



## **KIDS Collection 2021-2022 Planned Changes**

### **Introduction**

This document outlines the updates and changes to be made to the KIDS Collection System for 2021-2022 SY. There are no added or removed fields that resulted in renumbering of the data fields.

Modifications to KIDS for 2021-2022 SY are made because of changes in requirements due to the passing of Every Student Succeeds Act (ESSA), bills passed by the Kansas legislature, and to fulfill the vision of the Kansas State Board of Education.

### **General Overview**

The KIDS 2021-2022 File Specifications document has updated values and fields to reflect changes for the upcoming school year.

### **Expected Collection Schedule**

*All submission window dates are subject to change.*

<b>Collection</b>	<b>Focus</b>	<b>Submission Window</b>	<b>Data as of</b>
ENRL	Funding and Enrollment	09/20/2021 – 10/08/2021	09/20/2021

TEST	Assessment Testing	08/09/2021 – 06/24/2022	The day the student takes the assessment.
SMSC	REAP Funding	12/01/2021 – 01/07/2022	12/01/2021
MILT	Military Funding	02/21/2022 – 03/14/2022	02/21/2022
EOYA	End of Year Accountability	05/09/2022 – 06/24/2022	Student's last day of membership for the school year.
TASC	Teacher and Student Connection	09/07/2021 – 05/27/2022	At time of submission.
KCAN	Kansas State Board of Education Initiatives	08/02/2021 – 09/06/2022	At time of submission.
ASGT	Claim new students or demographic changes for existing students	Any time	At time of submission.
EXIT	Students leaving school	As soon as possible after leaving	Student's last day of membership.
		Once the Dropout/Graduation Summary Report (for 20-21 SY) is submitted, records can no longer be submitted with Exit/Withdrawal dates prior to 10/1/2021	Submission
QERY	Student information gathering	Any time	
SPED	Populate student in Sped-Pro without claiming.	Any time	At time of services rendered.

## Interface Updates

- **Update Manage Core Data Table**

- 1) Change the column heading from Student Id on the KIDS Manage Core Data table to SSID or State Student Identifier.

Home

Batch History

Batch Upload

Reports

Standard

PBR

The batch file of student records submitted to the KIDS Collection System contains student data about students who do not have a State Student Identification Number or whose core data contains a mismatch error. In the creation of new IDs or in the process of updating data on existing IDs, you may have to resolve a near-match in the system. Clicking on the count below will display a list of records.

When all processing is completed, please return to the Batch Home page and re-run the batch or view the data errors.

Batch ID: 1726119 Upload Date: 07/28/2021 7:16 AM

Pending Update: 3 Reserved: 0

Go to next record | Close window

	Student ID	Last Name	First Name	Middle Name	Generation	Gender	Birth Date	Grade Level	District	Acct School	School Year	
Current Uploaded Record	5324826278	KSDE	Testone			Female	08/30/2002	Twelfth Grade	U0001	9836	2021	Create New ID for this Student Cancel Resolve Near-Match
Core Data	8782671672	KSDE	Testone			Female	08/30/2002	Eleventh Grade	U0001	9836	2020	Update Core Data
Core Data	5324826278	KSDE	Testone	MidOne		Female	08/03/2003	Twelfth Grade	U0001	9836	2021	Update Core Data

Mode Selection

Review Near-Matches

KSDE

Testtwo

ASGT

9982

Third Grade

1

- **Fix Admin Left Menu resetting selected Org**

- 1) State User selects an org on the home screen.
- 2) Then selects a report.
- 3) They lose the selected org when the report page opens up.

Kansas Individual Data on Students

# KIDS Collection

User: ttooh District: KSDE Building: 0000 Access Level: KSDE Admin

Return to App List

Logout

Home

Batch History

Reports

Standard

PBR

SO66

Admin

Assessments

Data Quality

Attendance

MILT

Student Course

Mode Selection

Search Core Data

Production Mode v16.0 Thu, Feb 11 2021

District: USD 248 Girard

Building: District Level

KIDS Collection 2020-2021: The KIDS Team successfully implemented KIDS Collection 2021 to production. Please remember with the new version of KIDS you must submit KIDS data based upon the 2020-2021 file specifications. We will post the related KIDS documentation as they become available. If you need assistance, please contact the IT Help Desk at 785-236-7335.

District Testing (What was formerly known as Vendor Certification): Many of you have asked if KSDE will be offering District Testing for the 2020-2021 SY Updates. Yes but not as we have done it in the past. KSDE will not be offering what was formerly known as Vendor Certification for the 2021 SY. What we will recommend through KID Listserv's and Training Sessions is for districts wanting to run-through their submission records are to submit through KIDS Validation Mode. This will give districts the following benefits, a) verify if the vendor updates have been applied correctly b) identify any issues or errors in submitting batches to KSDE or c) not creating insufficient poorly crafted test records.

KIDS Validation Mode will catch errors and report to your district allowing you time to correct. KIDS Validation Mode does not allow any updates to district production data until submitted through Production Mode. You have the benefit of being able to process all your records through KIDS and test business rules for the 2021 SY and report the errors as districts normally see. KIDS Validation Mode will process all your records against 2021 SY business rules and return errors in the same way Production Mode does. We encourage all districts to continue working back through their Vendors to correct any errors or issues you may have.

KSDE believes this will have a better outcome over past certifications to find potential errors submitted for correction. We will continue to offer full support as we have done in the past. If you believe an issue is KSDE related, you can contact us to verify. If KSDE determines it is a vendor related issue, we will let you know to contact them to correct.

**KIDS Collection**

User: ttosh District: KSDE Building: 0000 Access Level: KSDE Admin v16.0 Thu, Feb 11 2021

Return to App List Logout

**Home**

- Batch History
- Reports
  - Standard**
  - PBR
  - SO66
  - Admin
  - Assessments
  - Data Quality
  - Attendance
  - MILT
  - Student Course
  - Mode Selection

**Production Mode**

District: State Level Building: District Level

Report Descriptions

Report Category: Standard

**Reports**

- Accepted Records
- Accepted Records by Type
- Current Year Accountability Students
- Dropouts - Generated: Jul 24 2020 12:23PM
- EOYA Report
- EXIT Status
- Gained/Lost Students
- Graduates
- Homeless Student

- **System Slows when changing Org in reports**
  - 1) User has a building level report open.
  - 2) Then selects a new org.
  - 3) The system almost totally shuts down.

**KIDS Collection**

User: ttosh District: KSDE Building: 0000 Access Level: KSDE Admin v16.0

Return to App List Logout

**Home**

- Batch History
- Reports
  - Standard
  - PBR**
  - SO66
  - Admin
  - Assessments
  - Data Quality
  - Attendance

**Production Mode**

District: USD 248 Girard Building: 1258 R V Haderlein Elem

Report Descriptions

Report Category: PBR

**Reports**

- PBR Enrollment
- Students in Multiple Schools Discrepancy

## New Data Fields for 2021-2022

- No New Data Fields for 2021-2022 school year.

## Updated Data Fields for 2021-2022

### Header Record Layout H5: Version

## 1) Change Format Details and Comments to 17.0.

H5	Version	10	17.0	Always "17.0". This version number differentiates the possible versions of the file structure.
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## D10: D10: Current Grade Level

### 1) Added Note/Chart to Value/Comments to aid user with grades 02 and 04.

J	D10	Current Grade Level	2	Alphanumeric	All	<p>Grade level "04" is for students who are four years old <b>on or before August 31</b> of the current school year and who meet the at-risk criteria for the Preschool-Aged At-Risk program and do not have an IEP for a disability.</p> <p>The "Not Graded" code applies to students who are adults. Note: an "adult" student is defined as either a general education student who is over the age of 18 and whose 5-year cohort (beginning his/her freshman year) has graduated, or any student over the age of 21. Students, age 22 and older as of <b>10/01/2021</b>, must be submitted as grade level '18'.</p> <p>All students, including those with disabilities, should be coded according to credits earned unless the criteria for "Not Graded" mentioned above apply. Allowable values:</p> <ul style="list-style-type: none"><li>• 00 = Birth – 2 years old.</li><li>• 01 = 3-Yr-Old Preschooler.</li><li>• 02 = 4-Yr-Old Preschooler.</li><li>• 03 = 5-Yr-Old and Older Preschooler.</li><li>• 33 = Preschool-Aged At-Risk (3yr old).</li><li>• 04 = Preschool-Aged At-Risk (4yr old).</li><li>• 05 = Kindergarten.</li><li>• 06 = First Grade.</li><li>• 07 = Second Grade.</li><li>• 08 = Third Grade.</li><li>• 09 = Fourth Grade.</li><li>• 10 = Fifth Grade.</li><li>• 11 = Sixth Grade.</li><li>• 12 = Seventh Grade.</li><li>• 13 = Eighth Grade.</li><li>• 14 = Ninth Grade.</li><li>• 15 = Tenth Grade.</li><li>• 16 = Eleventh Grade.</li><li>• 17 = Twelfth Grade.</li><li>• 18 = Not Graded.</li></ul> <p><b>NOTE:</b></p> <table><tr><th>Grade Level</th><th>4 y/o on/before Aug 31</th><th>Preschooler</th><th>At-risk only</th><th>IEP only</th><th>At-Risk &amp; IEP</th></tr><tr><td>02 If: Yes</td><td>Yes</td><td>No</td><td>No</td><td>No</td><td>No</td></tr><tr><td>02 If: Yes</td><td>Yes</td><td>No</td><td>Yes</td><td>Yes</td><td>Yes</td></tr><tr><td>04 If: Yes</td><td>Yes</td><td>Yes</td><td>No</td><td>No</td><td>No</td></tr></table>	Grade Level	4 y/o on/before Aug 31	Preschooler	At-risk only	IEP only	At-Risk & IEP	02 If: Yes	Yes	No	No	No	No	02 If: Yes	Yes	No	Yes	Yes	Yes	04 If: Yes	Yes	Yes	No	No	No
Grade Level	4 y/o on/before Aug 31	Preschooler	At-risk only	IEP only	At-Risk & IEP																									
02 If: Yes	Yes	No	No	No	No																									
02 If: Yes	Yes	No	Yes	Yes	Yes																									
04 If: Yes	Yes	Yes	No	No	No																									

## D14: Current School Year

### 1) Updated comments to current school year, 2022.

N	D14	Current School Year	4	yyyy	All	The ending year of the current school year. For example, if it is the <b>2021-2022</b> school year, enter <b>2022</b> .
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## D17: Virtual Education Student

- 1) Change the wording from "In order to enter a non-blank value, the D10: Current Grade Level must be 05-18." to "In order to enter a value other than 0, the D10: Current Grade Level must be 05-18."
- 2) Make D17: Virtual Education Student a required field for record types ENRL, MILT and EOYA.
- 3) Add Business Rule 182
  - o Virtual Education Student with a value other than zero is valid for the grade levels "05 - 18" only.

Q	D17	Virtual Education Student	1	Numeric	ENRL, MILT, EOYA	<p>Indicator of whether a student is participating in a virtual education school or program that is approved for State funding. Only report if the submitter is the school or district providing the virtual education services or contracting with an approved program to provide the virtual education services via a service center. In order to enter a value other than 0, the D10: Current Grade Level must be 05-18.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>0 = Student is not a Virtual Education Student and has not been during the current school year.</li> <li>1 = Student is currently a Virtual Education Student.</li> <li>2 = Student is not currently a Virtual Education Student, but has been at some point during the current school year.</li> </ul> <p><b>Note:</b> For more information on reporting virtual education students refer to the "Guidelines for Reporting Virtual Students" on the KIDS project website (<a href="https://kidsweb.ksde.org/">https://kidsweb.ksde.org/</a>) on the Documents tab.</p>
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### D50: Student's Transportation Street Address

- 1) Change Name to: Student's Street Address.
- 2) Add business rule 183
  - 1) Students Street Address may only contain characters 'A-Z', numbers '0-9', a hyphen '-', and a slash '/'. No special characters allowed.

AX	D50	Student's Street Address	30	Alphanumeric	ENRL, MILT	<p>The street number and street name of the address that is used to identify the student's place of residence on September 20 for ENRL or February 21 for MILT records.</p> <p>This field is <b>required</b> for all students.</p> <p>Do <b>not</b> include PO Box in this field, physical address is needed for address verification.</p> <p><b>NOTE:</b> Do not use special characters in the Student's Address.</p>
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### D51: Student's Transportation City

- 1) Change Name to: Student's City

AY	D51	Student's City	20	Alpha	ENRL, MILT	The name of the city in which the address is located. This field is <b>required</b> for all students.
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### D52: Student's Transportation Zip Code

- 1) Change Name to: Student's Zip Code

AZ	D52	Student's Zip Code	10	99999-9999	ENRL, MILT	The five- or nine-digit zip code portion of the address. This field is <b>required</b> for all students.
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### D54: Military Connected Student Indicator

1. Updated verbiage in comments/value.

BB	D54	Military Connected Student Indicator	1	Alphanumeric	ENRL, TEST, EXIT, MILT, EOYA	<p>An indication that the student's parent or guardian is in the <b>Military</b>, National Guard, or In the Reserve components of the United States military services at the time of submission.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>0 = Student is not military connected.</li> <li>1 = Student is a dependent of a (full-time) member of the Army, Navy, Air Force, <b>Space Force</b>, Marine Corps, Coast Guard, or a member of the National Guard or Reserve Forces called to (full time) Active Duty at the time of submission <b>per KS statute 72-5139(e)</b>.</li> <li>2 = Student is a dependent of a traditional part-time status member of the National Guard or Reserve Forces (Army, Navy, Air Force, <b>Space Force</b>, Marine Corps or Coast Guard).</li> </ul>
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## D60: Dyslexia Screener

1) Update the Note in the Comments/Values.

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and SMSC (District/School SIS Collection Export File)						
Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Relevant for Record Type	Comments/Values
BH	D60	Dyslexia Screener	2	Alphanumeric	EOYA	<p>Using the KSDE Dyslexia Screening Rubric (link below) identify the dyslexia screener used in your system. The screener should match the requirements of the rubric by being reliable and valid.  <a href="https://www.ksde.org/Agency/Division-of-Learning-Services/Career-Standards-and-Assessment-Services/Content-Area-A-E/Dyslexia">https://www.ksde.org/Agency/Division-of-Learning-Services/Career-Standards-and-Assessment-Services/Content-Area-A-E/Dyslexia</a>.</p> <p>Approved Screeners</p> <ul style="list-style-type: none"> <li>00 = Not Assessed.</li> <li>01 = AIMSPlus.</li> <li>02 = DIBELS.</li> <li>03 = easyCBM.</li> <li>04 = FASTBridge.</li> <li>05 = Other (Meets Rubric Requirements).</li> </ul> <p><b>Note:</b> If D10, Current Grade Level, is equal to 05, 06, or 07 then Dyslexia Screener must contain a value from the Approved Screeners list.</p>

## D61: Dyslexia Subtest

1) Verbiage updates to Comments/Values.

BI	D61	Dyslexia Subtest	2	Alphanumeric	EOYA	<p>Enter the type of Subtest for which results are being reported.</p> <p>Allowable values when D60, Dyslexia Screener, is 00</p> <ul style="list-style-type: none"> <li>00 = None.</li> </ul> <p>Allowable values when D60, Dyslexia Screener, is 01, 02, 03, 04, or 05</p> <ul style="list-style-type: none"> <li>01 = Phoneme Segmentation Fluency (only record the data collected in Grade Level 05).</li> <li>02 = Nonsense Word Fluency (only record the data collected in Grade Level 06).</li> <li>03 = Oral Reading Fluency: <b>Accuracy and Rate</b> (only record the data collected in Grade Level 07).</li> </ul> <p><b>Note:</b> If D10, Current Grade Level, is equal to 05, 06, or 07 then D61 must contain a value from one of the Allowable Values lists.</p>
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## D62: Dyslexia Spring Benchmark Performance Level

- 1) Verbiage updates to Comments/Values.
- 2) Added Values and conditions for values
- 3) Add Business Rule E114

- a. If Dyslexia Subtest = 00 Then Dyslexia Spring Benchmark Performance Level must be 00
- 4) Add Business Rule E114A
  - a. If Dyslexia Subtest in (01, 02) Then Dyslexia Spring Benchmark Performance Level must be in (01, 02)
- 5) Add Business Rule E114B
  - a. If Dyslexia Subtest = 03 Then Dyslexia Spring Benchmark Performance Level must be in (11, 12, 21, 22)

Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Relevant for Record Type	Comments/Values
BJ	D62	Dyslexia Spring Benchmark Performance Level	2	Alphanumeric	EOYA	<p>Enter the performance level from the spring testing window provided by your system screener.</p> <p>Allowable values when D61, Dyslexia Subtest, is 00</p> <ul style="list-style-type: none"> <li>00 = Not Assessed.</li> </ul> <p>Allowable values when D61, Dyslexia Subtest, is 01 or 02</p> <ul style="list-style-type: none"> <li>01 = Below Benchmark.</li> <li>02 = At or above Benchmark.</li> </ul> <p>Allowable values when D61, Dyslexia Subtest, is 03</p> <ul style="list-style-type: none"> <li>11 = Accuracy Below Benchmark, Rate Below Benchmark.</li> <li>12 = Accuracy Below Benchmark, Rate at or Above Benchmark.</li> <li>21 = Accuracy at or Above Benchmark, Rate Below Benchmark.</li> <li>22 = Accuracy at or Above Benchmark, Rate at or Above Benchmark.</li> </ul> <p><b>Note:</b> If D10, Current Grade Level, is equal to 05, 06, or 07 then D62 must contain a value from one of the Allowable Values lists.</p>

## D77: State History/Gov Assessment

- 1) Update grades tested to 09, 12, or 16.

BY	D77	State History/Gov Assessment	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a value other than '0' in this field, D10: Current Grade Level must be equal to 09, 12, or 16.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>0 = No test in this content area.</li> <li>2 = General Assessment.</li> <li>C = Clear test subject indicator.</li> </ul>
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## D78: History/Gov Claim/Thesis Score

1. Rename column.
2. Change verbiage in comments/value.
3. Remove reference to D77
4. Add "In order to have a value other than '0' in this field, D10: Current Grade Level must be equal to 09, 12, or 16." to the comments/value
5. Add BR 184



- a. In order to have a value other than '00' in this field, D10:Current Grade Level must be equal to 09, 12, or 16.

BZ	D78	History/Gov Claim/Thesis Score	2	Alphanumeric	EOYA	<p>The performance level the student achieved in the Claim/Thesis portion of the History/Gov Assessment rubric for the grade level being assessed. In order to have a value other than '0' in this field, D10:Current Grade Level must be equal to 09, 12, or 16.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>• 00 = Student not assessed.</li> <li>• 01 = Student scored at performance level 1.</li> <li>• 02 = Student scored at performance level 2.</li> <li>• 03 = Student scored at performance level 3.</li> <li>• 04 = Student scored at performance level 4.</li> </ul>
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### D79: History/Gov Evidence Score

- 1) Rename column.
- 2) Change verbiage in comments/value.
- 3) Remove reference to D77
- 4) Add "In order to have a value other than '0' in this field, D10: Current Grade Level must be equal to 09, 12, or 16." to the comments/value
- 5) Add BR 184
  - a. In order to have a value other than '00' in this field, D10:Current Grade Level must be equal to 09, 12, or 16.

CA	D79	History/Gov Evidence Score	2	Alphanumeric	EOYA	<p>The performance level the student achieved in the Evidence portion of the History/Gov Assessment rubric for the grade level being assessed. In order to have a value other than '0' in this field, D10:Current Grade Level must be equal to 09, 12, or 16.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>• 00 = Student not assessed.</li> <li>• 01 = Student scored at performance level 1.</li> <li>• 02 = Student scored at performance level 2.</li> <li>• 03 = Student scored at performance level 3.</li> <li>• 04 = Student scored at performance level 4.</li> </ul>
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### D80: History/Gov Reasoning Score

- 1) Rename column.
- 2) Change verbiage in comments/value.
- 3) Remove reference to D77
- 4) Add "In order to have a value other than '0' in this field, D10: Current Grade Level must be equal to 09, 12, or 16." to the comments/value
- 5) Add BR 184
  - a. In order to have a value other than '00' in this field, D10:Current Grade Level must be equal to 09, 12, or 16.

CB	D80	History/Gov Reasoning Score	2	Alphanumeric	EOYA	<p>The performance level the student achieved in the Reasoning portion of the History/Gov Assessment rubric for the grade level being assessed. In order to have a value other than '0' in this field, D10:Current Grade Level must be equal to 09, 12, or 16.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>• 00 = Student not assessed</li> <li>• 01 = Student scored at performance level 1.</li> <li>• 02 = Student scored at performance level 2.</li> <li>• 03 = Student scored at performance level 3.</li> <li>• 04 = Student scored at performance level 4.</li> </ul>
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## TASC File Specifications

### New Data Fields for 2021-2022

- No New Data Fields for 2021-2022 school year.

### Updated Data Fields for 2021-2022

#### **C13: School Year**

- 1) Updated Comments/Values to current school year, 2022.

M	C13	School Year	4	Numeric	Yes	The ending year of the current school year. For example, if it is the 2021-2022 school year, enter 2022.
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## KCAN File Specifications

### NEW Data Fields for 2021-2022

- No New Data Fields for 2021-2022 school year.

### Updated Data Fields for 2021-2022

#### **F13: School Year**

- 1) Updated Comments/Values to current school year, 2022.

M	F13	School Year	4	Numeric	Yes	The ending year of the current school year. For example, if it is the 2021-2022 school year, enter 2022.
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## F17: Student is a Single Parent

### 1) Verbiage change in the comments/value

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Required	Comments/Values
Q	F17	Student is a Single Parent	1	Numeric	No	<p>Indicator of whether the student is a single parent during the school year the course information is submitted to KSDE. A student that is a single parent is defined as individuals who are unmarried or legally separated and have custody or joint custody of one or more minor children. This group includes teenagers or women who are pregnant. <b>Students enrolled in CTE Pathways who meet the criteria to be considered a single parent must be identified for federal reporting of CTE students.</b> This field is required if the College/Career indicator (last digit) of the KCC ID in F19 is 'F', 'C', 'L', or 'X'.</p> <p>Allowable values:</p> <ul style="list-style-type: none"> <li>Blank = This is not a CTE student.</li> <li>0 = No.</li> <li>1 = Yes.</li> </ul>

## F29: Graduation Year

- 1) Updated Comments/Values to current school year, 2022.
- 2) Updated Note on Graduation Year range to 2021-2026.

Detail Record Layout for KCAN Records (District/School SIS Collection Export File)						
Excel Ref#	Field Ref#	Field	Maximum Length	Format Details	Required	Comments/Values
AC	F29	Graduation Year	4	Numeric	No	<p>The school year during which the student has or will graduate from high school. For example, if it is the <b>2021-2022</b> school year, enter <b>2022</b>. This field is required if F19: KCC Identifier is 'Certificate'.</p> <p><b>Note:</b> Graduation year must be between <b>2021-2026</b>.</p>

## KIDS Business Rule Changes

### NEW

- **046\_2a**
  - If the Accountability School is listed as 0001 and the Residence Org no is not 'KS' then the Current Grade Level must reflect a grade level for the Attendance school listed in the record. Valid grade levels are defined as those grade levels included in the KSDE Directory application for the school. If Current Grade Level is 00-03 with a 'WD' value in Primary Disability Code or non-blank value in Gifted Student Code, then the grade level Sp. Ed. 3 & 4 Yr Olds must be marked. If Current Grade Level is 00-03 with a 'ND' value in Primary Disability Code and a blank value in Gifted.
- **046\_2b**
  - If the Accountability School is listed as 0001 and the Residence Org no is 'KS' then the Current Grade Level must reflect a grade level for the Funding building listed in the record. Valid grade levels are defined as those grade

levels included in the KSDE Directory application for the school. If Current Grade Level is 00-03 with a 'WD' value in Primary Disability Code or non-blank value in Gifted Student Code, then the grade level Sp. Ed. 3 & 4 Yr Old must be marked. If Current Grade Level is 00-03 with a 'ND' value in Primary Disability Code and a blank value in Gifted Student Code, then the grade level Pre-Kind must be marked. If Current Grade Level is 04, then the grade level Pre-School Aged At-Risk (4-Year-Old) must be marked. If Current Grade Level is 33 then Pre-School Aged At-Risk (3-Year-Old) must be marked.

- **066a**
  - If the Accountability School is "0001" and the Residence Org No is 'Ks' then the Funding School can submit.
- **097a**
  - If Accountability school = 0001 and Residence Org No is 'KS' then Funding School must contain a valid School ID number belonging to an accredited school within the submitting district."
- **123b\_2**
  - If the Accountability School is '0001' or '0002' and the Residence Org No is equal to Ks then the School Entry Date cannot be prior to the school year when the Funding School opened in the Directory application and the school entry is not blank.
- **141\_b**
  - If the Accountability School is '0001' or '0002' and the Residence Org No is 'KS' then the Exit/Withdrawal Date cannot be after the School Closed Date of the Funding Building in the Directory application.
- **B22a**
  - Only the Accountability School can submit these records unless the Accountability school is '0001' or '0002' and the Residence Org No equals 'KS' then the Funding Building can submit.
- **B28a**
  - When a record is submitted with "0001" or "0002" in Accountability School and Residence Org No is 'Ks', Collection will use the Funding Building value in Assignment for verification.
- **182**
  - Virtual Education Student with a value other than zero is valid for the grade levels "05 - 18" only.
- **183**
  - Students Street Address may only contain characters 'A-Z', numbers '0-9', and a hyphen '-'.
- **184**

- In order to have a value other than '00' in this field, D10:Current Grade Level must be equal to 09, 12, or 16.
- **E104a**
  - If Residence District Identifier = 'KS' then Accountability School Identifier must = '0001' and Attendance School/Program Identifier must = '0001'
- **E104b**
  - Building number 0001 can only be used for the Accountability School Identifier if Residence District Identifier != 'KS'
- **E114A**
  - If Dyslexia Subtest in (01, 02) Then Dyslexia Spring Benchmark Performance Level must be in (01, 02)
- **E114B**
  - If Dyslexia Subtest = 03 Then Dyslexia Spring Benchmark Performance Level must be in (11, 12, 21, 22)

## **UPDATE**

- **046\_1**
  - If the Accountability School is not 0001 or 0002, and the Accountability School is not the district central office, the Current Grade Level must reflect a grade level for the Accountability school listed in the record. Valid grade levels are defined as those grade levels included in the KSDE Directory application for the school. If Current Grade Level is 00-03 with a 'WD' value in Primary Disability Code or non-blank value in Gifted Student Code, then the grade level Sp. Ed. 3 & 4 Yr Olds must be marked. If Current Grade Level is 00-03 with a 'ND' value in Primary Disability Code and a blank value in Gifted Student Code, then the grade level Pre-Kind must be marked. If Current Grade Level is 04, then the grade level Pre-School Aged At-Risk(4 Year Olds) must be marked. If Current Grade Level is 33 then Pre-School Aged At-Risk(3 Year Olds) must be marked.
- **046\_2**
  - If the Accountability School is listed as 0002 then the Current Grade Level must reflect a grade level for the Attendance school listed in the record. Valid grade levels are defined as those grade levels included in the KSDE Directory application for the school. If Current Grade Level is 00-03 with a 'WD' value in Primary Disability Code or non-blank value in Gifted Student Code, then the grade level Sp. Ed. 3 & 4 Yr Olds must be marked. If Current Grade Level is 00-03 with a 'ND' value in Primary Disability Code and a blank

value in Gifted Student Code, then the grade level Pre-Kind must be marked. If Current Grade Level is 04, then the grade level Pre-School Aged At-Risk(4 Year Olds) must be marked. If Current Grade Level is 33 then Pre-School Aged At-Risk(3 Year Olds) must be marked.

- **066**
  - Only the Accountability School or the Attendance School can submit these records unless the Accountability School is "0001" or "0002" and the Residence Org No is not 'Ks'. In this situation, the Attendance School can submit.
- **097**
  - If Accountability school = 0001 or 0002 and Residence Org No is not 'KS' then Attendance School must contain a valid School ID number belonging to an accredited school or district central office within the submitting district.
- **123a**
  - School Entry Date cannot be prior to the school year when the Accountability school opened in the Directory application. If the Accountability school is '0001' or '0002' and the Residence Org No is not equal to Ks then use the Attendance school else use the funding school.
- **123a\_1**
  - If the Accountability School is not '0001' or '0002' then School Entry Date cannot be prior to the school year when the Accountability school opened in the Directory application and the school entry is not blank.
- **123a\_2**
  - If the Accountability School is '0001' or '0002' and the Residence Org No is not equal to Ks then the School Entry Date cannot be prior to the school year when the Attendance School opened in the Directory application and the school entry is not blank.
- **141\_a**
  - If the Accountability School is '0001' or '0002' and the Residence Org No is not equal 'KS' then the Exit/Withdrawal Date cannot be after the School Closed Date of the Attendance School in the Directory application.
- **Assess\_2l**
  - State History/Gov Assessments marked with values other than zero or "C" are valid for the grade levels (09, 12, or 16).
- **E104**
  - Building number '0002' can only be used as for the Accountability Building.
- **E114**

- If Dyslexia Subtest = 00 Then Dyslexia Spring Benchmark Performance Level must be 00.

#### **NOT IN LIST BUSINESS RULES**

- **D61: Dyslexia Subtest**
  - Acceptable values ('00', '01', '02', '03').
- **D62: Dyslexia Spring Benchmark Performance Level**
  - Acceptable values ('00', '01', '02', '11', '12', '21', '22').
- **E83**
  - All required fields must be included for a Record Type. See Required Optional field list by record type for which fields are required or optional for each record type.
  - **ENRL**
    - D17: Virtual Education Student.
  - **MILT**
    - D17: Virtual Education Student.
  - **EOYA**
    - D17: Virtual Education Student.
- **Date Business rules to be updated**
  - **070.**
    - School Entry Date cannot be after 09/20/2021 (ENRL).
  - **071.**
    - School Entry Date cannot be after 02/21/2022 (MILT).
  - **073.**
    - School Entry Date cannot be after 12/01/2021 (SMSC).
  - **096**
    - Once the Dropout/Graduation Summary Report has been submitted by a school, EXIT records with exit/withdrawal dates on or before 9/30/21 and with that school as the Accountability school will be rejected.
  - **108**
    - No EXIT records should be submitted with an Exit/Withdrawal Date prior to 10/1/2020.
  - **155.**

- Students age 22 as of 10/1/2021, can only be submitted with a current grade level of '18'.
- **170.**
  - If D10: Current\_School\_Year = 2022 then First Instructional Date must be between 7/1/2021 through 7/31/2022.
- **170\_a**
  - If D10: Current\_School\_Year = 2021 then First Instructional Date must be between 7/1/2020 through 7/31/2021.

### **De-Activate**

- **138**
  - If Primary Disability Indicator = 'DD', then the student cannot be 10 years old or older on February 20.

### **KCAN Business Rules**

- **NEW**
  - No new Business Rules 2021-2022 school year.
- **Update**

#### **Date Business Rules to update**

- **KC\_17.**  
If the KCC ID contains the word 'MigrantServices', then submission date must be after '06/01/2022'.
- **STYEAR\_3**  
If current date is less than 9/07, then School Year can be current school year - 1 or current school year
- **STYEAR\_4**  
If current date is greater than 09/06, then School Year must equal current school year
- **V17.**  
Graduation Year must contain a valid year between 2021 and 2026.
- **V18**  
First Instructional Date must be between 8/2/2021 - 9/06/2022.
- **V18a.**



If School Year = 2021 Then First Instructional Date must be between 8/3/2020 - 9/07/2021.

- **De-Activate**
  - No KCAN Rules to De-Activate for the 2021-2022 school year.
- **ERROR Message Updates**
  - No Error Message updates for the 2021-2022 school year.

## **TASC Business Rules**

- **New**
  - No new Business Rules for 2021-2022 school year.
- **Update**
  - No Business Rule updates for 2021-2022 school year.
- **De-Activate**
  - No Business Rules to De-Activate for 2021-2022 school year.

## **Reports**

### **New Reports**

- No New Reports at this time.

### **Update Existing Reports**

- **Standard**
  - EOYA Report
    - Add School year 2021 – 2022 to school year filter.
  - Homeless Student
    - Add School year 2021 – 2022 to school year filter.
  - Truant Report
    - Add School year 2021 – 2022 to school year filter.
- **PBR**
  - PBR Enrollment

- Add School year 2021 – 2022 to school year filter.
  - Add new report rule 3 c
    - Make the Part-Time threshold for grades S3, S4, S5, and AR 180 minutes instead of 360 minutes.
  - Add new Report rule 11 b
    - Cap minutes to 360 except for students in grades S3, S4, S5, and AR these are to be capped at 180
- **Admin**
  - EOYA Submission Comparison Report
    - Update years pulled
      - 2019, 2020, 2021, and 2022 school year.
  - EXIT Submission Comparison Report Specification
    - Update years pulled
      - 2020, 2021, and 2022 school year.
  - Students - Not Counted Sept 20 (Military/Virtual)
    - Add School year 2021 – 2022 to school year filter.
- **Assessments**
  - TEST Records for KELPA Assessment
    - Add School year 2021 – 2022 to school year filter.
  - TEST Records for State Assessments
    - Add School year 2021 – 2022 to school year filter.
- **Data Quality**
  - Graduation Comparison Report
    - Add School year 2021 – 2022 to school year filter.
  - Virtual 20 and Over KCAN Records Report Specification
    - Update description
      - “This report shows the KCAN records submitted by a school or district to verify the KCAN records that have been sent to the KIDS System for their Virtual Adult students. Virtual Adult is defined as any student over 20 years of age on September 20 of the current school year.”

**2022 data with the indicated changes.**

Section	Report Name	Changes for the year	Go Live Priority
Standard	Accepted Records by Batch	No Changes	Yes
Standard	Accepted Records by Type	No Changes	Yes
Standard	Current Year Accountability Students	Updated dates in report specs, but no actual update in report	Yes
Standard	Dropouts	No Changes	Yes
Standard	EOYA Report	Add School year 2021 – 2022 to school year filter	No
Standard	EXIT Status	No Changes	Yes
Standard	Gained / Lost Students	No Changes	Yes
Standard	Graduates	No Changes	Yes
Standard	Homeless Student	Add School year 2021 – 2022 to school year filter	Yes
Standard	Projected Non-Graduate and Dropout Report	No Changes	No
Standard	Retired State Student IDs	No Changes	Yes
Standard	Student History	No Changes	Yes
Standard	Truant Report	Add current year to year drop down filter	Yes
Standard	Unresolved Exits	Updated dates in report specs, but no actual update in report	Yes
PBR	PBR Enrollment	Add School Year Filter	Yes

		Add report rule 3c	
PBR	Students in Multiple Schools Discrepancy	No Changes	Yes
SO66	Juvenile Detention Center Students	No Changes	Yes
SO66	SO66 Non-Resident Students	No Changes	Yes
SO66	Out of State Students	No Changes	Yes
SO66	SO66 Transported Students	No Changes	Yes
Admin	Admin CTE Certificates Admin Report	No Changes	No
Admin	Average Daily Attendance-All Districts	No Changes	No
Admin	EOYA Submission Comparison Report	Update to include data for 2019, 2020, 2021, and 2022 school year.	No
Admin	EXIT Submission Comparison Report Specification	Update to include data from 2020, 2021, and 2022 school year.	No
Admin	Multiple PBR Claims	No Changes	Yes
Admin	PBR District Enrollment Audit	No Changes	Yes
Admin	Students - Not Counted Sept 20 (Military/Virtual)	Add 20121-2022 to school year drop down list	No
Admin	Virtual 20 and Over Courses	No Changes	Yes
Assessments	Cleared Assessments Roster	No Changes	Yes
Assessments	TEST Records for cPass Assessments	No Changes	Yes
Assessments	TEST Records for KELPA Assessment	Added the 2022 the school year filter:	Yes
Assessments	TEST Records for State Assessments	Added the 2022 the school year filter:	Yes

Data Quality	Current Year EOYA Submission Comparison	No Changes	No
Data Quality	ENRL Submission Comparison Report	No Changes	Yes
Data Quality	EOYA / EXIT Assignment Discrepancy Report	No Changes	No
Data Quality	EOYA Prior Year Subgroup Comparison Report	No Changes	No
Data Quality	EXIT Comparison	No Changes	No
Data Quality	Graduation Comparison Report	Add 2021-2022 to year filter	Yes
Data Quality	Virtual Schools Comparison Report	No Changes	No
Attendance	Attendance Rate Report	No Changes	No
Attendance	Average Daily Attendance Report	No Changes	No
Attendance	Chronic Absenteeism	No Changes	No
Attendance	SMSC Attendance Rate - Detail	No Changes	No
Attendance	SMSC District Average Daily Attendance	No Changes	No
Attendance	Student Attendance Ratio Report	No Changes	No
MILT	Student of Military Families - District Eligibility for Additional Funding	No Changes	No
MILT	Virtual Education Students (MILT)	No Changes	No
Student Course	CTE Certificates	No Changes	No
Student Course	Current KCAN Records	No Changes	Yes
Student Course	Current TASC Records	No Changes	Yes
Student Course	Current Year Credit by Student	No Changes	No

Student Course	STCO Records (for Historical Purposes Only)	No Changes	No
Student Course	Virtual 20 and Over KCAN Records Report	No Changes	Yes

### **ETL's (This is an internal note for KSDE only!)**

No change in the ETL's for the 2022 school year

### **Documents**

Consult the following documents for additional information when preparing your KIDS submissions. Unless specified otherwise below, the most recent version of all documents may be found on the KIDS Project website ([www.ksde.org/kids](http://www.ksde.org/kids)) under the "Documents" tab.

- ☐ **KIDS 2021-2022 File Specifications Document:** This document serves as the data dictionary for all data elements collected through the KIDS system.

## **Appendix A: KIDS Field Value Conversion Chart for 2021-2022**

<b>2020-2021 Field Number</b>	<b>2021-2022 Field Number</b>	<b>Field Name</b>
D1	D1	Record Type
D2	D2	Accountability School Identifier
D3	D3	Residence District Identifier
D4	D4	Legal Last Name
D5	D5	Legal First Name
D6	D6	Legal Middle Name
D7	D7	Generation Code
D8	D8	Gender
D9	D9	Date of Birth
D10	D10	Current Grade Level
D11	D11	Local Student Identifier
D12	D12	Hispanic Ethnicity

D13	D13	State Student Identifier
D14	D14	Current School Year
D15	D15	Funding School Identifier
D16	D16	Attendance School/Program Identifier
D17	D17	Virtual Education Student
D18	D18	School Entry Date
D19	D19	District Entry Date
D20	D20	State Entry Date
D21	D21	First Instructional Date
D22	D22	Cumulative Number of Days in Membership
D23	D23	Cumulative Number of Days Attended
D24	D24	Truant Student
D25	D25	Minutes Enrolled
D26	D26	Concurrent High School Enrollment
D27	D27	Exit/Withdrawal Date
D28	D28	Exit/Withdrawal Type
D29	D29	Unweighted Grade Point Average (GPA)
D30	D30	Qualified Admissions
D31	D31	Special Circumstances Transfer Choice
D32	D32	Post-Graduation Plans
D33	D33	Comprehensive Race
D34	D34	Eligibility for National School Lunch Program
D35	D35	Primary Disability Indicator
D36	D36	Gifted Student Indicator
D37	D37	Qualified for 504
D38	D38	Residence of Homeless Student while Homeless
D39	D39	ESOL /Bilingual Program Entry Date

D40	D40	First Entry Date into a School in the United States
D41	D41	First Language
D42	D42	ESOL/Bilingual Program Participation Code
D43	D43	Language Instruction Education Program Type
D44	D44	ESOL/Bilingual Program Ending Date
D45	D45	ESOL Bilingual Student Contact Minutes
D46	D46	Career and Technical Education Contact Minutes
D47	D47	Title I Participation
D48	D48	Miles Transported
D49	D49	Transportation FTE
D50		Student's Transportation Street Address
D51		Student's Transportation City
D52		Student's Transportation Zip Code
Name Change	D50	Student's Street Address
Name Change	D51	Student's City
Name Change	D52	Student's Zip Code
D53	D53	Non-Resident Transportation
D54	D54	Military Connected Student Indicator
D55	D55	Immigrant Student
D56	D56	Country of Birth
D57	D57	Neglected Student
D58	D58	Kansas Pre-K Pilot Program (KPP)
D59	D59	Kansas Parents as Teachers Program (KPAT)



D60	D60	Dyslexia Screener
D61	D61	Dyslexia Subtest
D62	D62	Dyslexia Spring Benchmark Performance Level
D63	D63	Math Grouping Indicator 1
D64	D64	Math Grouping Indicator 2
D65	D65	English Language Arts - ELA Grouping Indicator 1
D66	D66	English Language Arts - ELA Grouping Indicator 2
D67	D67	Science Grouping Indicator 1
D68	D68	Science Grouping Indicator 2
D69	D69	Comprehensive Agriculture Grouping Indicator
D70	D70	Animal Systems Grouping Indicator
D71	D71	Plant Systems Grouping Indicator
D72	D72	KELPA Grouping Indicator 1
D73	D73	KELPA Grouping Indicator 2
D74	D74	State Mathematics Assessment
D75	D75	State English Language Arts - ELA Assessment
D76	D76	State Science Assessment
D77	D77	State History/Gov Assessment
D78		History/Gov Recognize and Evaluate Score
D79		History/Gov Analyze Context and Draw Conclusions Score
D80		History/Gov Research and Make Connections Score
Name Change	D78	History/Gov Claim/Thesis Score
Name Change	D79	History/Gov Evidence Score

Name Change	D80	History/Gov Reasoning Score
D81	D81	Comprehensive Agriculture Assessment
D82	D82	Animal Systems Assessment
D83	D83	Plant Systems Assessment
D84	D84	Kansas English Language Proficiency Assessment (KELPA)
D85	D85	KELPA Proctor ID
D86	D86	KELPA Proctor First Name
D87	D87	KELPA Proctor Last Name
D88	D88	American College Testing (ACT) Assessment
D89	D89	ACT WorkKeys Assessment
D90	D90	Individual Plan of Study (IPS)
D91	D91	User Field 1
D92	D92	User Field 2
D93	D93	User Field 3

## Appendix B: KIDS KCAN Field Value Conversion Chart for 2021-2022

- There are no changes to the KCAN fields for the 2021-2022 school year.

2020-2021 Field Number	2021-2022 Field Number	Field Name
F1	F1	Record Type
F2	F2	Student's School Identifier
F3	F3	Student's Legal Last Name
F4	F4	Student's Legal First Name
F5	F5	Student's Legal Middle Name
F6	F6	Student's Generation Code
F7	F7	Student's Gender
F8	F8	Student's Date of Birth

F9	F9	Student's Current Grade Level
F10	F10	Student's Local ID
F11	F11	Student's Hispanic Ethnicity
F12	F12	State Student Identifier
F13	F13	School Year
F14	F14	Student's Comprehensive Race
F15	F15	Virtual Education Student
F16	F16	Migrant Student
F17	F17	Student is a Single Parent
F18	F18	Term
F19	F19	KCC Identifier
F20	F20	Course Section
F21	F21	Local Course ID
F22	F22	Course Status
F23	F23	Letter Grade
F24	F24	Percent Grade
F25	F25	Workbase Learning
F26	F26	College Credits Earned
F27	F27	CTE Certification Earned
F28	F28	Date Earned
F29	F29	Graduation Year
F30	F30	First Instruction Date
F31	F31	Last Instruction Date
F32	F32	Instructional Minutes Completed
F33	F33	User Field 1
F34	F34	User Field 2
F35	F35	User Field 3

## Appendix C: KIDS TASC Field Value Conversion Chart for 2021-2022

- There are no changes to the TASC fields for the 2021-2022 school year

<b>2020-2021 Field Number</b>	<b>2021-2022 Field Number</b>	<b>Field Name</b>
C1	C1	Record_Type
C2	C2	Students_School_Identifier
C3	C3	Students_Legal_Last_Name
C4	C4	Students_Legal_First_Name
C5	C5	Students_Legal_Middle_Name
C6	C6	Students_Generation_Code
C7	C7	Students_Gender
C8	C8	Students_Date_of_Birth
C9	C9	Students_Current_Grade_Level
C10	C10	Students_Local_Id
C11	C11	Students_Hispanic_Ethnicity
C12	C12	State_Student_Identifier
C13	C13	School_Year
C14	C14	Students_Comprehensive_Race
C15	C15	State_Subject_Area_Code
C16	C16	State_Course_Identifier
C17	C17	Local_Course_ID
C18	C18	Course_Status
C19	C19	Educator_Identifier
C20	C20	Educators_Last_Name
C21	C21	Educators_First_Name
C22	C22	Educators_Middle_Name
C23	C23	Educators_District_Email_Address
C24	C24	User_Field_1
C25	C25	User_Field_2
C26	C26	User_Field_3

## **Revision History**

### **Version Update 1.00**

- Created KIDS 2021–2022 Planned Changes with current updates and verbiage changes.

### **Version Update 1.01**

- Updated the D60, D61, and D62 column data
- Updated the Business Rules to cover the changes in Attendance building for statue

### **Version Update 1.02**

- Updated the TEST collection submission window

## **Revision History**

<b>Version</b>	<b>Date</b>	<b>Changes</b>
V1.00	02/04/2021	• Created document.
V1.00	03/31/2021	• Final updates and review.
V1.01	04/13/2021	• Late update changes to D60, D61, and D62. Updated values, comments, and business rules.
V1.02	04/29	• Updated the TEST collection submission window

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