). • 5 = Transfer using unsafe school provision (applicable only when student transfers to another school in a different district). This must be reported by the gaining school.
AF	**D32**	**Post-Graduation Plans**	1	Numeric	EXIT	The intended post-secondary direction of graduates. A graduate is defined as a student who receives a high school diploma. This field is required when D28: EXIT/Withdrawal Type = '8', or '22'. For graduates who did not report current or future status, use the "Status Unknown" category. Allowable values: • 1 = 4-Year College of University. • 2 = 2-Year College. • 3 = Other Type of College/Other Postsecondary. • 4 = Employment. • 5 = Unemployment. • 6 = Parenting. • 7 = Military Service. • 8 = All Other Graduates/Or whom none of the other values apply.

<table>
<tr><th colspan="7">Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)</th></tr>
<tr><th>Excel Ref#</th><th>Field Ref#</th><th>Field</th><th>Maximum Length</th><th>Format Details</th><th>Relevant for Record Type</th><th>Comments/Values</th></tr>
<tr><td>AG</td><td>D33</td><td>Comprehensive Race</td><td>5</td><td>A “bit” oriented format. Position 1 is the right-most digit of the 5 digits. Position 5 is the left-most. Thus, 10000 represents White.</td><td>ALL</td><td>General racial category (ies) which most clearly reflects the individual’s recognition of his or her community or with which the individual most identifies. All five positions must be filled with either a 0 or a 1, and at least one category must be filled with a 1.

Positions:
Position 5-White.
Position 4-Native Hawaiian or Other Pacific Islander.
Position 3-Black or African American.
Position 2-Asian.
Position 1-American Indian or Alaska Native.
Allowable values in each position:
0 = No
1 = Yes
<table><tr><td>Pos. 5</td><td>Pos. 4</td><td>Pos. 3</td><td>Pos. 2</td><td>Pos. 1</td></tr><tr><td>White</td><td>NH/PI</td><td>Black</td><td>Asian</td><td>AI/AN</td></tr></table></td></tr>
<tr><td>AH</td><td>D34</td><td>Eligibility for National School Lunch Program</td><td>1</td><td>Alphanumeric</td><td>ENRL, TEST, EOYA, MILT, EXIT</td><td>An indication of the student’s eligibility for free or reduced-price lunch programs. This eligibility is established through the Direct Certification process or the National School Lunch Program application.

Allowable values:
0 = Not Eligible.
1 = Eligible for Reduced Price Lunch.
2 = Eligible for Free Lunch.
Note: Approved Community Eligibility Provision schools should not mark all students with 2 = Eligible for Free Lunch. Rather, mark 1 or 2 only for those students with a completed Household Economic Survey form or mark 2 for those students who are directly certified.</td></tr>
</table>

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AI	**D35**	**Primary Disability Indicator**	2	Alphanumeric	ASGT, ENRL, TEST, EOYA, MILT, EXIT, SPED	An indication of whether or not the student has an active Individual Education Plan (IEP) under the Individuals with Disabilities Education Act (IDEA-Part B), which documents that the student receives special education services. Report if the student has a primary area of disability. Allowable values: • ND = No Disability. • WD = Yes, is on an IEP and receives special education services.
AJ	**D36**	**Gifted Student Indicator**	2	Alphanumeric	ASGT, ENRL, TEST, EOYA, MILT, EXIT, SPED	An indication of whether or not the student has an active Individual Education Plan (IEP) for giftedness, which documents that the student receives special education services. Allowable values are: • Blank = None. • GI = Giftedness.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AK	**D37**	**Qualified for 504**	1	Alphanumeric	EOYA	An indication of whether or not the student is a handicapped person who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. Allowable values: • 0 = Not a 504 qualified student and has not been this school year. • 1 = Currently a 504 qualified student. • 2 = Not currently a 504 qualified student but has been this school year. **Note1**: Students receiving special education services because of a disability automatically qualify. Therefore, any student marked with a disability code in D35: Primary Disability Indicator must be marked as a '1'. **Note2:** If a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.
AL	**D38**	**Residence of Homeless Student while Homeless**	1	Alphanumeric	ENRL, TEST, EOYA, EXIT, MILT	An indication of nighttime residence of students who lacked, at any time during a school year, a fixed, regular, and adequate nighttime residence and had a primary nighttime residence that was: shared with others due to loss of housing, economic hardship, or similar reason (1 & 6); a temporary shelter such as a hotel or motel room or campground (2 & 7); a supervised, publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill) or an institution that provides a temporary residence for individuals intended to be institutionalized (4 & 8); or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (5 & 9).

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AL	**D38**	**Residence of Homeless Student while Homeless**	1	Alphanumeric	ENRL, TEST, EOYA, EXIT, MILT	(See section 725, Definitions, of the McKinney-Vento Homeless Assistance Act for a more detailed description of this data element.). If there were more than one such residence during the school year, please indicate the primary residence at the time they were identified as homeless. The term "unaccompanied homeless student" includes youth in homeless situations who are not in the physical custody of a parent or guardian. Allowable values: • 0 = Not a homeless student. • 1 = Accompanied homeless student doubled up (e.g., with relatives, living with another family). • 2 = Accompanied homeless student stayed in hotel/motel. • 4 = Accompanied homeless student stayed in shelters or transitional housing. • 5 = Accompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings). • 6 = Unaccompanied homeless student doubled up (e.g., with relatives, living with another family). • 7 = Unaccompanied homeless student stayed in hotel/motel. • 8 = Unaccompanied homeless student stayed in shelters or transitional housing. • 9 = Unaccompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings). **Note:** For more information on reporting the Residence of Homeless Student while Homeless refer to the "Guidelines for Reporting Homeless Students in KIDS" on the KIDS project website (https://kidsweb.ksde.org/).

K I D S 2020-2021 Collection System File Specifications

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**

ESOL Field

Value in D42†	1, 2, or 3	5 or 6	7	8	0
Program Entry D39	Filled in	Filled in	Filled in	Filled in	Blank
US Entry D40	Filled in	Filled in	Filled in	Filled in	Blank
First Language D41***	Filled in	Filled in	Filled in	Filled in	Filled in
Language Instruction Education Program Type D43****	Filled in	Blank	Filled in	Blank	Blank
Program End Date D44**	Blank	Blank	Filled in	Filled in	Blank
Contact Minutes D45*	Filled in	Blank	Filled in	Blank	Blank

Requirements:
D39-D44

†On ASGT, SPED, and EXIT record types, only D42: ESOL/Bilingual Program Participation Code is required.

**D45: ESOL/Bilingual Student Contact Minutes are required for ENRL and MILT record types only.*

***D44: ESOL/Bilingual Program Ending Date is required for EOYA record type only.*

****D41: First Language is required for all students; 'eng' is not a valid value for records with a value other than '0' in D42: ESOL/Bilingual Program Participation Code.*

*****D43: Language Instruction Education Program Type is required for ENRL record types only.*

AM	**D39**	**ESOL/Bilingual Program Entry Date**	10	mm/dd/yyyy	ENRL, TEST, MILT, EOYA	The date an English Learner (EL) qualifies for services in an English for Speakers of Other Languages (ESOL)/Bilingual Program. The ESOL Program Entry Date must be on or after the State Entry Date. Qualification is based on an English Language Proficiency placement test. This field is blank if the student is not an ESOL or ESOL eligible student. See D42: ESOL/Bilingual Program Participation Code.
AN	**D40**	**First Entry Date into a School in the United States**	10	mm/dd/yyyy	ENRL, TEST, MILT, EOYA	The month, day, year on which the student first entered and began to receive instructional services in a school or an educational institution in the USA. If not known, select a reasonable estimate, such as two years prior to the current date. The date must be on or before the D20: State Entry Date. This field is blank if the student is not an ESOL or ESOL eligible student. See the table above D39: ESOL/Bilingual Program Entry Date.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AO	**D41**	**First Language**	3	Alphanumeric	ENRL, TEST, MILT, EOYA	The code for the primary language or dialect (not ethnicity) of the student, according to the student's Home Language Survey. This field is required for all students submitted. Students reported with a value other than '0' in D42: ESOL/Bilingual Program Participation Code must report a value other than 'eng' in this field. Allowable values: • See Appendix D for the list of allowable languages and codes. **Note1:** If the exact language you want is not listed in the table, pick one that is in the same language family. Use Wikipedia to help find a language similar from the list. **Note2:** If a student is a dual-language learner, meaning two languages are present on their Home Language Survey; please select the language that they have in addition to English.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AP	**D42**	**ESOL/Bilingual Program Participation Code**	1	Alphanumeric	ASGT, ENRL, TEST, EOYA, MILT, EXIT, SPED	The type of ESOL/Bilingual Program in which the student participates. This field must contain a valid allowable value if (D39: ESOL/Bilingual Program Entry Date) has a date. Allowable values: • 0 = Not an ESOL eligible student and not an ESOL monitored student. • 1 = Title III Funded. • 2 = State ESOL/Bilingual Funded. • 3 = Both Title III and State ESOL/Bilingual Funded. • 5 = ESOL program eligible, based on an English language proficiency test, but not currently receiving ESOL program services. Example: Parents that have waived their child out of ESOL services, but the district is still obligated to provide ESOL support and tested with KELPA. • 6 = Receives ESOL services and not funded with Title III and/or State ESOL Funding. • 7 = Optional Transitional year, for a student scoring 3/Proficient on last year's KELPA, but services are still needed for EL support. If EL services are not provided, select monitored status. Minutes must be provided and entered in field D45: ESOL/Bilingual Student Contact Minutes and the program ending date must be entered in D44: ESOL/Bilingual Program Ending Date. A transitional student will either be placed on monitored status the following year and remain for two years or becomes eligible to re-enter the ESOL program, receive services and testing requirements. • 8 = Monitored, for a student scoring proficient on last year's KELPA and is not receiving EL support minutes(transitional year not chosen) OR is in second year monitored status. For EOYA, D44: ESOL/Bilingual Program Ending Date is required and D45: ESOL/Bilingual Student Contact Minutes must be blank.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AQ	**D43**	**Language Instruction Education Program Type**	2	Alphanumeric	ENRL	The type of English Language Instruction Education Program the student is receiving. Allowable values • 00 = NOT AN ESOL Student. • 01 = Transitional Bilingual Education or Early-Exit Bilingual Education - This program, also known as early-exit bilingual education, utilizes a student's primary language in instruction. The program maintains and develops skills in the primary language and culture while introducing, maintaining, and developing skills in English. The primary purpose of a TBE program is to facilitate the EL student's transition to an all English instructional program while receiving academic subject instruction in the native language to the extent necessary. • 02 = Dual Language or Two-way Immersion - Also known as two-way or developmental, the goal of these bilingual programs is for students to develop language proficiency in two languages by receiving instruction in English and another language in a classroom that is usually comprised of half native English speakers and half native speakers of the other language. • 03 = ESL or ELD - A program of techniques, methodology and special curriculum designed to teach EL students English language skills, which may include listening, speaking, reading, writing, study skills, content vocabulary, and cultural orientation. ESL instruction is usually in English with little use of native language. D43: Language Instruction Education Program Type continued on next page.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AQ	**D43**	**Language Instruction Education Program Type**	2	Alphanumeric	ENRL	• 04 = Content Classes with integrated ESL support - This approach makes use of instructional materials, learning tasks, and classroom techniques from academic content areas as the vehicle for developing language, content, cognitive and study skills. English is used as the medium of instruction. • 05 = Newcomer programs - Newcomer programs are separate, relatively self-contained educational interventions designed to meet the academic and transitional needs of newly arrived immigrants. Typically, students attend these programs before they enter more traditional interventions (e.g., English language development programs or mainstream classrooms with supplemental ESL instruction). • 06 = Maintenance Bilingual Education (MBE): MBE, also referred to as late-exit bilingual education, is a program that uses two languages, the student's primary language and English, as a means of instruction. The instruction builds upon the student's primary language skills and develops and expands the English language skills of each student to enable him or her to achieve proficiency in both languages, while providing access to the content areas. • 07 = Sheltered English Instruction: An instructional approach used to make academic instruction in English understandable to EL students. In the sheltered classroom, teachers use physical activities, visual aids, and the environment to teach vocabulary for concept development in mathematics, science, social studies, and other subjects. • 08 = Submersion Program: A submersion program places EL students in a regular English-only program with little or no support services on the theory that they will pick up English naturally. This program should not be confused with a structured English immersion program. **Note:** Pick the program that the child receives the most time in during the week.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AR	**D44**	**ESOL/Bilingual Program Ending Date**	10	mm/dd/yyyy	EOYA	Date (month, day, and year) student exits or becomes ineligible for an ESOL/Bilingual program, based on results of English language proficiency on the KELPA. Students exit the ESOL program when they score a "3/Proficient" on the Kansas English Language Proficiency Assessment (KELPA) one year regardless of an option of transitional year chosen for the student. This field is blank if the student is not an ESOL or ESOL eligible student; or if the student is a current ESOL eligible student. A date given in this field must come after the date in D39: ESOL/Bilingual Program Entry Date.
AS	**D45**	**ESOL/Bilingual Student Contact Minutes**	3	Numeric 999	ENRL, MILT	The number of minutes the student received instruction in an approved ESOL/Bilingual program on September 21 for ENRL or February 22 for MILT records. This includes students in field D42: ESOL/Bilingual Program Participation Code with a value of (1, 2, 3, and 7). The program must be taught by a teacher with ESOL endorsement or on Plan of Study for ESOL endorsement to be approved. This field is blank if the student is not an ESOL or ESOL eligible student, is an ESOL monitored student, or is not enrolled in an ESOL program. See the table above D39: ESOL/Bilingual Program Entry Date.
AT	**D46**	**Career and Technical Education Contact Minutes**	3	Numeric 999	ENRL, MILT	The number of minutes a high school student received instruction in an Approved for funding career and technical education course (or in state approved courses) on September 21 for ENRL or February 22 for MILT records, excluding seminar minutes. Only students in grades 9-12 and not graded secondary students are included in the funding formula and should have minutes greater than zero. For all other students, this field should be blank. **Note:** The time spent in any approved CTE courses through a post-secondary institution should **not** be counted toward the minutes reported in this field.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AU	**D47**	**Title I Participation**	1	Alphanumeric	EOYA	Indicator of whether the student received Title I services at any time during the school year. Allowable values: • 0 = Did not receive Title I services at any time during the school year. • 1 = Yes, is currently receiving Title I services in a Title I school wide. • 2 = Yes, received services in a Targeted Assisted school at some time during the school year. • 3 = Yes, this is a student attending a non-public school who receives Title I services from the public-school district. **Note:** if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.
AV	**D48**	**Miles Transported**	4	Numeric 99.9	ENRL, MILT	The number of miles a student is transported ***one way*** at the school or district's expense, as measured from the front door of the student's residence to the front door of the school where the student attends the majority of his/her classes. The amount should be to nearest tenth without rounding. For example, 2.48 would be 2.4 and not 2.5. Mileage over 3.0 miles is counted as 3.0 for "miles transported" purposes. Because of this, you may enter 3.0 or the exact miles when a student is transported 3.0 miles or further. Use zero for students not transported. Do not include transportation of special education students claimed on the Special Education Transportation Expense Form 308. Do not include transportation of students to and from a technical school or community college. **Note:** Make sure to report miles transported for **all** students transported at school or district's expense.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
AW	**D49**	**Transportation FTE**	3	Numeric 9.9	ENRL, MILT	The student's round-trip transportation to school, to the nearest tenth. When the student is transported to and from school, the portion is 1.0. When a student is transported one way; the portion is .5. **Do not include transportation of special education students claimed on the Special Education Transportation Expense Form 308.**
AX	**D50**	**Student's Transportation Street Address**	30	Alphanumeric	ENRL, MILT	The street number and street name of the address that is used for bus transportation on September 21 for ENRL or February 22 for MILT records. This field is **required** for all students. Do **not** include PO Box in this field, physical address is needed for address verification.
AY	**D51**	**Student's Transportation City**	20	Alpha	ENRL, MILT	The name of the city in which the address is located. This field is **required** for all students.
AZ	**D52**	**Student's Transportation Zip Code**	10	99999-9999	ENRL, MILT	The five- or nine-digit zip code portion of the transportation address. This field is **required** for all students.
BA	**D53**	**Non-Resident Transportation**	1	Alphanumeric	ENRL, MILT	An indication that the student is attending the district under an agreement by the district under KSA 72-3124 (over 2.5-mile law)[9]. Allowable values: • 0 = No. • 1 = Yes.

[9] The parent or legal guardian of any pupil who lives 2.5 or more miles from the attendance center the pupil would attend in the resident school district may apply to the board of education of a receiving school district for authority for such pupil to be furnished or provided transportation to school from the pupil's residence and from school to the pupil's residence by the receiving school district.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BB	**D54**	**Military Connected Student Indicator**	1	Alphanumeric	ENRL, TEST, EXIT, MILT, EOYA	An indication that the student's parent or guardian is in the National Guard, or In the Reserve components of the United States military services at the time of submission. Allowable values: • 0 = Student is not military connected. • 1 = Student is a dependent of a (full-time) member of the Army, Navy, Air Force, Marine Corps, Coast Guard, or a member of the National Guard or Reserve Forces called to (full-time) Active Duty at the time of submission. • 2 = Student is a dependent of a traditional part-time status member of the National Guard or Reserve Forces (Army, Navy, Air Force, Marine Corps or Coast Guard).
BC	**D55**	**Immigrant Student**	1	Alphanumeric	ENRL, MILT, EOYA	An indicator of whether or not the student is an immigrant, defined as being aged 3 through 21, not born in any state in the United States, and not being in attendance in schools in the states for more than three full academic years. This applies to foreign exchange students if they meet these criteria. Allowable values: • 0 = No. • 1 = Yes, and receiving Title III Immigrant Services. • 2 = Yes, but not receiving Title III Immigrant Services. **Note:** For EOYA, if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BD	**D56**	**Country of Birth**	30	Alphanumeric	ENRL, MILT, EOYA	Indicates the country of birth for Immigrant students. Required if '1' or '2' reported on D55: Immigrant Student. **Note:** This field is not related to citizenship or legal status. The country of birth should not be any of the 50 United States, the District of Columbia, or Puerto Rico.
BE	**D57**	**Neglected Student**	1	Alphanumeric	EOYA	A flag that identifies a neglected student who was served under Title I Part A funds at some time during the year. Neglected Students are students who have been committed to an institution (other than a foster home) or voluntarily placed under applicable State law due to abandonment, neglect or death of his or her parents or guardians. Report only students in locally operated institutions for neglected children who were provided Title I, Part A services. Students who do not meet the definition of neglected should have a zero in this field. Allowable values: • 0 = Not a neglected student. • 1 = Neglected student currently served under Title I Part A. • 2 = Neglected student not currently served under Title I Part A but has been during this school year. • 3 = Neglected student not receiving Title I services. **Note1:** If the district is setting aside Title I funds for neglected they should be reporting students. If the district is not setting aside funds, no students should be reported in this field. **Note2**: If a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BF	**D58**	**Kansas Pre-K Pilot Program (KPP)**	1	Alphanumeric	ENRL, MILT, EOYA	An indication that the child participates or participated in the Kansas Preschool Pilot during this school year. This field is required for grades (01, 02, 33, 04) where the district is participating in the Kansas Preschool Pilot. This field must be blank for all other grade levels. Allowable values: • 0 = No. • 1 = Yes. **Note1:** To have a non-blank value D10: Current Grade Level must be in (01, 02, 33, 04). **Note2:** The Kansas Preschool Pilot grant supports children aged 3 through (grades 01-04). Children eligible for kindergarten (age 5 on or before August 31) may not be served with these funds.
BG	**D59**	**Kansas Parents as Teachers Program (KPAT)**	1	Alphanumeric	ENRL, MILT, EOYA	An indication that the child's family participates or participated in the Kansas Parents as Teachers program during this school year. This field is required for children in grades (00, 01, 02, 33, 04). This field must be blank for all other grade levels. Allowable Values: • 0 = No. • 1 = Yes. **Note1:** To have a non-blank value D10: Current Grade Level must be in (00, 01, 02, 33, 04). **Note2:** Only children receiving services supported by the Kansas State Department of Education's Kansas Parents as Teachers grant should be marked as 1. Children who receive Parents as Teachers programming that is supported through other funding sources should have a zero in this field. Age eligibility: Prenatal to 72 months.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BH	**D60**	**Dyslexia Screener**	2	Alphanumeric	EOYA	Using the KSDE Dyslexia Screening Rubric (link below) identify the dyslexia screener used in your system. The screener should match the requirements of the rubric by being reliable and valid. https://www.ksde.org/Agency/Division-of-Learning-Services/Career-Standards-and-Assessment-Services/Content-Area-A-E/Dyslexia. Approved Screeners • 00 = Not Assessed. • 01 = AIMSPlus. • 02 = DIBELS. • 03 = easyCBM. • 04 = FASTBridge. • 05 = Other (Meets Rubric Requirements). **Note**: To have a non-blank value in D60 then D10: Current Grade Level must be in (05, 06, 07).
BI	**D61**	**Dyslexia Subtest**	2	Alphanumeric	EOYA	The key identifiers for dyslexia in the early grades are Phoneme Segmentation Fluency (PSF), Nonsense Word Fluency (NWF), and Oral Reading Fluency (ORF). Kansas schools are screening all students on a variety of skills which will identify students who are struggling to read and identify possible reading interventions. KSDE is only asking for the following records of the recommended subtests for dyslexia, Kindergarten PSF, First Grade NWF, and Second Grade ORF. Record subtest scores only in this field as indicated. Do not record composite scores. Scores recorded are spring performance levels on the subtest indicated. Allowable values • 00 = None. • 01 = Phoneme Segmentation Fluency (only record the data collected in grade 05). • 02 = Nonsense Word Fluency (only record the data collected in grade 06). • 03 = Oral Reading Fluency (only record the data collected in grade 07). **Note**: To have a non-blank value in D61 then D10: Current Grade Level must be in (05, 06, 07).

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BJ	**D62**	**Dyslexia Spring Benchmark Performance Level**	2	Alphanumeric	EOYA	Enter the performance level from the spring testing window provided by your system screener. Allowable values • 00 = Not Assessed. • 01 = Below Benchmark. • 02= At or above Benchmark. **Note**: To have a non-blank value in D62 then D10: Current Grade Level must be in (05, 06, 07).
BK	**D63**	**Math Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants mathematics test tickets sorted for distribution to schools.
BL	**D64**	**Math Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants mathematics test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BM	**D65**	**English Language Arts – ELA Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants English Language Arts (ELA) test tickets sorted for distribution to schools.
BN	**D66**	**English Language Arts – ELA Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants English Language Arts (ELA) test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BO	**D67**	**Science Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants science test tickets sorted for distribution to schools.
BP	**D68**	**Science Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants science test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BQ	**D69**	**Comprehensive Agriculture Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Comprehensive Agriculture test tickets sorted for distribution to schools.
BR	**D70**	**Animal Systems Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Animal Systems test tickets sorted for distribution to schools.
BS	**D71**	**Plant Systems Grouping Indicator**	50	Alphanumeric	TEST (Optional)	The way by which the district wants Plant Systems test tickets sorted for distribution to schools.
BT	**D72**	**KELPA Grouping Indicator 1**	50	Alphanumeric	TEST (Optional)	The primary way by which the district wants KELPA test tickets sorted for distribution to schools.
BU	**D73**	**KELPA Grouping Indicator 2**	50	Alphanumeric	TEST (Optional)	A secondary way by which the district wants KELPA test tickets sorted within Grouping Indicator 1. Example: Grouping Indicator 1 = Mrs. Smith Grouping Indicator 2 = 1st period.
BV	**D74**	**State Mathematics Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 08-13, or 15. Allowable values: • 0 = No test in this content area. • 2 = General Assessment. • C = Clear test subject indicator.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BW	**D75**	**State English Language Arts – ELA Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 08-13, or 15. Allowable values: • 0 = No test in this content area. • 2 = General Assessment. • C = Clear test subject indicator.
BX	**D76**	**State Science Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 10, 13, or 16. Allowable values: • 0 = No test in this content area. • 2 = General Assessment. • C = Clear test subject indicator.
BY	**D77**	**State History/Gov Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 08-17. Allowable values: • 0 = No test in this content area. • 2 = General Assessment. • C = Clear test subject indicator.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
BZ	**D78**	**History/Gov Recognize and Evaluate Score**	**2**	Alphanumeric	EOYA	The performance level the student achieved in Task 1 of the History/Government state assessment. This scoring Assessment for Task 1 Score is for the Recognize and Evaluate portion of the History/Gov Assessment for the grade level being assessed. See D77: State History/Gov Assessment. Allowable values: • 00 = Student not assessed. • 01 = Student scored at performance level 1. • 02 = Student scored at performance level 2. • 03 = Student scored at performance level 3. • 04 = Student scored at performance level 4.
CA	**D79**	**History/Gov Analyze Context and Draw Conclusions Score**	**2**	Alphanumeric	EOYA	The performance level the student achieved in Task 2 of the History/Government state assessment. This scoring Assessment for Task 2 Score is for the Analyze Context and Draw Conclusions portion of the History/Gov Assessment for the grade level being assessed. See D77: State History/Gov Assessment. Allowable values: • 00 = Student not assessed. • 01 = Student scored at performance level 1. • 02 = Student scored at performance level 2. • 03 = Student scored at performance level 3. • 04 = Student scored at performance level 4.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CB	**D80**	**History/Gov Research and Make Connections Score**	**2**	Alphanumeric	EOYA	The performance level the student achieved in Task 3 of the History/Government state assessment. This scoring Assessment for Task 3 Score is for the Research and Make Connections portion of the History/Gov Assessment for the grade level being assessed. See D77: State History/Gov Assessment. Allowable values: • 00 = Student not assessed • 01 = Student scored at performance level 1. • 02 = Student scored at performance level 2. • 03 = Student scored at performance level 3. • 04 = Student scored at performance level 4.
CC	**D81**	**Comprehensive Agriculture Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 14-17. Allowable values: • 0 = No test in this content area. • 1 = Yes, test in this content area. • 2 = Yes, test in this content area with Power, Structural, and Technical Systems module. • 5 = No assessment, Power, Structural, and Technical Systems module only. • C = Clear test subject indicator.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CD	**D82**	**Animal Systems Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 14-17. Allowable values: • 0 = No test in this content area. • 1 = Yes, test in this content area. • C = Clear test subject indicator.
CE	**D83**	**Plant Systems Assessment**	1	Alphanumeric	TEST	An indication of the test options the student will take for this CTE cPass assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 14-17. Allowable values: • 0 = No test in this content area. • 1 = Yes, test in this content area. • 2 = Yes, test in this content area with Horticulture module. • 5 = No assessment, Horticulture module only. • C = Clear test subject indicator.
CF	**D84**	**Kansas English Language Proficiency Assessment (KELPA)**	1	Alphanumeric	TEST	An indication of the test options in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 05-17. Allowable values: • 0 = No assessment in this content area. • 1 = KELPA for current ESOL students only. • 2 = KELPA for student who is ESOL program eligible, but not currently receiving ESOL program services. • C = Clear test subject indicator. **Note:** In order to have a '1' in this field, a student must be marked as '1'-'3' or '6' on D42: ESOL/Bilingual Program Participation Code. In order to have a '2' in this field, a student must be marked as '5' on D42: ESOL/Bilingual Program Participation Code.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CG	**D85**	**KELPA Proctor ID**	10	Numeric	TEST	The unique number assigned to the educator by the state in the Educator Licensure System. The proctor should be a licensed educator that will be scoring the KELPA assessment in KITE. A non-blank value must be submitted in this field if a value or '1' or '2' is selected in D84: Kansas English Language Proficiency Assessment (KELPA).
CH	**D86**	**KELPA Proctor First Name**	100	Alphanumeric	TEST	The first name of the educator that should have access to the student's assessment data through KITE. A non-blank value can only be submitted in this field if a value of '1' or '2' is selected in D84: Kansas English Language Proficiency Assessment (KELPA) and D85: KELPA Proctor ID has a non-blank value; but it is not required.
CI	**D87**	**KELPA Proctor Last Name**	100	Alphanumeric	TEST	The last name of the educator that should have access to the student's assessment data through KITE. A non-blank value can only be submitted in this field if a value of '1' or '2' is selected in D84: Kansas English Language Proficiency Assessment (KELPA) and D85: KELPA Proctor ID has a non-blank value; but it is not required.
CJ	**D88**	**American College Testing (ACT) Assessment**	1	Alphanumeric	TEST	An indication the student will take the American College Testing (ACT) Assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 16. ***Please note this is only for students who have not previously taken the ACT.*** Allowable values: • 0 = No test administered. • 1 = Yes, test in this content area. • C = Clear test subject indicator.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Relevant for Record Type**	**Comments/Values**
CK	**D89**	**ACT WorkKeys Assessment**	1	Alphanumeric	TEST	An indication the student will take the ACT WorkKeys Assessment during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must equal 16. ***Please note this is only for students who have not previously taken the ACT WorkKeys Assessment.*** Allowable values: • 0 = No test in this content area. • 1 = Yes, test in this content area. • C = Clear test subject indicator.
CL	**D90**	**Individual Plan of Study (IPS)**	1	Numeric	EOYA	An indication of whether or not the student has an individual plan of study. This field is required in grades 11-17. This field must be blank for all other grade levels. Allowable values: • 0 = No does not have an IPS. • 1 = Yes Currently does have an IPS.
CM	**D91**	**User Field 1**	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
CN	**D92**	**User Field 2**	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
CO	**D93**	**User Field 3**	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

Teacher and Student Connection (TASC) Collection File Specifications

For more in depth information, please check out the Submission Details Document-TASC v6.00 on the KIDS website

This resource serves as the KIDS Teacher and Student Connection (TASC) Collection data dictionary.

This document contains:

- Definitions and permitted values for all data elements collected via KIDS TASC.
- References to supporting resources.

This document does not include:

- Collection specific requirements and recommendations, see the TASC Submission Detail Document.
- KIDS TASC Collection edit checks, see the KIDS Business Rules.
- Information about KIDS TASC Reports, see the Report Descriptions on the KIDS website.

Purpose: Collects a Teacher and Student Connection for use in creating rosters in other applications. Uses of this data may include:

- KITE for Interim assessments.
- Provide educators a link to current students' in Center for Educational Testing and Evaluation (CETE) accounts for ELA and Math interim assessments only.
- Provide data through the Student Record Exchange for students that move between schools.

Submission Window:

- September 8, 2020 – May 28, 2021.

Students to Submit:

- Pre-K through 12th Grade.

- Public and Private school students.

Who Submits:
- Student's School Identifier.

Data As Of: At time of submission.

Record Unique in Batch by:
- C2: Student's School Identifier.
- C12: State Student Identifier.
- C13: School Year.
- C15: State Subject Area Code.
- C16: State Course Identifier.
- C19: Educator ID.

Undo: To undo a TASC record, submit another TASC record with Course Status = 99.

Validations:
- Valid C2: Student's School Identifier.
- Valid C12: State Student ID.
- Valid C15: State Subject Area Code and C16: State Course ID combination for the state.
- Valid C19: Educator ID.

State Subject Areas Used to create Interim Assessments:

State Subject Area	Interim Assessment in KITE
01-English Language and Literature (High School)	ELA
02-Mathematics (High School)	Math

51-English Language and Literature (Middle School/Jr. High)	ELA
52-Mathematics (Middle School/Jr. High)	Math
80-Self-Contained	ELA and Math
81-English Language and Literature (Elementary)	ELA
82-Mathematics (Elementary)	Math

Detail Record Layout for TASC Records

Detail Record Layout for TASC Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
A	**C1**	**Record Type**	4	Alphanumeric	Yes	A designation of the collection to which the record belongs. Allowable values: • TASC for Teacher and Student Connection.
B	**C2**	**Student's School Identifier**	4	Alphanumeric	Yes	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school which is reporting the student and course. This identifier for schools can be found in the Kansas Educational Directory. **Note:** Submitted by building that administers test.
C	**C3**	**Student's Legal Last Name**	60	Alphanumeric	Yes	The name borne in common by members of the student's family.
D	**C4**	**Student's Legal First Name**	60	Alphanumeric	Yes	The name given to the student at birth, baptism, or during another naming ceremony, or through legal change.
E	**C5**	**Student's Legal Middle Name**	60	Alphanumeric	No	The secondary name given to the student at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.

Detail Record Layout for TASC Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
F	**C6**	**Student's Generation Code**	10	Alphanumeric	No	An appendage (suffix), if any, used to denote the student's generation in his/her family (e.g., Jr., Sr., and III).
G	**C7**	**Student's Gender**	1	Numeric	Yes	The student's gender, the concept describing the biological traits that distinguish the males and females of a species. Allowable values: • 0 = Female. • 1 = Male.
H	**C8**	**Student's Date of Birth**	10	mm/dd/yyyy	Yes	The month, day, and year on which the student was born.
I	**C9**	**Student's Current Grade Level**	2	Alphanumeric	Yes	The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. Allowable values: • 00 = Birth – 2 years old. • 01 = 3-Yr-Old Preschooler. • 02 = 4-Yr-Old Preschooler. • 03 = 5-Yr-Old and Older Preschooler. • 33 = Preschool-Aged At-Risk (3yr old). • 04 = State Preschool-Aged At- Risk(4yr old). • 05 = Kindergarten. • 06 = First Grade. • 07 = Second Grade. • 08 = Third Grade. • 09 = Fourth Grade. • 10 = Fifth Grade. • 11 = Sixth Grade. • 12 = Seventh Grade. • 13 = Eighth Grade. • 14 = Ninth Grade. • 15 = Tenth Grade. • 16 = Eleventh Grade. • 17 = Twelfth Grade. • 18 = Not Graded.
J	**C10**	**Student's Local ID**	20	Alphanumeric	No	The unique alphanumeric code assigned to the student by the school or local education agency.

<table>
<tr><th colspan="6">Detail Record Layout for TASC Records (District/School SIS Collection Export File)</th></tr>
<tr><th>Excel Ref#</th><th>Field Ref#</th><th>Field</th><th>Maximum Length</th><th>Format Details</th><th>Required</th><th>Comments/Values</th></tr>
<tr><td>K</td><td>C11</td><td>Student's Hispanic Ethnicity</td><td>1</td><td>Alphanumeric</td><td>Yes</td><td>Indicates whether or not the student's ethnicity is Hispanic/Latino.

Allowable values, based on federal regulations, are:
• Y = Hispanic/Latino.
• N = NOT Hispanic/Latino.</td></tr>
<tr><td>L</td><td>C12</td><td>State Student Identifier</td><td>10</td><td>Numeric</td><td>Yes</td><td>The unique number assigned to the student by the KIDS Assignment System.</td></tr>
<tr><td>M</td><td>C13</td><td>School Year</td><td>4</td><td>Numeric</td><td>Yes</td><td>The ending year of the current school year. For example, if it is the 2020-2021 school year, enter 2021.</td></tr>
<tr><td>N</td><td>C14</td><td>Student's Comprehensive Race</td><td>5</td><td>A "bit" oriented format. Position 1 is the right-most digit of the 5 digits. Position 5 is the left-most. Thus, 10000 represents White.</td><td>Yes</td><td>General racial category (ies) which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. All five positions must be filled with either a 0 or a 1, and at least one category must be filled with a 1.

Positions:
• Position 5-White.
• Position 4-Native Hawaiian or Other Pacific Islander.
• Position 3-Black or African American.
• Position 2-Asian.
• Position 1-American Indian or Alaska Native.

Allowable values in each position:
• 0 = No
• 1 = Yes
<table><tr><td>Pos. 5</td><td>Pos. 4</td><td>Pos. 3</td><td>Pos. 2</td><td>Pos. 1</td></tr><tr><td>White</td><td>NH/PI</td><td>Black</td><td>Asian</td><td>AI/AN</td></tr></table></td></tr>
<tr><td>O</td><td>C15</td><td>State Subject Area Code</td><td>2</td><td>Numeric</td><td>Yes</td><td>One of the defined Kansas Subject Area Codes.</td></tr>
<tr><td>P</td><td>C16</td><td>State Course Identifier</td><td>3</td><td>Alphanumeric</td><td>Yes</td><td>One of the defined Kansas Course Identifiers.</td></tr>
<tr><td>Q</td><td>C17</td><td>Local Course ID</td><td>50</td><td>Alphanumeric</td><td>No</td><td>The identifier used by the school or district to identify an individual course in their student information system.</td></tr>
</table>

Detail Record Layout for TASC Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
R	**C18**	**Course Status**	2	Numeric	Yes	Indication of the student's status in the course. Allowable values: • 01 = Enrolled. • 99 = Record Submitted in Error.
S	**C19**	**Educator Identifier**	10	Numeric	Yes	The unique number assigned to the educator by the state in the Educator Licensure System. If the Educator has not been issued an Educator ID, use '9999999999'. If '9999999999' is entered as the Educator Identifier, then C23: Educator's District Email Address must contain a valid district email for this educator.
T	**C20**	**Educator's Last Name**	60	Alphanumeric	Yes	The name borne in common by members of the teacher's family.
U	**C21**	**Educator's First Name**	60	Alphanumeric	Yes	The name given to the teacher at birth, baptism, or during another naming ceremony, or through legal change.
V	**C22**	**Educator's Middle Name**	60	Alphanumeric	No	The secondary name given to the teacher at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.
W	**C23**	**Educator's District Email Address**	100	Alphanumeric	Yes, if Educator ID is '9999999999'	The email address assigned to this Educator by the school district. This will be used to create an account for this Educator in the Educator Portal of the KITE application.
X	**C24**	**User Field 1**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
Y	**C25**	**User Field 2**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

Detail Record Layout for TASC Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
Z	**C26**	**User Field 3**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

Kansans Can (KCAN) Collection File Specifications

For more in depth information, please check out the Submission Details Document-KCAN v4.00 on the KIDS website

This resource serves as the KIDS Kansans Can (KCAN) Collections data dictionary.

This document contains:

- Definitions and permitted values for all data elements collected via KIDS KCAN.
- References to supporting resources.

This document does not include:

- Collection specific requirements and recommendations, see the KCAN Submission Detail Document.
- KIDS KCAN Collection edit checks, see the KIDS Business Rules.
- Information about KIDS KCAN Reports, see the Report Descriptions on the KIDS website.

Purpose: This record type collects course information to support the Kansas State Board of Education Kansans Can initiatives for the following student populations only:

- Course enrollments and outcomes for Migrant Students to populate the Migrant application.
- Migrant Services provided during Summer term.
- Course outcomes for Career and Technical Education (CTE) students to populate the Pathways application.
- CTE Certifications earned by students (formerly collected in the K-PAC application).
- Course outcomes for virtual students 20 and over to verify funding amounts.
- Course outcomes for students receiving dual credit on high school courses.

Submission Window: August 3, 2020 – September 07, 2021 or as soon as KIDS Collection opens for the school year.

- KCAN records with course outcomes for CTE courses should be submitted by 6/15/2020 to populate the Pathways application for required federal submission.
- KCAN Records must be submitted in a batch by themselves—they cannot be mixed in a KIDS batch with other record types.

Students to Submit: KCAN records are only required for the following population:

- Migrant students.
- Migrant students with Received Services (summer school). Can only be submitted from June 1st – September 3rd.
- Career Technical Education (CTE) students.
- Dual Credit course outcomes for high school students.
- CTE Certifications earned by students.
- Virtual Education Students 20 and Over.

Accredited private schools should submit KCAN Records according to the guidance outlined in this document.

Who Submits?

- Student's School Identifier building for the program that is required to submit the data.

Records Unique in Batch by:

For Courses:

- F2: Student's School Identifier.
- F12: State Student Identifier.
- F13: School Year.
- F18: Term.
- F19: KCC Identifier.
- F20: Course Section.
- F21: Local Course ID.

For Certificates (where F19: KCC ID = Certificate):

- F2: Student's School Identifier.
- F12: State Student Identifier.
- F13: School Year.
- F18: Term.
- F19: KCC Identifier.
- F26: CTE Certification Earned.

For Migrant Students receiving Summer services (where F19: KCC ID = MigrantServices):

- F2: Student's School Identifier.
- F12: State Student Identifier.
- F13: School Year.
- F18: Term.
- F19: KCC Identifier.

Undo: To undo a KCAN record, send another KCAN with Course Status = 99.

Validations:

- Valid F12: State Student ID.
- Valid F19: KCCID, and F21: Local Course ID are associated with each other and with the district of the F2: Student's School Identifier in KCCMS.

Information that is required to be submitted on KCAN records. NO other groups should be submitted.

Migrant Students:

- Course enrollments for all courses enrolled in at the school.
- Course outcomes for all completed courses.
- Migrant Services provided during Summer term.
- Grade to date for courses exited before the course is completed when the student leaves the building.

The information should be submitted by the school that provides the education. The course enrollment and completion information will be displayed in the Migrant application and submitted to the federal Migrant Student Information Exchange (MSIX). This information is collected to better track migrant student's enrollment and course progressions which will assist in placing them in appropriate courses as they relocate. It is critical to enter these grades as soon as possible. Enter these grades within 30 days of the end of a term or, if the student leaves before the end of the term, within 2 days of their exit, to meet federal reporting regulations.

Career and Technical Education (CTE) students:

- Course outcomes for completed Pathways courses - The information should be submitted by the school or district that has the approved Pathway. This would include courses marked with a College/Career indicator of F, C, L, or X. The course completion information will be used by the Pathways application for federal reporting.
- CTE Certifications that qualify for Excel in CTE funding must be obtained and submitted by May 21, 2021 to be eligible for payment graduation year. All other certifications listed in Appendix E may be submitted at any time until the window closes.

CTE Certifications: All certifications are entered into KIDS in the KCAN report after they are obtained by a HS student. All Excel in CTE Incentivized certifications for 2021 (and/or some 2020*) seniors issued /obtained on or before May 21, 2021 must be submitted by that same date. *{Incentivized certifications issued/obtained by a 2020 senior after the May 22, 2020 (deadline from last year) through Dec. 1, 2020.} For any other certifications issued/obtained by a HS student please have your KIDS data person enter the certification records in the KCAN report anytime during the submission window. (KCAN Record overview/layout and CTE Certification codes File Specifications – see the latest version in the KIDS 2020-2021 Information Documents in the Documents Tab of the KIDS webpage.)

Virtual Education Students 20 and over:

- Course outcomes for completed virtual courses.

The information should be submitted by the school receiving the funding. The course completion information will be used by the Auditors to verify funding for Virtual students 20 and over.

Dual Credit students

- Course outcomes for completed high school courses receiving dual credit.

This information should be submitted by the school or district awarding the credit. This would include courses marked with a College/Career indicator of C, D, L or R.

Detail Record Layout for KCAN Records

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
A	**F1**	**Record Type**	4	Alphanumeric	Yes	A designation of the collection to which the record belongs. Allowable values are: • KCAN for Kansans Can Board initiatives.
B	**F2**	**Student's School Identifier**	4	Alphanumeric	Yes	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school which is reporting the student and course. For CTE courses, this should be the building with the approved Pathway. This identifier for schools can be found in the Kansas Educational Directory.
C	**F3**	**Student's Legal Last Name**	60	Alphanumeric	Yes	The name borne in common by members of the student's family.
D	**F4**	**Student's Legal First Name**	60	Alphanumeric	Yes	The name given to the student at birth, baptism, or during another naming ceremony, or through legal change.
E	**F5**	**Student's Legal Middle Name**	60	Alphanumeric	No	The secondary name given to the student at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.
F	**F6**	**Student's Generation Code**	10	Alphanumeric	No	An appendage (suffix), if any, used to denote the student's generation in his/her family (e.g., Jr., Sr., and III).

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
G	**F7**	**Student's Gender**	1	Numeric	Yes	The student's gender, the concept describing the biological traits that distinguish the males and females of a species. Allowable values: • 0 = Female. • 1 = Male.
H	**F8**	**Student's Date of Birth**	10	mm/dd/yyyy	Yes	The month, day, and year on which the student was born.
I	**F9**	**Student's Current Grade Level**	2	Alphanumeric	Yes	The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. Allowable values: • 00 = Birth – 2 years old. • 01 = 3-Yr-Old Preschooler. • 02 = 4-Yr-Old Preschooler. • 03 = 5-Yr-Old and Older Preschooler. • 33 = Preschool-Aged At-Risk (3yr old). • 04 = State Preschool-Aged At-Risk (4yr old). • 05 = Kindergarten. • 06 = First Grade. • 07 = Second Grade. • 08 = Third Grade. • 09 = Fourth Grade. • 10 = Fifth Grade. • 11 = Sixth Grade. • 12 = Seventh Grade. • 13 = Eighth Grade. • 14 = Ninth Grade. • 15 = Tenth Grade. • 16 = Eleventh Grade. • 17 = Twelfth Grade. • 18 = Not Graded.
J	**F10**	**Student's Local ID**	20	Alphanumeric	No	The unique alphanumeric code assigned to the student by the school or local education agency.
K	**F11**	**Student's Hispanic Ethnicity**	1	Alphanumeric	Yes	Indicates whether or not the student's ethnicity is Hispanic/Latino. Allowable values, based on federal regulations, are: • Y = Hispanic/Latino. • N = NOT Hispanic/Latino.

<table>
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<tr><th>Excel Ref#</th><th>Field Ref#</th><th>Field</th><th>Maximum Length</th><th>Format Details</th><th>Required</th><th>Comments/Values</th></tr>
<tr><td>L</td><td>F12</td><td>State Student Identifier</td><td>10</td><td>Numeric</td><td>Yes</td><td>The unique number assigned to the student by the KIDS Assignment System.</td></tr>
<tr><td>M</td><td>F13</td><td>School Year</td><td>4</td><td>Numeric</td><td>Yes</td><td>The ending year of the current school year. For example, if it is the 2020-2021 school year, enter 2021.</td></tr>
<tr><td>N</td><td>F14</td><td>Student's Comprehensive Race</td><td>5</td><td>A "bit" oriented format. Position 1 is the right-most digit of the 5 digits. Position 5 is the left-most. Thus, 10000 represents White.</td><td>Yes</td><td>General racial category (ies) which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. All five positions must be filled with either a 0 or a 1, and at least one category must be filled with a 1.

Positions:
• Position 5-White.
• Position 4-Native Hawaiian or Other Pacific Islander.
• Position 3-Black or African American.
• Position 2-Asian.
• Position 1-American Indian or Alaska Native.

Allowable values in each position:
• 0 = No
• 1 = Yes
<table><tr><td>Pos. 5</td><td>Pos. 4</td><td>Pos. 3</td><td>Pos. 2</td><td>Pos. 1</td></tr><tr><td>White</td><td>NH/PI</td><td>Black</td><td>Asian</td><td>AI/AN</td></tr></table></td></tr>
</table>

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
O	**F15**	**Virtual Education Student**	1	Numeric	Yes	Indicator of whether a student is participating in a virtual education school or program that is approved for State funding. Only report if the submitter is the school or district providing the virtual education services or contracting with an approved program to provide the virtual education services via a service center. In order to enter a non-blank value, the F9: Current Grade Level must be 05-18. Allowable values: • 0 = Student is not a Virtual Education Student and has not been during the current school year. • 1 = Student is currently a Virtual Education Student. • 2 = Student is not currently a Virtual Education Student, but has been at some point during the current school year. **Note:** For more information on reporting virtual education students refer to the "Guidelines for Reporting Virtual Students" on the KIDS project website (https://kidsweb.ksde.org/) on the Documents tab.
P	**F16**	**Migrant Student**	1	Numeric	Yes	Indicator of whether the student is a migrant student receiving migrant services at the time the course information is submitted to KSDE. Allowable values: • 0 = No. • 1 = Yes.

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
Q	**F17**	**Student is a Single Parent**	1	Numeric	No	Indicator of whether the student is a single parent during the school year the course information is submitted to KSDE. A student that is a single parent is defined as individuals who are unmarried or legally separated and have custody or joint custody of one or more minor children. This group includes teenagers or women who are pregnant. This data is submitted for students enrolled in CTE Pathways courses. This field is required if the College/Career indicator (last digit) of the KCC ID in F19 is 'F', 'C', 'L', or 'X". Allowable values: • Blank = This is not a CTE student. • 0 = No. • 1 = Yes.
R	**F18**	**Term**	2	Alphanumeric	Yes	The term in which the course was taken and credit earned. Allowable values: • S1 = Semester 1. • S2 = Semester 2. • Q1 = Quarter 1. • Q2 = Quarter 2. • Q3 = Quarter 3. • Q4 = Quarter 4. • T1 = Trimester 1. • T2 = Trimester 2. • T3 = Trimester 3. • YR = Year Long. • SM = Summer.

<table>
<tr><th colspan="6">Detail Record Layout for KCAN Records (District/School SIS Collection Export File)</th></tr>
<tr><th>Excel Ref#</th><th>Field Ref#</th><th>Field</th><th>Maximum Length</th><th>Format Details</th><th>Required</th><th>Comments/Values</th></tr>
<tr><td>S</td><td>F19</td><td>KCC Identifier</td><td>17</td><td>Alphanumeric</td><td>Yes</td><td>The unique identifier given to each course the district has mapped in the Kansas Course Code Management System (KCCMS). This identifier includes all the course attributes indicated for the individual course during the mapping process in KCCMS. If submitting a certificate earned, this field should contain ‘Certificate’.

If this field contains ‘Certificate’, Course Status must be ’90’=Certificate Earned and non-blank values must be submitted in F27: CTE Certification Earned, F28: Date Earned, and F29: Graduation Year.

If this field contains ‘MigrantServices’, Course Status must be ’80’ = Received Services (Summer Migrant Only): F16: Migrant Student = ’1’</td></tr>
<tr><td colspan="3">Example:
KCCMS Field Name:</td><td colspan="3">KCC Identifier example for a first semester general Algebra I course: 02052G0.501214GGN
<table><tr><td>02</td><td>052</td><td>G</td><td>0.50</td><td>1</td><td>2</td><td>14</td><td>G</td><td>G</td><td>N</td></tr><tr><td>State Subject Area Code</td><td>State Course Identifier</td><td>Course Level</td><td>Credits</td><td>Sequence</td><td>Sequence Total</td><td>Grade Level (course)</td><td>Targeted Program</td><td>Delivery Type</td><td>College/ Career</td></tr></table></td></tr>
<tr><td>T</td><td>F20</td><td>Course Section</td><td>30</td><td>Alphanumeric</td><td>Yes</td><td>The unique identifier assigned by the school/district to refer to an individual section of the course within the school year. This is a locally-identified value that will help distinguish multiple local courses that map to the same KCC Identifier.

If F19: KCC Identifier is ‘Certificate’, then this field should contain the word ‘Certificate’.

If F19: KCC Identifier is ‘MigrantServices’, then this field should contain the word ‘MigrantServices’.</td></tr>
</table>

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
U	**F21**	**Local Course ID**	50	Alphanumeric	Yes	The identifier used by the school or district to identify an individual course in their Student Information System. If F19: KCC Identifier is 'Certificate', then this field should contain the word 'Certificate'. If F19: KCC Identifier is 'MigrantServices', then this field should contain the word 'MigrantServices'.
V	**F22**	**Course Status**	2	Numeric	Yes	Indication of the student's status in the course. Allowable values: • 00 = Enrolled (Migrant only). • 01 = Completed (Pass). • 02 = Completed (Fail). • 04 = Exited before course completion (Migrant only). • 80 = Received Services (Summer Migrant only). • 90 = Certificate Earned. • 99 = Record Submitted in Error. **Note1:** Records with a Course Status of '00 = Enrolled' or '04 = Exited before course completion (Migrant only)' will only be accepted for records submitted with F16: Migrant Student = '1'. **Note2:** Records with a Course Status of '80' = Received Services (Summer Migrant only) will only be accepted for records submitted with a value of 'MigrantServices' in F19: KCC Identifier. **Note3:** Records with a Course Status of '90' = Certificate Earned will only be accepted for records submitted with a value of 'Certificate' in F19: KCC Identifier.

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
W	**F23**	**Letter Grade**	2	Alphanumeric	No	Categorical letter grade level achieved as of the end of the course. If a value of '01', '02', or '04' is submitted in the F22: Course Status field, F23: Letter Grade needs to have a non-blank value. Information can be submitted in both F23: Letter Grade or F24: Percent Grade, but only F23: Letter Grade is required.
X	**F24**	**Percent Grade**	5	Numeric 999.9	No	Percent achieved as of the end of the course from 0.0 to 125.0% on a 100-point scale. Information can be submitted in both F23: Letter Grade or F24: Percent Grade, but only F23: Letter Grade is required.
Y	**F25**	**Work-based Learning**	**2**	Alphanumeric	No	This field indicates a Work-based Learning course when the KCC ID (F19) is present. Allowable values: • 00 = Not work-based course. • 01 = Course is work-based. **NOTE:** If F19: KCC Identifier is not 'Certificate' or 'MigrantServices' then Work-based Learning is required.
Z	**F26**	**College Credits Earned**	**5**	Numeric 99.99	No	The number of college credits earned for the dual credit courses and concurrent enrollments. This field is required if the College/Career indicator of the course in the F19: KCC Identifier is 'C', 'D', 'L' or 'R'.
AA	**F27**	**CTE Certification Earned**	4	Numeric	No	The certification code associated with the CTE certification earned by the student during the current school year. This field is required if F19: KCC Identifier is 'Certificate'. Allowable values: • See table in Appendix E.
AB	**F28**	**Date Earned**	10	mm/dd/yyyy	No	The date on which the student earned the certification. This field is required if F19: KCC Identifier is 'Certificate'.

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	**Field Ref#**	**Field**	**Maximum Length**	**Format Details**	**Required**	**Comments/Values**
AC	**F29**	**Graduation Year**	4	Numeric	No	The school year during which the student has or will graduate from high school. For example, if it is the 2020-2021 school year, enter 2021. This field is required if F19: KCC Identifier is 'Certificate'. **Note:** Graduation year must be between 2020-2025.
AD	**F30**	**First Instruction Date**	10	mm/dd/yyyy	Yes	The first day of migrant student instruction or services for the current term (F18). This field is required if F16: Migrant Student has a value of '1' and the F19: KCC Identifier is not "Certificate".
AE	**F31**	**Last Instruction Date**	10	mm/dd/yyyy	No	The last day of migrant student instruction for the current term (F18). This field is required if F16: Migrant Student has a value of '1' and Course Status is '01', '02', or '04'.
AF	**F32**	**Instructional Minutes Completed**	8	Numeric 99999.99	No	The number of minutes completed by a migrant student for each course upon exit. This field is required if F16: Migrant Student has a value of '1' and a F22: Course Status '04' = Exited before course completion.
AG	**F33**	**User Field 1**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
AH	**F34**	**User Field 2**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
AI	**F35**	**User Field 3**	500	Alphanumeric	No	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

Appendix A: Additional Documentation

Additional Documentation for reporting data to the KIDS Collection System is posted on the KIDS website (kidsweb.ksde.org) on the Documents tab.

Term	Brief Description	Source 1	Source 2	Source 3	Source 4
Accountability School Identifier	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school in which the student is included for accountability purposes: that is, measures such as average daily attendance and state assessment scores are assigned to this school when determining accountability.	KIDS Documents Page	2020-2021 Guidelines for Determining KIDS Collection Building Identifier v10.0		
ASGT Collection	The ASGT Collection is used to allow staff to obtain identification numbers called State Student Identifiers (SSID) for new students, update "core" student data linked to a	KIDS Documents Page	Submission Details Document-ASGT		

	student's SSID, to track students as they move between schools in the State of Kansas also known as "claiming" a student, and to establish a student—building link that will allow a student to become available in other KSDE applications.				
Attendance School Identifier	Identifier of the school or program in which the student is physically located and attends class, where the student takes State assessments, or the building number of the building associated with the program.	KIDS Documents Page	2020-2021 Guidelines for Determining KIDS Collection Building Identifier v10.0		
C.T.E.	Career and Technical Education CTE offers a diverse range of subjects and career fields, including a number of science, technology, engineering, and mathematics (STEM) subjects.		2020-2021 Guidelines for Reporting Career and Technical Education Data to KIDS v9.00	KSDE CTE Webpage	

ENRL Collection	The ENRL Collection focuses on gathering enrollment and program participation information on students.	KIDS Documents Page	Submission Details Document-ENRL		
EOYA Collection	The purpose of the EOYA Collection is to gather attendance, membership, truancy, and program participation data for all students who were in membership at the Accountability School at any point during the school year.	KIDS Documents Page	Submission Details Document-EOYA		
EXIT Collection	The EXIT Collection focuses on gathering exit information on students who have left a school for a variety of reasons (e.g., graduation, dropout, transfers, etc.).	KIDS Documents Page	Submission Details Document-EXIT		
Funding School Identifier	The unique number that has been assigned to the school by the state. In this case, it is the unique number of the school in which the student's enrollment is counted for state funding and/or for the	KIDS Documents Page	2020-2021 Guidelines for Determining KIDS Collection Building Identifier v10.0		

	Principal's Building Report. This identifier can be found in the Kansas Educational Directory.				
QERY Collection	QERY is different from other KIDS record types (such as ENRL, TEST, etc.) in that rather than submitting student data to the State, schools will use QERY records to retrieve data about their students.	KIDS Documents Page	Submission Details Document-QERY		
SMSC Collection	The SMSC collection focuses on small districts eligible for Rural Education Achievement Program (REAP) funding.	KIDS Documents Page	Submission Details Document-SMSC		
State Student Identifier	The SSID number is the unique number assigned to a student (child) by the Kansas Individual Data on Students (KIDS) Assignment System. It is a 10-digit number that stays with the student for as long as the student attends an educational entity that is accredited by the Kansas State	KIDS Documents Page	2020-2021 Guidelines for Generating SSIDs v7.00		

	Department of Education (KSDE).				
KCAN Collection	The KCAN data collection focuses on collecting the course outcomes.	KIDS Documents Page	Submission Details Document-KCAN		
Student's School Identifier	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school which is reporting the student and course. For CTE courses, this should be the building with the approved Pathway.	KIDS Documents Page	Submission Details Document-KCAN	Submission Details Document-TASC	Guidelines for Determining KIDS Collection Building Identifier v10.00
TASC Collection	The TASC data collection focuses on providing links among the course's students take during the school year and the educator teaching the course.	KIDS Documents Page	Submission Details Document-TASC		
TEST Collection	The TEST Collection focuses on gathering data for State assessments.	KIDS Documents Page	Submission Details Document-TEST	KSDE Assessments Webpage	KIDS Assessment Tab

Virtual School	The definition of a "virtual" student as it is reported in KIDS is different than a "virtual" course as it has been defined for reporting in the Kansas Course Code Management System (KCCMS) and a "virtual" teacher as it has been defined for reporting in the Educator Data Collection System (EDCS).	KIDS Documents Page	2020-2021 Guidelines for Reporting Virtual Students to KIDS v13.00	KSDE Virtual Schools and Programs Webpage	

Appendix B: Required/Optional Fields

KIDS Collection Field Requirements by Record Type 2020-2021

Field Number	Excel Column	Field Name	Federally Mandated	ASGT	ENRL	SMSC	MILT	TEST	EOYA	EXIT	SPED	QERY w/ID	QERY w/o ID
D1	A	Record Type	No	R	R	R	R	R	R	R	R	R	R
D2	B	Accountability School Identifier	Yes	R	R	R	R	R	R	R	R	O	R
D3	C	Residence District Identifier	No	R	R	R	R	R	R	R	R	O	O
D4	D	Legal Last Name	No	R	R	R	R	R	R	R	R	O	R
D5	E	Legal First Name	No	R	R	R	R	R	R	R	R	O	O
D6	F	Legal Middle Name	No	O	O	O	O	O	O	O	O	O	O
D7	G	Generation Code	No	O	O	O	O	O	O	O	O	O	O
D8	H	Gender	Yes	R*	R*	R*	R*	R*	R*	R*	R*	O	O
D9	I	Date of Birth	No	R	R	R	R	R	R	R	R	O	O
D10	J	Current Grade Level	Yes	R*	R*	R*	R*	R*	R*	R*	R*	O	O
D11	K	Local Student Identifier	No	R	R	R	R	R	R	R	R	O	O
D12	L	Hispanic Ethnicity	Yes	R*	R*	R*	R*	R*	R*	R*	R*	O	O
D13	M	State Student Identifier	No	O	R	R	R	R	R	R	R	R	
D14	N	Current School Year	Yes	R	R	R	R	R	R	R	R	R	R
D15	O	Funding School Identifier	Yes	R	R	R	R	R	R	R	R	O	O
D16	P	Attendance School/Program Identifier	No	R	R	R	R	R	R	R	R	O	O
D17	Q	Virtual Education Student	No		C		C		C				
D18	R	School Entry Date	Yes	R	R	R	R	R	R	R	R		
D19	S	District Entry Date	Yes	R	R	R	R	R	R	R	R		
D20	T	State Entry Date	Yes	R	R	R	R	R	R	R	R		
D21	U	First Instructional Date	No	C	C		C	C	C	C	C		
D22	V	Cumulative Number of Days in Membership	Yes			R			R	R			

K I D S 2020-2021 Collection System File Specifications

Field Number	Excel Column	Field Name	Federally Mandated	ASGT	ENRL	SMSC	MILT	TEST	EOYA	EXIT	SPED	QERY w/ID	QERY w/o ID
D23	W	Cumulative Number of Days Attended	Yes			R			R	R			
D24	X	Truant Student	Yes						R*				
D25	Y	Minutes Enrolled	No		R		R						
D26	Z	Concurrent High School Enrollment	No		C		C						
D27	AA	Exit/Withdrawal Date	Yes	E	E	E	E	E	E	R	E	E	E
D28	AB	Exit/Withdrawal Type	Yes	E	E	E	E	E	E	R	E	E	E
D29	AC	Unweighted Grade Point Average (GPA)	No	E	E	E	E	E	E	C	E	E	E
D30	AD	Qualified Admissions	No	E	E	E	E	E	E	C	E	E	E
D31	AE	Special Circumstances Transfer Choice	Yes						R*				
D32	AF	Post-Graduation Plans	No	E	E	E	E	E	E	C	E	E	E
D33	AG	Comprehensive Race	Yes	R	R	R	R	R	R	R	R	O	O
D34	AH	Eligibility for National School Lunch Program	Yes		R*		R*	R*	R*	R*			
D35	AI	Primary Disability Indicator	Yes	R*	R*		R*	R*	R*	R*	R*		
D36	AJ	Gifted Student Indicator	Yes	X	X		X	X	X	X	X		
D37	AK	Qualified for 504	Yes						R*				
D38	AL	Residence of Homeless Student while Homeless	Yes		R*		R*	R*	R*	R*			
D39	AM	ESOL /Bilingual Program Entry Date	Yes		X		X	X	X				
D40	AN	First Entry Date into a School in the United States	Yes		X		X	X	X				
D41	AO	First Language	Yes		R*		R*	R*	R*				
D42	AP	ESOL/Bilingual Program Participation Code	Yes	R*	R*		R*	R*	R*	R*	R*		
D43	AQ	Language Instruction Education Program Type	Yes		C								
D44	AR	ESOL/Bilingual Program Ending Date	Yes						X				
D45	AS	ESOL Bilingual Student Contact Minutes	No		X		X						
D46	AT	Career and Technical Education Contact Minutes	No		X		X						
D47	AU	Title I Participation	Yes						R*				
D48	AV	Miles Transported	No		**R**		**R**						
D49	AW	Transportation FTE	No		R		R						

Field Number	Excel Column	Field Name	Federally Mandated	ASGT	ENRL	SMSC	MILT	TEST	EOYA	EXIT	SPED	QERY w/ID	QERY w/o ID
D50	AX	Student's Transportation Street Address	No		R		R						
D51	AY	Student's Transportation City	No		R		R						
D52	AZ	Student's Transportation Zip Code	No		R		R						
D53	BA	Non-Resident Transportation	No		R*		R*						
D54	BB	Military Connected Student Indicator	Yes		R*		R*	R*	R*	R*			
D55	BC	Immigrant Student	Yes		R*		R*		R*				
D56	BD	Country of Birth	Yes		X		X		X				
D57	BE	Neglected Student	Yes						R*				
D58	BF	Kansas Pre-K Pilot Program (KPP)	No		C		C		C				
D59	BG	Kansas Parents as Teachers Program (KPAT)	No		C		C		C				
D60	BH	Dyslexia Screener	No						C				
D61	BI	Dyslexia Subtest	No						C				
D62	BJ	Dyslexia Spring Benchmark Performance Level	No						C				
D63	BK	Math Grouping Indicator 1	No					O					
D64	BL	Math Grouping Indicator 2	No					O					
D65	BM	English Language Arts - ELA Grouping Indicator 1	No					O					
D66	BN	English Language Arts - ELA Grouping Indicator 2	No					O					
D67	BO	Science Grouping Indicator 1	No					O					
D68	BP	Science Grouping Indicator 2	No					O					
D69	BQ	Comprehensive Agriculture Grouping Indicator	No					O					
D70	BR	Animal Systems Grouping Indicator	No					O					
D71	BS	Plant Systems Grouping Indicator	No					O					
D72	BT	KELPA Grouping Indicator 1	No					O					
D73	BU	KELPA Grouping Indicator 2	No					O					
D74	BV	State Mathematics Assessment	Yes					R*					
D75	BW	State English Language Arts - ELA Assessment	Yes					R*					
D76	BX	State Science Assessment	Yes					R*					

Field Number	Excel Column	Field Name	Federally Mandated	ASGT	ENRL	SMSC	MILT	TEST	EOYA	EXIT	SPED	QERY w/ID	QERY w/o ID
D77	BY	State History/Gov Assessment	Yes					R*					
D78	BZ	History/Gov Recognize and Evaluate Score	No						R*				
D79	CA	History/Gov Analyze Context and Draw Conclusions Score	No						R*				
D80	CB	History/Gov Research and Make Connections Score	No						R*				
D81	CC	Comprehensive Agriculture Assessment	No					R*					
D82	CD	Animal Systems Assessment	No					R*					
D83	CE	Plant Systems Assessment	No					R*					
D84	CF	Kansas English Language Proficiency Assessment (KELPA)	Yes					R*					
D85	CG	KELPA Proctor ID	No					X					
D86	CH	KELPA Proctor First Name	No					X					
D87	CI	KELPA Proctor Last Name	No					X					
D88	CJ	American College Testing (ACT) Assessment	No					R*					
D89	CK	ACT WorkKeys Assessment	No					R*					
D90	CL	Individual Plan of Study (IPS)	No						C				
D91	CM	User Field 1	No	O	O	O	O	O	O	O	O	O	O
D92	CN	User Field 2	No	O	O	O	O	O	O	O	O	O	O
D93	CO	User Field 3	No	O	O	O	O	O	O	O	O	O	O

R	Required = Must contain a valid non-blank value; Zero is considered a non-blank value.
R*	Required = Must contain one of the provided valid values.
C	Required = Conditionally required. Required if certain conditions are meet.
X	Required = Must contain a valid non-blank value or must be blank; blanks will be considered a null value.
O	Optional = Must contain a valid non-blank value or must be blank; blanks will be considered no response. Field will be validated and stored if submitted.
Blank	Values submitted in these fields will not be validated or stored on the indicated Record Type.

Appendix C: Submission Graphic

WHO SUBMITS KIDS RECORDS?

Record Type	Accountability School	Funding School	Attendance School	Educator School
ASGT	OK	OK- if SSID is blank	OK- if D2 is '0001' or '0002'	X
EOYA & EXIT	OK	X	OK- if D2 is '0001' or '0002'	X
ENRL	OK	OK	OK- if JDC & D15 is '0003'	X
TEST	OK (Priority)	X	OK	X
SMSC	OK	OK	X	X
MILT	OK	OK	X	X
KCAN and TASC	X	X	X	OK
SPED	X	OK	X	X
QERY	OK	OK	OK	X

Appendix D: First Language Codes

Language	Code
Abkhazian	abk
Achinese	ace
Acoli	ach
Adangme	ada
Adyghe; Adygei	ady
Afar	aar
Afrihili	afh
Afrikaans	afr
Ainu	ain
Akan	aka
Akkadian	akk
Albanian	alb
Aleut	ale
Altai, Southern	alt
Amharic	amh
Angika	anp
Apache languages	apa
Arabic	ara
Aragonese	arg
Arapaho	arp
Arawak	arw
Armenian	arm
Aromanian; Arumanian; Macedo-Romanian	rup

Language	Code
Assamese	asm
Asturian; Bable; Leonese; Asturleonese	ast
Avaric	ava
Avestan	ave
Awadhi	awa
Aymara	aym
Azerbaijani	aze
Balinese	ban
Baluchi	bal
Bambara	bam
Bantu languages	bnt
Basa	bas
Bashkir	bak
Basque	baq
Batak languages	btk
Beja; Bedawiyet	bej
Belarusian	bel
Bemba	bem
Bengali	ben
Bhojpuri	bho
Bikol	bik
Bini; Edo	bin
Bislama	bis
Blin; Bilin	byn

Language	Code
Bosnian	bos
Braj	bra
Breton	bre
Buginese	bug
Bulgarian	bul
Buriat	bua
Burmese	bur
Caddo	cad
Catalan; Valencian	cat
Cebuano	ceb
Central American Indian languages	cai
Chagatai	chg
Chamorro	cha
Chechen	che
Cherokee	chr
Cheyenne	chy
Chibcha	chb
Chichewa; Chewa; Nyanja	nya
Chinese	chi
Chinook jargon	chn
Chipewyan; Dene Suline	chp
Choctaw	cho
Chuukese	chk
Chuvash	chv
Coptic	cop
Cornish	cor
Corsican	cos

Language	Code
Cree	cre
Creek	mus
Creoles and pidgins	crp
Crimean Tatar; Crimean Turkish	crh
Croatian	hrv
Czech	cze
Dakota	dak
Danish	dan
Dargwa	dar
Delaware	del
Dinka	din
Divehi; Dhivehi; Maldivian	div
Dogri	doi
Dogrib	dgr
Duala	dua
Dutch; Flemish	dut
Dyula	dyu
Dzongkha	dzo
Efik	efi
Ekajuk	eka
Elamite	elx
English	eng
Erzya	myv
Estonian	est
Ewe	ewe
Ewondo	ewo
Fang	fan

Language	Code
Fanti	fat
Faroese	fao
Fijian	fij
Filipino; Pilipino	fil
Finnish	fin
Fon	fon
French	fre
Friulian	fur
Fulah	ful
Ga	gaa
Gaelic; Scottish Gaelic	gla
Galibi Carib	car
Galician	glg
Ganda	lug
Gayo	gay
Gbaya	gba
Geez	gez
Georgian	geo
German	ger
German, Low; Low Saxon; German, Low; Saxon, Low	nds
German, Swiss; Alemannic; Alsatian	gsw
Gilbertese	gil
Gondi	gon
Gorontalo	gor
Grebo	grb
Greek	gre

Language	Code
Guarani	grn
Gujarati	guj
Gwich'in	gwi
Haida	hai
Haitian; Haitian Creole	hat
Hausa	hau
Hawaiian	haw
Hebrew	heb
Herero	her
Hiligaynon	hil
Hindi	hin
Hiri Motu	hmo
Hittite	hit
Hmong; Mong	hmn
Hungarian	hun
Hupa	hup
Iban	iba
Icelandic	ice
Ido	ido
Igbo	ibo
Iloko	ilo
Indonesian	ind
Ingush	inh
Inuktitut	iku
Inupiaq	ipk
Irish	gle
Italian	ita

Language	Code
Japanese	jpn
Javanese	jav
Judeo-Arabic	jrb
Judeo-Persian	jpr
Kabardian	kbd
Kabyle	kab
Kachin; Jingpho	kac
Kalaallisut; Greenlandic	kal
Kalmyk; Oirat	xal
Kamba	kam
Kannada	kan
Kanuri	kau
Karachay-Balkar	krc
Kara-Kalpak	kaa
Karelian	krl
Karen languages	kar
Kashmiri	kas
Kashubian	csb
Kawi	kaw
Kazakh	kaz
Khasi	kha
Khmer, Central	khm
Khotanese; Sakan	kho
Kikuyu; Gikuyu	kik
Kimbundu	kmb
Kinyarwanda	kin
Kirghiz; Kyrgyz	kir

Language	Code
Komi	kom
Kongo	kon
Konkani	kok
Korean	kor
Kosraean	kos
Kpelle	kpe
Kuanyama; Kwanyama	kua
Kumyk	kum
Kurdish	kur
Kurukh	kru
Kutenai	kut
Ladino	lad
Lahnda	lah
Lamba	lam
Lao	lao
Latvian	lav
Lezghian	lez
Limburgan; Limburger; Limburgish	lim
Lingala	lin
Lithuanian	lit
Lojban	jbo
Lozi	loz
Luba-Katanga	lub
Luba-Lulua	lua
Luiseno	lui
Lunda	lun
Luo (Kenya and Tanzania)	luo

Language	Code
Lushai	lus
Luxembourgish; Letzeburgesch	ltz
Macedonian	mac
Madurese	mad
Magahi	mag
Maithili	mai
Makasar	mak
Malagasy	mlg
Malay	may
Malayalam	mal
Maltese	mlt
Manchu	mnc
Mandar	mdr
Mandingo	man
Manipuri	mni
Manx	glv
Maori	mao
Mapudungun; Mapuche	arn
Marathi	mar
Mari	chm
Marshallese	mah
Marwari	mwr
Masai	mas
Mayan languages	myn
Mende	men
Mi'kmaq; Micmac	mic
Minangkabau	min

Language	Code
Mirandese	mwl
Mohawk	moh
Moksha	mdf
Mongo	lol
Mongolian	mon
Mon-Khmer languages	mkh
Mossi	mos
Nauru	nau
Navajo; Navaho	nav
Ndebele, North; North Ndebele	nde
Ndebele, South; South Ndebele	nbl
Ndonga	ndo
Neapolitan	nap
Nepal Bhasa; Newari	new
Nepali	nep
Nias	nia
Niuean	niu
N'Ko	nqo
Nogai	nog
North American Indian languages	nai
Norwegian	nor
Nyamwezi	nym
Nyankole	nyn
Nyoro	nyo
Nzima	nzi
Ojibwa	oji
Oriya	ori

Language	Code
Oromo	orm
Osage	osa
Ossetian; Ossetic	oss
Pahlavi	pal
Palauan	pau
Pali	pli
Pampanga; Kapampangan	pam
Pangasinan	pag
Panjabi; Punjabi	pan
Papiamento	pap
Pedi; Sepedi; Northern Sotho	nso
Persian	per
Philippine languages	phi
Phoenician	phn
Pohnpeian	pon
Polish	pol
Portuguese	por
Pushto; Pashto	pus
Quechua	que
Rajasthani	raj
Rapanui	rap
Rarotongan; Cook Islands Maori	rar
Romanian	rum
Romansh	roh
Romany	rom
Rundi	run
Russian	rus

Language	Code
Samaritan Aramaic	sam
Sami, Inari	smn
Sami, Lule	smj
Sami, Northern	sme
Sami, Skolt	sms
Sami, Southern	sma
Samoan	smo
Sandawe	sad
Sango	sag
Sanskrit	san
Santali	sat
Sardinian	srd
Sasak	sas
Scots	sco
Selkup	sel
Serbian	srp
Serer	srr
Shan	shn
Shona	sna
Sichuan Yi; Nuosu	iii
Sicilian	scn
Sidamo	sid
Sign Languages	sgn
Siksika	bla
Sindhi	snd
Sinhala; Sinhalese	sin
Siouan languages	sio

Language	Code
Slave (Athapascan)	den
Slovak	slo
Slovenian	slv
Sogdian	sog
Somali	som
Soninke	snk
Sorbian, Lower	dsb
Sotho, Southern	sot
South American Indian languages	sai
Spanish; Castilian	spa
Sranan Tongo	srn
Sukuma	suk
Sumerian	sux
Sundanese	sun
Susu	sus
Swahili	swa
Swati	ssw
Swedish	swe
Syriac	syr
Tagalog	tgl
Tahitian	tah
Tajik	tgk
Tamashek	tmh
Tamil	tam
Tatar	tat
Telugu	tel
Tereno	ter

Language	Code
Tetum	tet
Thai	tha
Tibetan	tib
Tigre	tig
Tigrinya	tir
Timne	tem
Tiv	tiv
Tlingit	tli
Tok Pisin	tpi
Tokelau	tkl
Tonga (Nyasa)	tog
Tonga (Tonga Islands)	ton
Tsimshian	tsi
Tsonga	tso
Tswana	tsn
Tumbuka	tum
Turkish	tur
Turkmen	tuk
Tuvalu	tvl
Tuvinian	tyv
Twi	twi
Udmurt	udm
Ugaritic	uga
Uighur; Uyghur	uig
Ukrainian	ukr
Umbundu	umb
Undetermined	und

Language	Code
Upper Sorbian	hsb
Urdu	urd
Uzbek	uzb
Vai	vai
Venda	ven
Vietnamese	vie
Volapük	vol
Votic	vot
Walloon	wln
Waray	war
Washo	was
Welsh	wel
Wolaitta; Wolaytta	wal

Language	Code
Wolof	wol
Xhosa	xho
Yakut	sah
Yao	yao
Yapese	yap
Yiddish	yid
Yoruba	yor
Zapotec	zap
Zaza, Dimili, Dimli, Kirdki, Kirmanjki, Zazaki	zza
Zenaga	zen
Zhuang; Chuang	zha
Zulu	zul
Zuni	zun

Updated 4/22/2016

Appendix E: CTE Certification Codes

Certification/Assessment Name	Certification Code
AAFCS – pre-PAC – Broad Field Family & Consumer Sciences	1002
AAFCS – pre-PAC – Culinary Arts	1003
AAFCS – pre-PAC – Early Childhood Education	1004
AAFCS – pre-PAC – Family & Community Services	1005
AAFCS – pre-PAC – Fashion, Textiles and Apparel	1001
AAFCS – pre-PAC – Nutrition, Food & Wellness	1006
AAFCS – pre-PAC – Personal & Family Finance	1007
AAFCS – pre-PAC Education Fundamentals	1008
AAFCS – pre-PAC Interior Design Fundamentals	1009
AAFCS- Interior Design Fundamentals	1142
ACT WorkKeys	1112
ADDA – Certified Drafter	1010
Adobe Campaign	1011
Adobe Digital Publishing Suite	1012
Adobe Dreamweaver	1013

Certification/Assessment Name	Certification Code
Adobe Flash	1014
Adobe Frame Maker	1015
Adobe Illustrator	1016
Adobe In-Design	1017
Adobe Media Optimizer	1018
Adobe Photoshop	1019
Adobe Premier Pro	1020
AHRI – HVAC Certifications	1021
Apple Swift App Development Certification	1140
ASE – Automobile Service Technician	1022
ASE – Maintenance & Light Repair	1023
ASE – Master Automobile Service Technician	1024
ASE – Mechanical & Electrical	1025
ASE – Non-Structural Analysis & Damage Repair	1026
ASE – Painting & Refinishing	1027
ASE – Structural Analysis & Damage Repair	1028
ASE – Student Certification (4 areas)	1029

Certification/Assessment Name	Certification Code
ASE – Student Certification Diesel (4 areas)	1030
ASK – Concepts of Entrepreneurship/Management	1135
ASK – MBA Research – Concepts of Entrepreneurship and Management Certification	1031
ASK – MBA Research – Concepts of Finance Certification	1032
ASK – MBA Research – Fundamental Business Concepts Certification	1033
ASK- MBA Research- Fundamental Marketing Concepts Certification	1126
ASME – Section 9 Standards (6G Level)	1034
Auto Desk – Certification Program for: User, Professional, Specialist	1035
AWS Certification	1036
AWS SENSE Certification	1037
Beef Quality Assurance	1038
Cardio Pulmonary Resuscitation (CPR)	1039
CareerSafe – CyberSafe Safety Awareness Training	1040
Certified Med Aide (CMA)	1041
Certified Nurse Aide (CNA)	1042

Certification/Assessment Name	Certification Code
Certified Protection Officer	1043
Child Development Associates-CDA	1141
Cisco Certified Design Expert – CCDE	1048
Cisco Certified Entry Networking Technician – CCENT	1044
Cisco Certified Internetwork Expert – CCIE	1047
Cisco Certified Network Associate – CCNA	1045
Cisco Certified Network Professional – CCNP	1046
Citrix Certified Associate – Networking	1049
Commercial Driver's License	1050
CompTIA A+	1051
CompTIA Network+	1052
CompTIA Security+	1054
CompTIA Server+	1053
cPass Animal Systems	1116
cPass Comprehensive Agriculture	1114
cPass Horticulture Module	1118
cPass Plant Systems	1117
cPass Power, Structural and Technical System Module	1115
Dental Assistant	1122

Certification/Assessment Name	Certification Code
Dog Handler	1144
EKG Technician	1055
Emergency Medical Responder (EMR) (First Responder)	1056
Emergency Medical Technician (EMT)	1057
Energy Industry Fundamentals (CEWD)	1058
EPA – Section 608 Certification	1059
EPA – Section 609 Certification	1060
EverFi	1120
Fire Fighter Level 1	1061
First Aid	1062
Foundations for Safe & Healthy Early Care Facilities- Module 1 (4 Certifications) (Must get all 4)	1138
Foundations for Safe & Healthy Early Care Facilities- Modules 1 & 2 (Must get all 10 certifications)	1139
Home Health Aide	1063
HVAC Excellence – Core and Air Conditioning, Gas Heat & Electrical	1064
HVAC Excellence – Core and Lt. Comm. Air Cond, Gas Heat & Electrical	1065
HVAC Excellence – Core and Lt. Comm. Refrigeration & Electrical	1066

Certification/Assessment Name	Certification Code
I-CAR – Refinish Technician ProLevel 1	1067
ICC Certification for Building Construction	1124
ICE Core & Commercial Refrigeration	1068
ICE Core & Light Commercial Air Cond. & Heating	1069
ICE Core & Res. Air Cond. & Heating	1070
Kansas Agriculture Skills and Competencies Certificate	1071
Kansas Animal Science Skills and Competencies Certificate	1143
Kansas Plant Systems Skills and Competencies Certificate	1072
Master Teacher- ParaEducator Assessment Parts 1 & 2 (Must take both)	1137
MBA Research 2-Cr. Standard Business Management & Administration POS Exam	1131
MBA Research 2-Cr.Standard Marketing Program-of-Study Exam	1132
Microsoft Access Certification	1129
Microsoft Certified Solutions Associate – MCSA	1076

Certification/Assessment Name	Certification Code
Microsoft Certified Solutions Developer – MCSD	1078
Microsoft Certified Solutions Expert – MCSE	1077
Microsoft Digital Literacy Certification	1074
Microsoft Excel Certification	1127
Microsoft Office Specialist – Associate A combination of three certificates (Word - 1130, Excel - 1127, and PowerPoint - 1128)	1073
Microsoft Office Specialist – Expert A combination of two certificates (Word - 1130, Excel - 1127, or Access – 1129)	1145
Microsoft PowerPoint Certification	1128
Microsoft Technology Associate – MTA	1075
Microsoft Word Certification	1130
MSSC – Certified Production Technician	1079
NATE Core & Air Conditioning	1080
NATE Core & Air Distribution	1081
NATE Core & Air-to-Air Heat Pumps	1082
NATE Core & Gas or Oil Furnaces	1083

Certification/Assessment Name	Certification Code
NATE Core & Light Commercial/Commercial Refrigeration	1084
National Health Science Assessment	1085
National Safe Tractor and Machinery Operation Program (NSTMOP) (tractor safety)	1086
NCCER Core & Carpentry Level 1	1087
NCCER Core & Carpentry Level 2	1125
NCCER Core & Concrete Finishing	1088
NCCER Core & Construction Laborer	1089
NCCER Core & Electrical Level 1	1090
NCCER Core & HVAC Levels 1 & 2	1091
NCCER Core & Industrial Maintenance Level 1	1092
NCCER Core & Masonry Level 1	1093
NCCER Core & Plumbing & Pipefitting Level 1	1094
NCCER Core & Sheet Metal Level 1	1095
NCCER4	1121
NIMS Machining Level 1	1096
NIMS Metal Forming 1	1097
OSHA Safety Certification (10 Hour)	1098
Para Educator	1146
Paraprofessional Certification	1099

Certification/Assessment Name	Certification Code
Pesticide Applicator Certification, Personal or Commercial	1100
Pharmacy Technician	1101
Phlebotomy Technician	1102
Pork Quality Assurance	1103
Pro-Start	1104
Public Safety Telecommunications (911 Dispatching)	1105
QuickBooks Certification	1123
ServSafe – Food Handlers	1106

Certification/Assessment Name	Certification Code
ServSafe – Manager	1107
SMRP – Certified Maintenance & Reliability Technician	1109
Solid Works Software Certification	1110
Telecommunications Apprentice Certification (ETA)	1111
WorkKeys	1112
YQCA- Youth for the Quality Care of Animals	1136

Appendix F: Kansas Qualified Admissions

Kansas Qualified Admissions Pre-College Curriculum

Please note: Common course names are listed below.
Many more courses are approved.

Full course listings are available at kansasregents.org/qualified admissions.

English	4 approved units of English, one unit taken each year of high school,1/2 unit may be Speech.
Natural Science	3 approved units from the following, one **must** be Chemistry or Physics: Biology, Advanced Biology (2nd Year), Earth Science, Environmental Science, Aerospace, Marine Science, Botany, Microbiology, Geology, Astronomy, Chemistry, Physics, Principles of Technology, Physical Science, Meteorology, Genetics, Zoology.
Math	3 approved units from the following: Algebra I, Geometry, Algebra II, Any course with Algebra II as a prerequisite **AND** students must obtain a 22 math subscore on the ACT OR 540 (before Feb. 1, 2016) or 540 (after Feb. 1, 2016) on the SAT to meet the college readiness benchmark. *Dual enrollment, concurrent enrollment and online courses may be used to fulfill the requirement. Courses completed in middle school/junior high do NOT fulfill the requirement.* **OR** 4 approved units, with one unit taken in the graduating year. Three units selected from the following: Algebra I, Geometry, Algebra II, any course with Algebra II as a prerequisite. The fourth unit may be prescribed by the school district and must be designed to prepare the student for college.

Social Science	3 approved units that include instruction in: U.S. History, U.S. Government, Geography. Students meeting the Kansas State Department of Education social science graduation requirements generally fulfill the pre-college curriculum social science requirements.
Electives	3 approved units from the following: English, Math, Natural Science, Social Science, Fine Arts, Journalism, Computer/Information Systems, Foreign Languages, Personal Finance, Speech/Debate/Forensics, Career and Technical Education.

Appendix G: First Instructional Date

D21 First Instructional Date Errors and Criteria

D21: First Instructional Date requires one of eight criteria to be true. Two of the criteria are required on all submissions: D35: Primary Disability Indicator and D36: Gifted Student Indicator. Many submissions do not collect data for criteria fields.

ASGT: D21 must be complete ONLY if one or more of the following conditions are true.

- D35: Primary Disability Indicator = 'WD'.
- D36: Gifted Student Indicator = 'GI'.
- It must be blank if neither of these conditions are true.

ENRL: D21 must be complete ONLY if one or more of the following conditions are true.

- D35: Primary Disability Indicator = 'WD'.
- D36: Gifted Student Indicator = 'GI'.
- D38: Residence of Homeless Student while Homeless is > 0.
- D54: Military Connected Student Indicator is > 0.
- D55: Immigrant Student is > 0.
- It must be blank if none of these conditions are true.

EXIT: D21 must be complete ONLY if one or more of the following conditions are true.

- D35: Primary Disability Indicator = 'WD'.
- D36: Gifted Student Indicator = 'GI'.
- D38: Residence of Homeless Student while Homeless is > 0.
- D54: Military Connected Student Indicator is > 0.
- It must be blank if none of these conditions are true.

TEST: D21 must be complete ONLY if one or more of the following conditions are true.

- D35: Primary Disability Indicator = 'WD'.
- D36: Gifted Student Indicator = 'GI'.
- D38: Residence of Homeless Student while Homeless is > 0.
- D54: Military Connected Student Indicator is > 0.
- It must be blank if none of these conditions are true.

MILT: D21 must be complete ONLY if one or more of the following conditions are true.

- D35: Primary Disability Indicator = 'WD'.
- D36: Gifted Student Indicator = 'GI'.
- D38: Residence of Homeless Student while Homeless is > 0.
- D54: Military Connected Student Indicator is > 0.
- D55: Immigrant Student is > 0.
- It must be blank if none of these conditions are true.

SPED: D21 must be complete ONLY if one or more of the following conditions are true.

- D35: Primary Disability Indicator = 'WD'.
- D36: Gifted Student Indicator = 'GI'.
- It must be blank if neither of these conditions are true.

EOYA: D21 must be complete ONLY if one or more of the following conditions are true.

- D35: Primary Disability Indicator = 'WD'.
- D36: Gifted Student Indicator = 'GI'.
- D37: Qualified for 504 is > 0.
- D38: Residence of Homeless Student while Homeless is > 0.
- D47: Title 1 Participation is > 0.
- D54: Military Connected Student Indicator is > 0.
- D55: Immigrant Student is > 0.
- D57: Neglected Student is > 0.

- It must be blank if none of these conditions are true.

First Instructional Date Criteria by Collection Chart

Collection	D35: Primary Disability (WD)	D36: Gifted Student (GI)	D37: Qualified for 504 (> 0)	D38: Residence of Homeless Student (> 0)	D47: Title I (> 0)	D54: Military Connected Student (> 0)	D55: Immigrant Student (> 0)	D57: Neglected Student (> 0)
ASGT	X	X						
ENRL	X	X		X		X	X	
EXIT	X	X		X		X		
TEST	X	X		X		X		
SPED	X	X						
MILT	X	X		X		X	X	
EOYA	X	X	X	X	X	X	X	X

K I D S 2020-2021 Collection System File Specifications

REVISION HISTORY

❖ All new version updates will be highlighted in yellow for ease in finding throughout document. If printed on a non-color copier, they should appear as a grey background.

Version Update 1.00

- Created KIDS 2020-2021 Collection File Specifications with current updates and verbiage changes.

Version Update 1.01

- Updated D43: Language Instruction Education Program Type to only be required for ENRL records.
- Added note to D43 to 'Pick the program that the child receives the most time in during the week' to comments.
- Updated ESOL Field table requirements on page 35 to reflect D43: Language Instruction Education Program Type is required for ENRL records.
- Updated Appendix B: Required/Optional table to reflect the change for D43.

Version Update 1.02

- Updated D59: Kansas Parents as Teachers Program (KPAT) by removing grade level 03 from required grades to submit.
- Added CTE Act WorkKeys 1112 to Appendix E.
- Update the Required/Optional Table for D43: Language Instruction Education Program Type ~~ESOL/Bilingual Program Participation Code~~. Changed the value from 'R*' to 'C'. D43 can be blank for any value except 1, 2, 3, or 7, as shown in the ESOL Table, and is only required with those values on an ENRL submission record.

Version Update 1.03

- Corrected the comments for D61: Dyslexia Subtest
  - Changed verbiage of 'Second Grade NWF' to 'Second Grade ORF'.
- Added Note for KCAN F25: Work-based Learning
  - NOTE: If F19: KCC Identifier is not 'Certificate' or 'MigrantServices' then Work-based Learning is required.

K I D S 2020-2021 Collection System File Specifications

Version Update 1.04

- Updated KCAN CTE Certifications instructions. Updated verbiage from “For any other CTE certifications issued/obtained” to “For any other certifications issued/obtained”.
- Corrected grammatical error on D31: Special Circumstances Transfer Choice comments/value. Updated value “5 = Transfer using unsafe school provision (applicable only when student transfers to another school within a different district)” to “5 = Transfer using unsafe school provision (applicable only when student transfers to another school in a different district).”
- Removed wording “It is important to keep 5-Yr-Old Preschooler in its separate grade level, since funding is different for this group.“ from the 3-Yr-Old and 4-Yr-Old Preschoolers section of the comments/value field for D10: Current Grade Level
- Updated comment/value section of D42: ESOL/Bilingual Program Participation Code. Added the verbiage "For EOYA, D44: ESOL/Bilingual Program Ending Date is required and D45: ESOL/Bilingual Student Contact Minutes must be blank."
- Updated Required/Optional chart
  - Changed D17: Virtual Education to ‘C’.
  - Changed D26: Concurrent HS Enrollment to ‘C’.
  - Changed D32: Post-Graduation Plans to ‘C’.